



## CITY OF INDIANOLA COUNCIL MEETING

April 18, 2016

7:00 p.m.

City Council Chambers

### Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Public Comment
5. Proclamation recognizing the Simpson College Debate Team for capturing its first National Comprehensive Debate
6. Proclamation declaring April 22, 2016 as Earth Day
7. Consent
  - A. Approval of agenda
  - B. April 4, 2016 Minutes
  - C. Applications
    1. A renewal of a Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for The Garage - 114 E. Ashland Avenue
    2. A renewal of a Class "E" Liquor License, Class "B" Wine, Class "C" Beer and Sunday Sales Privilege for Walgreens - 1000 N. Jefferson
    3. A renewal of a Class "E" Liquor License, Class "B" Wine, Class "C" Beer and Sunday Sales Privilege for Wal Mart - 1500 N. Jefferson
    4. A renewal of a Class "B" Beer permit and Sunday Sales Privilege for Pizza Hut - 404 N. Jefferson
    5. A one year renewal of the refuse hauling permit for Waste Management of Iowa
  - D. Set May 2, 2016 as a public hearing for a final industrial tax abatement – 1817 N. 7th Street
  - E. Resolution authorizing a contract with HGACBuy Interlocal for Cooperative Purchasing

- F.** Resolution authorizing a contract with National Joint Powers Alliance (NJPA) for Cooperative Purchasing
- G.** Resolution authorizing the purchase of a 2017 Police Interceptor Utility Vehicle
- H.** Claims on the computer printout for April 18, 2016 and the March 2016 receipts
- 8.** City Treasurer's Report - Doug Shull
- 9.** Council Reports
  - A.** Indianola School District Community Report - Pam Pepper
  - B.** Greater Des Moines Convention Report - John Parker
  - C.** WCEDC - Brad Ross
  - D.** Metro Advisory - Mayor Shaw and Shirley Clark
- 10.** Mayor's Report - Kelly Shaw
  - A.** Community Update
- 11.** Public Consideration
  - A.** Old Business
    - 1.** Second consideration to amend Chapter 165 Zoning, Chapter 166 Site Plan and Chapter 170 Subdivision Ordinances (P&Z approved unanimously on March 8, 2016)
    - 2.** Second consideration to amend the Building, Electrical, Plumbing, Mechanical, Fire and Fuel Gas Codes
    - 3.** Second consideration to amend the transient merchant ordinance to include peddlers and solicitors
  - B.** New Business
    - 1.** Resolution approving the preliminary plat of Inga Subdivision within the two mile boundary of the City of Indianola (P&Z approved unanimously on 4/12/16)
    - 2.** Consider request from Van Wall Group to seek an alternate method of approval of the site plan ordinance at 1306 S. Jefferson (P&Z approved unanimously on 4/12/16)
    - 3.** Request from the Indianola Chamber of Commerce for Friday Night Live Summer Concert Series at the Memorial Park
      - \* Dates will be June 3, 10 & 24, 2016 from 6:00 p.m. - 9:00 p.m.
    - a.** Resolution suspending enforcement of Indianola Code 47.01(11) regarding the sale of beer and wine coolers in city parks for the Friday Night Live Summer Concert Series as requested by the Indianola Chamber of Commerce
    - b.** A new Class "B" Beer (includes Wine Coolers) and Outdoor Area for The Indianola Chamber of Commerce at the Memorial Park (North "G" and West Euclid Avenue)

- c. A noise permit request from the Indianola Chamber of Commerce at the Memorial Park for Friday Night Live Summer Concert Series at Memorial Park on June 3, 10 & 24, 2016 from 6:00 p.m. - 9:00 p.m.
- 4. Resolution determining property to be surplus and authorizing the sale of items from the Street, Park/Recreation and Fire Department
- 5. Resolution approving salaries
- 12. Other Business
- 13. Adjourn

Meeting Date: 04/18/2016

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**Information**

**Subject**

Proclamation recognizing the Simpson College Debate Team for capturing its first National Comprehensive Debate

**Information**

Mayor Shaw will present the Proclamation (packet) Recognizing the Simpson College Debate Team for capturing its first National Debate Championship and being named the top Comprehensive Debate Program in the country.

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**Attachments**

Proclamation





— OFFICE OF THE MAYOR —

# PROCLAMATION

## RECOGNIZING THE SIMPSON COLLEGE DEBATE TEAM

**WHEREAS**, the Simpson College Debate Team has competed for the National Title since 2011, and

**WHEREAS**, since 2011, the Simpson College Debate Team continued to improve during the National Title completion placing 21<sup>st</sup> in 2012-13 and 14<sup>th</sup> in 2013-14, and;

**WHEREAS**, after placing 5<sup>th</sup> in 2014-15, the students' goal was to win the National Championship in 2015-16, and;

**WHEREAS**, on March 20, 2016 the Simpson College Debate Team defeated 85 schools from throughout the country at the Pi Kappa Delta National Comprehensive Speech and Debate Tournament at the University of Kentucky in Lexington, and;

**WHEREAS**, they were also named the top comprehensive debate program in the country, and;

**NOW, THEREFORE**, be it proclaimed by the Mayor and City Council of the City of Indianola, and Staff of the City of Indianola recognizes the Simpson College Debate Team for capturing its first National Debate Championship and being named the top Comprehensive Debate Program in the country.

In witness whereof, we have hereunto set our hand and cause the seal of the City of Indianola, Iowa, to be affixed this 18th day of April, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

**Information**

**Subject**

Proclamation declaring April 22, 2016 as Earth Day

**Information**

Mayor Shaw will present a proclamation (packet) declaring April 22, 2016 as Earth Day.

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**Attachments**

Proclamation



— OFFICE OF THE MAYOR —

## *PROCLAMATION*

### *EARTH DAY*

**WHEREAS**, the quality of life in the City of Indianola is significantly enhanced by the use, enjoyment and understanding of our environment and its natural resources; and

**WHEREAS**, a high quality environment will entice more and younger citizens to be lifelong residents of this community; and

**WHEREAS**, the future of the City of Indianola's natural resources lies in the hands of our citizens who understand, care and wish to be involved in the conservation of those resources; and

**WHEREAS**, there are countless opportunities for residents to participate in environmental improvement projects in their homes, neighborhoods, work and school, and

**WHEREAS**, I encourage all residents of the City of Indianola to participate in environmental improvement projects in our community; and

**WHEREAS**, April 22, 2016 is the 46<sup>th</sup> anniversary of Earth Day, a day set aside to recognize the importance of our environment by thinking globally and acting locally;

**NOW, THEREFORE**, I, Kelly Shaw, Mayor of the City of Indianola, do hereby declare the Year 2016 as the Year of the Environment in the City of Indianola and encourage all residents to help shape their environmental future by being part of Iowa Earth Year 2016 activities. Let each of use, whether at home, school or work, embrace our duty to learn about and care for our community's natural resources, and do our part to make the earth a clean, healthy and vibrant planet.

In witness whereof, we have hereunto set our hand and cause the seal of the City of Indianola, Iowa, to be affixed this 18th day of April, 2016.

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Kelly B. Shaw, Mayor

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Information

**Subject**  
April 4, 2016 Minutes

Information

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Attachments

Minutes

## REGULAR SESSION – APRIL 4, 2016

The City Council met in regular session at 7:00 p.m. on April 4, 2016. Mayor Kelly Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, John Parker, Pam Pepper, Brad Ross and Greta Southall.

The consent agenda consisting of the following was approved on a motion by Ross and seconded by Southall. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approval of agenda

March 21, 2016 Minutes

Set May 16, 2016 as the public hearing to amend the FY 2016 Budget

Approval of a noise permit for The Garage (Dan Brown and Clint Brightman) will have live music on Friday and/or Saturday evenings (April 15 - November 30, 2016) from 8:00 p.m. - midnight

### Prior approval applications for urban revitalization designation

Orton Homes – 1512 W. Henderson Place – SFD

Bernie Brueck – 708 W. Scenic Valley Drive – SFD

Johansen & Ohnemus Partnership – 113 E. Salem – Residential/Commercial renovation

### Final approval applications for urban revitalization designation

Jerry's Homes – 110 Rolling Vista Place – SFD

Hart Holdings LLC – 101/103 South “B” – Duplex

Claims on the computer printout for April 4, 2016

Greg Edwards, President & CEO of Greater Des Moines Convention & Visitors Bureau, presented the annual report.

A public hearing and first consideration to amend Chapter 165 Zoning, Chapter 166 Site Plan and Chapter 170 Subdivision Ordinances was held. There were no objections either oral or written. It was moved by Clark and seconded by Pepper to approve the first consideration of this amendment. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

A public hearing and first consideration to amend the Building, Electrical, Plumbing, Mechanical, Fire and Fuel Gas Codes was held. There were no objections either oral or written. Ross moved and seconded by Parker to approve the first consideration of this amendment. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

A public hearing and first consideration to amend the transient merchant ordinance to include peddlers and solicitors was held. There were no objections either oral or written. A motion was made by Clark and seconded by Pepper to approve the first consideration of this amendment. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Upon the final consideration of a request from Greg Johansen and Mike Ohnemus to vacate and purchase the West ½ of east/west alley within Block 36 of College Addition, Pepper moved and Parker

seconded to approve ORDINANCE NO.1551 entitled, "ORDINANCE VACATING A PORTION OF REAL ESTATE DESCRIBED AS WEST ONE-HALF (1/2) OF EAST/WEST ALLEY WITHIN BLOCK 36 OF COLLEGE ADDITION, INDIANOLA, WARREN COUNTY, IOWA AND RETAINING EASEMENT RIGHTS." On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

A motion was made by Pepper and seconded by Parker to approve the following resolution entitled, "RESOLUTION APPROVING SALE OF AN ALLEY LOCATED IN A PORTION OF PROPERTY LOCATED AT THE WEST ½ OF EAST/WEST ALLEY WITHIN BLOCK 36 OF COLLEGE ADDITION TO ADJACENT PROPERTY OWNERS GREG JOHANSEN AND MIKE OHNEMUS". On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2016-23  
RESOLUTION APPROVING SALE OF AN ALLEY LOCATED IN A PORTION OF PROPERTY  
LOCATED AT THE WEST ½ OF EAST/WEST ALLEY WITHIN BLOCK 36 OF COLLEGE  
ADDITION TO ADJACENT PROPERTY OWNERS GREG JOHANSEN AND MIKE OHNEMUS

(The complete resolution may be viewed at the City Clerk's Office)

Council member Pepper moved to approve the following Resolution Approving Personnel Salaries. Council member Gezel seconded the motion. On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2016-24  
RESOLUTION APPROVING SALARIES

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Parker and seconded by Ross to approve the following resolution entitled, "RESOLUTION DESIGNATING COLLECTIVE BARGAINING REPRESENTATIVES." On roll call the vote was, AYES: Ross, Clark, Pepper, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2016-25  
RESOLUTION DESIGNATING COLLECTIVE BARGAINING REPRESENTATIVES

(The complete resolution may be viewed at the City Clerk's Office)

Meeting adjourned on a motion by Gezel and seconded by Clark.

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Kelly B. Shaw, Mayor

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Diana Bowlin, City Clerk

**Meeting Date:** 04/18/2016

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**Information**

**Subject**

A renewal of a Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for The Garage - 114 E. Ashland Avenue

**Information**

This is a renewal of The Garage liquor license located at 114 E. Ashland Avenue. All the paperwork is in order and staff has approved.

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**Attachments**

The Garage Liquor License

March 29, 2016

NAME OF APPLICANT: The Garage – 114 E. Ashland Avenue

TYPE OF LICENSE/PERMIT: Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>X</u>	<u></u>
Fire Chief	<u>X</u>	<u></u>
B&Z Official	<u>X</u>	<u></u>
Sign Compliance	<u>X</u>	<u></u>

\*Reasons for disapproval



**Applicant License Application ( LC0040861 )**

**Name of Applicant:** Babars Entertainment, Inc.

**Name of Business (DBA):** The Garage

**Address of Premises:** 114 E Ashland Ave

**City** Indianola

**County:** Warren

**Zip:** 50125

**Business** (515) 961-9026

**Mailing** 114 E Ashland Ave

**City** Indianola

**State** IA

**Zip:** 50125

**Contact Person**

**Name** Daniel Brown

**Phone:** (515) 442-3653

**Email**

dbrown70@q.com

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 05/08/2016

**Expiration Date:** 05/07/2017

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

**BusinessType:** Privately Held Corporation

**Corporate ID Number:** [REDACTED]

**Federal Employer ID** [REDACTED]

**Ownership**

**Daniel Brown**

**First Name:** Daniel

**Last Name:** Brown

**City:** Des Moines

**State:** Iowa

**Zip:** 50315

**Position:** Owner

**% of Ownership:** 51.00%

**U.S. Citizen:** Yes

**Clinton Brightman**

**First Name:** Clinton

**Last Name:** Brightman

**City:** Indianola

**State:** Iowa

**Zip:** 50125

**Position:** Owner

**% of Ownership:** 49.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

**Insurance Company:** Windsor Casualty Co

**Insurance Company:** Illinois Casualty Co

**Policy Effective Date:**

**Policy Expiration**

**Bond Effective**

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**

**Meeting Date:** 04/18/2016

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**Information**

**Subject**

A renewal of a Class "E" Liquor License, Class "B" Wine, Class "C" Beer and Sunday Sales Privilege for Walgreens - 1000 N. Jefferson

**Information**

This is a renewal of Walgreens liquor license located at 1000 N. Jefferson. All the paperwork is in order and staff has approved.

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**Attachments**

Walgreens Liquor License

April 11, 2016

NAME OF APPLICANT: Walgreens – 1000 N. Jefferson

TYPE OF LICENSE/PERMIT: Class "E" Liquor License, Class "B" Wine, Class "C" Beer & Sunday Sales Privilege

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>X</u>	<u></u>
Fire Chief	<u>X</u>	<u></u>
B&Z Official	<u>X</u>	<u></u>
Sign Compliance	<u>X</u>	<u></u>

\*Reasons for disapproval

**Applicant License Application ( LE0002161 )**

Name of Applicant: <u>Walgreen Co.</u>		
Name of Business (DBA): <u>Walgreens #05943</u>		
Address of Premises: <u>1000 N Jefferson St</u>		
City <u>Indianola</u>	County: <u>Warren</u>	Zip: <u>50125</u>
Business <u>(515) 961-4867</u>		
Mailing <u>300 Wilmot Rd. MS 3301</u>		
City <u>Deerfield</u>	State <u>IL</u>	Zip: <u>60015</u>

**Contact Person**

Name <u>Toni Franklin</u>	
Phone: <u>(847) 527-4402</u>	Email <u>toni.franklin@walgreens.com</u>

**Classification** Class E Liquor License (LE)

**Term:** 12 months

**Effective Date:** 06/03/2016

**Expiration Date:** 06/02/2017

**Privileges:**

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

**Status of Business**

BusinessType: <u>Publicly Traded Corporation</u>	
Corporate ID Number: <u>[REDACTED]</u>	Federal Employer ID <u>[REDACTED]</u>

**Ownership**

**Mark Wagner**

First Name: <u>Mark</u>	Last Name: <u>Wagner</u>	
City: <u>Lake Forest</u>	State: <u>Illinois</u>	Zip: <u>60045</u>
Position: <u>VP/Director</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

**Alexander Gourlay**

First Name: <u>Alexander</u>	Last Name: <u>Gourlay</u>	
City: <u>Glencoe</u>	State: <u>Illinois</u>	Zip: <u>60022</u>
Position: <u>President</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

**Alan Nielsen**

First Name: <u>Alan</u>	Last Name: <u>Nielsen</u>
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City: Crystal Lake State: Illinois Zip: 60014

Position: VP/CFO/Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

Jan Reed

First Name: Jan

Last Name: Reed

City: Riverwoods

State: Illinois

Zip: 60015

Position: VP/Corporate Secretary

% of Ownership: 0.00%

U.S. Citizen: Yes

Amelia Legutki

First Name: Amelia

Last Name: Legutki

City: Libertyville

State: Illinois

Zip: 60048

Position: Assistant Secretary

% of Ownership: 0.00%

U.S. Citizen: Yes

#### Insurance Company Information

Insurance Company: Safeco Insurance Co

Policy Effective Date: 06/03/2016

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**Meeting Date:** 04/18/2016

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**Information**

**Subject**

A renewal of a Class "E" Liquor License, Class "B" Wine, Class "C" Beer and Sunday Sales Privilege for Wal Mart - 1500 N. Jefferson

**Information**

This is a renewal of Wal Mart's liquor license located at 1500 N. Jefferson. All the paperwork is in order and staff has approved.

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**Attachments**

Wal Mart Liquor License

April 8, 2016

NAME OF APPLICANT: Wal Mart – 1500 N. Jefferson

TYPE OF LICENSE/PERMIT: Class "E" Liquor License, Class "B" Wine, Class "C" Beer & Sunday Sales Privilege

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>X</u>	<u></u>
Fire Chief	<u>X</u>	<u></u>
B&Z Official	<u>X</u>	<u></u>
Sign Compliance	<u>X</u>	<u></u>

\*Reasons for disapproval



**Applicant License Application ( LE0001011 )**

**Name of Applicant:** Wal-Mart Stores, Inc.  
**Name of Business (DBA):** Wal-Mart Supercenter #1491  
**Address of Premises:** 1500 N Jefferson  
**City** Indianola **County:** Warren **Zip:** 5012500  
**Business** (515) 961-7937  
**Mailing** 702 SW 8th Street  
**City** Bentonville **State** AR **Zip:** 727160500

**Contact Person**

**Name** Cynthia Montero  
**Phone:** (479) 277-0270 **Email** cynthia.montero@walmart.com

**Classification** Class E Liquor License (LE)

**Term:** 12 months

**Effective Date:** 05/15/2016

**Expiration Date:** 05/14/2017

**Privileges:**

Class B Wine Permit  
Class C Beer Permit (Carryout Beer)  
Class E Liquor License (LE)  
Sunday Sales

**Status of Business**

**BusinessType:** Publicly Traded Corporation  
**Corporate ID Number:** ██████████ **Federal Employer ID** ██████████

**Ownership**

**Doug McMillon**

**First Name:** Doug **Last Name:** McMillon  
**City:** Bentonville **State:** Arizona **Zip:** 72712  
**Position:** President & CEO  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**Amy Thrasher**

**First Name:** Amy **Last Name:** Thrasher  
**City:** Bella Vista **State:** Arkansas **Zip:** 72714  
**Position:** Assistant Secretary  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**Phyllis Harris**

**First Name:** Phyllis **Last Name:** Harris

City: Rogers State: Arkansas Zip: 72758  
Position: SVP & Chief Compliance  
% of Ownership: 0.00% U.S. Citizen: Yes

Jeff Davis

First Name: Jeff Last Name: Davis  
City: Rogers State: Arkansas Zip: 72758  
Position: Treasurer  
% of Ownership: 0.00% U.S. Citizen: Yes

Andrea Marie Lazenby

First Name: Andrea Marie Last Name: Lazenby  
City: Lowell State: Arkansas Zip: 72745  
Position: Assistant Secretary  
% of Ownership: 0.00% U.S. Citizen: Yes

James Robert Renfrow

First Name: James Robert Last Name: Renfrow  
City: Fayetteville State: Arkansas Zip: 72701  
Position: Asst Sec  
% of Ownership: 0.00% U.S. Citizen: Yes

#### Insurance Company Information

Insurance Company: <u>American Casualty Company of Reading, PA</u>	
Policy Effective Date: <u>05/15/2016</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

**Meeting Date:** 04/18/2016

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**Information**

**Subject**

A renewal of a Class "B" Beer permit and Sunday Sales Privilege for Pizza Hut - 404 N. Jefferson

**Information**

This is a renewal liquor license for Pizza Hut located at 404 N. Jefferson. All the paperwork is in order and staff has approved.

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**Attachments**

Pizza Hut Liquor License

April 11, 2016

NAME OF APPLICANT: Pizza Hut – 404 N. Jefferson

TYPE OF LICENSE/PERMIT: Class “B” Beer & Sunday Sales Privilege

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>X</u>	<u></u>
Fire Chief	<u>X</u>	<u></u>
B&Z Official	<u>X</u>	<u></u>
Sign Compliance	<u>X</u>	<u></u>

\*Reasons for disapproval

**Applicant License Application ( BB0027621 )**

<b>Name of Applicant:</b> <u>NPC International, Inc.</u>		
<b>Name of Business (DBA):</b> <u>Pizza Hut #4332</u>		
<b>Address of Premises:</b> <u>404 N Jefferson</u>		
<b>City</b> <u>Indianola</u>	<b>County:</b> <u>Warren</u>	<b>Zip:</b> <u>5012517</u>
<b>Business</b>	<u>(515) 961-8401</u>	
<b>Mailing</b>	<u>720 West 20th Street</u>	
<b>City</b> <u>Pittsburg</u>	<b>State</b> <u>KS</u>	<b>Zip:</b> <u>66762</u>

**Contact Person**

<b>Name</b>	<u>Marla Spiers</u>		
<b>Phone:</b>	<u>(620) 231-3390</u>	<b>Email</b>	<u>marla.spiers@npcinternational.com</u>

**Classification** Class B Beer (BB) (Includes Wine Coolers)

**Term:** 12 months

**Effective Date:** 06/08/2016

**Expiration Date:** 06/07/2017

**Privileges:**

Class B Beer (BB) (Includes Wine Coolers)

Sunday Sales

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>[REDACTED]</u>	<b>Federal Employer ID</b>	<u>[REDACTED]</u>

**Ownership**

**James Schwartz**

<b>First Name:</b>	<u>James</u>	<b>Last Name:</b>	<u>Schwartz</u>	
<b>City:</b>	<u>Leawood</u>	<b>State:</b>	<u>Kansas</u>	<b>Zip:</b> <u>66224</u>
<b>Position:</b>	<u>Chairman</u>			
<b>% of Ownership:</b>	<u>0.00%</u>	<b>U.S. Citizen:</b>	<u>Yes</u>	

**Robert Morris**

<b>First Name:</b>	<u>Robert</u>	<b>Last Name:</b>	<u>Morris</u>	
<b>City:</b>	<u>Riverside</u>	<b>State:</b>	<u>Connecticut</u>	<b>Zip:</b> <u>06878</u>
<b>Position:</b>	<u>Director</u>			
<b>% of Ownership:</b>	<u>0.00%</u>	<b>U.S. Citizen:</b>	<u>Yes</u>	

**Paul Rubin**

<b>First Name:</b>	<u>Paul</u>	<b>Last Name:</b>	<u>Rubin</u>	
<b>City:</b>	<u>Scarsdale</u>	<b>State:</b>	<u>New York</u>	<b>Zip:</b> <u>10583</u>
<b>Position:</b>	<u>Director</u>			

% of Ownership: 0.00%

U.S. Citizen: Yes

**Charles W. Pepper**

First Name: Charles W.

Last Name: Pepper

City: Fairway

State: Kansas

Zip: 66205

Position: 10061947

% of Ownership: 0.00%

U.S. Citizen: Yes

**Lou Mischianti**

First Name: Lou

Last Name: Mischianti

City: Greenwich

State: Connecticut

Zip: 66205

Position: Director

% of Ownership: 0.00%

U.S. Citizen: Yes

**Evan Eason**

First Name: Evan

Last Name: Eason

City: Old Greenwich

State: Connecticut

Zip: 06870

Position: Director

% of Ownership: 0.00%

U.S. Citizen: Yes

#### Insurance Company Information

Insurance Company: Old Republic Insurance Company

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**Meeting Date:** 04/18/2016

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**Information**

**Subject**

A one year renewal of the refuse hauling permit for Waste Management of Iowa

**Information**

This is a renewal refuse hauling permit for Waste Management of Iowa. All the paperwork is in order for approval.

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**Attachments**

Waste Management Permit

# CITY OF INDIANOLA

## APPLICATION FOR A PERMIT

I (or We) hereby make application for a refuse hauling permit.

NAME AND TITLE OF BUSINESS Waste Management of Iowa, LLC  
NATURE OF BUSINESS Environmental and refuse collection  
MAIL ADDRESS 201 SE 18th Street Des Moines, IA 50313  
INDIVIDUAL \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ CORPORATION X  
NAME OF OWNER(S) \_\_\_\_\_  
RESIDENT STREET ADDRESS OF OWNER(S) \_\_\_\_\_

Provide a complete and accurate listing of the number and type of collection & transportation equipment to be used.

<u>License No.</u>	<u>Type of Collection</u>	<u>Transportation Equipment</u>
<u>BSC925</u>	<u>Trash</u>	<u>Autocar Xpeditor</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Provide a statement as to the precise location and method of disposal or processing facilities to be used.

Trash will be disposed of at the South Central Iowa Landfill Agency location at 2496 Hwy 92 Winterset , IA

Provide a complete description of the frequency, routes and methods of collection and transportation to be used and time of pick up.

Trash pickup on Monday, Tuesday, Wednesday, and Friday each week consisting of one route collected with the equipment listed above. .  
Collection times are in adherence of city ordinance codes.

**A copy of your public liability insurance must be filed along with this application stating coverage of all operations of your business and all equipment and vehicles to be operated.**

Signature of Owner *[Signature]*

Subscribed and sworn to before me, (a Notary Public) (City Clerk) in and for the City of Indianola this 31<sup>st</sup> day of March, 2016



*Jennifer Parrish*  
Notary Public

City Clerk



**Meeting Date:** 04/18/2016

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**Information**

**Subject**

Set May 2, 2016 as a public hearing for a final industrial tax abatement – 1817 N. 7th Street

**Information**

Council needs to consider setting May 2, 2016 as a public hearing (no additional reading) for the final urban revitalization designation application from DDVI, 1817 N. 7th Street, (see map) for the Industrial Park. Council approved the preliminary application on April 4, 2011.

FYI - State Code requires council approve industrial tax abatement by ordinance 30 days after a hearing. We will set a hearing date on June 6, 2016 to consider the ordinance on June 20, 2016.

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**Attachments**

Industrial Tax Abatement

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
4 OR 5 YEAR (COMMERCIAL OR INDUSTRIAL):

\_\_\_\_\_ Commercial ☒ Industrial Date 4/4/16

\_\_\_\_\_ Prior Approval for Intended Improvements ☒ Approval of Improvements Completed

Address of Property: 1817 North 7th Street

Legal Description of Property: Lot 5 Hillcrest Industrial Park Plat 2

Title Holder or Contract Buyer: MSVI

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Commercial ☒ Industrial \_\_\_\_\_ Vacant

Proposed Property Use: \_\_\_\_\_ Commercial ☒ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story office building for industrial use.  
1,890 sq. ft.

Estimated or Actual Date of Completion: \_\_\_\_\_

Estimated or Actual Value of Improvements: \$195,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant  
occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant	Date of Occupancy	Relocation Benefits
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☒ Signed By: [Signature]

**FOR AGENCY USE ONLY:**

City Manager The above application is/is not in conformance with the requirements of the  
Urban Revitalization Plan for City of Indianola  
Relocation Benefits Paid N/A

City Manager \_\_\_\_\_ Date \_\_\_\_\_

Building Dept Construction Permit No.(s) 80 Date Issued 8/24/12 FINAL 4/4/16

Building Official \_\_\_\_\_

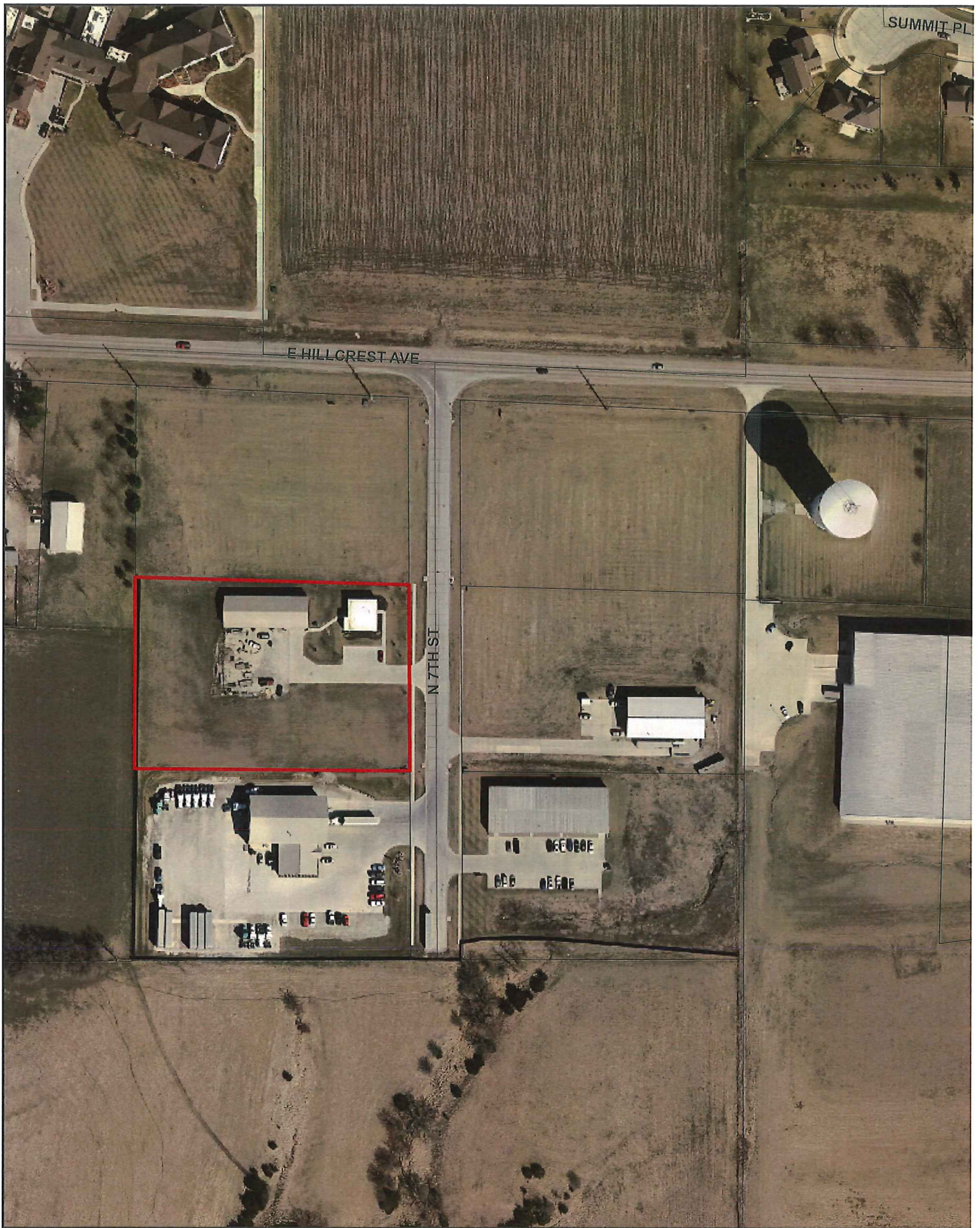
City Council Application approved/disapproved (reason if disapproved) \_\_\_\_\_

Indianola City Council \_\_\_\_\_ Date \_\_\_\_\_

County Assessor Present assessed value \_\_\_\_\_ Assessed value w/improvements \_\_\_\_\_

Eligible or non-eligible for tax abatement \_\_\_\_\_





1817 North 7th Street - Industrial Tax Abatement

4/2016



**Meeting Date:** 04/18/2016

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**Information**

**Subject**

Resolution authorizing a contract with HGACBuy Interlocal for Cooperative Purchasing

**Information**

Staff is requesting approval to renew the HGACBuy Interlocal Contract beginning April 16, 2016 through June 30, 2016 and an additional year starting July 1, 2016 through June 30, 2017. In your packet is information for the HGACBuy Interlocal Contract for Cooperative Purchasing. Council approved a previous agreement on April 7, 2014 (see minutes). HGACBuy was founded in 1975 and is an award-winning government-to-government procurement service operating nationwide. It is a unit of local government whose sole purpose is to help other local governments purchase more efficiently by taking advantage of competitively bid contracts. HGACBuy is active in 44 states and also in West Des Moines, Dubuque and LaClaire. It also provides 40 major categories of products and services from 530 highly qualified contractors. Some of the services HGACBuy performs include:

- Conducting research and surveys
- Developing specifications for each product and service
- Soliciting vendor participation
- Conducting, opening and evaluating bid/proposal responses
- Issuing vendor contracts awarded by the H-GAC Board of Directors
- Certifying contractor validity
- Administering contracts

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**Attachments**

April 7, 2014 Council Minutes

HGAC Agreement

Resolution



## REGULAR SESSION – APRIL 7, 2014

The City Council met in regular session at 6:00 p.m. on April 7, 2014. Mayor Kelly Shaw called the meeting to order and on roll call the following members were present: Greg Marchant, Eric Mathieu, John Parker Jr., Pam Pepper, Brad Ross and Greta Southall.

Susan Glick, 511 W. Boston, asked the Council to discuss lowering the property tax rate, once the payment for a bond issue has been completed in June, and to place lowering the property tax rate on their list of priorities.

Charlotte Guilford, 407 N. "K", spoke against changing North and South Howard and Buxton, from Highway 92 to Kentucky Avenue from one-way to two-way.

The following items were pulled from the consent agenda:

Item D – HGACBuy Interlocal contract for Cooperative Purchasing

Item E – Agreement with the Indianola Community Schools to participate in storm water improvements as it relates to Whittier Elementary School

Item F – Noise permit for Terry Barger – The Garage – will have live music on Friday and/or Saturday evenings (April-October) from 8:00 p.m. – midnight

The consent agenda consisting of the following was approved on a motion by Pepper and second by Ross. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approve agenda

March 25, 2014 Minutes

### Applications

- A renewal Class "C" Liquor License and Sunday Sales Privilege for Monterrey IV LLC - 1303 N. Jefferson Way
- A renewal Class "E" Liquor License, Class "B" Wine, Class "C" Beer and Sunday Sales Privilege for Wal Mart - 1500 N. Jefferson
- A renewal refuse hauling permit for Waste Management of Iowa

Claims on the computer printout for April 7, 2014

Pepper moved and Parker seconded to approve the HGACBuy Interlocal Contract for Cooperative Purchasing. Question was called for and on voice vote the Mayor declared the motion carried unanimously.



## INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING

ILC

No.: \_\_\_\_\_

Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and \* City of Indianola, Iowa, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at \* 110 N. 1<sup>st</sup> Street, Indianola, Iowa 50125

### WITNESSETH

**WHEREAS**, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

**WHEREAS**, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

**WHEREAS**, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

**WHEREAS**, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on \*04/19/2016-06/30/2016 (Date), and that it desires to contract with H-GAC on the terms set forth below;

**NOW, THEREFORE**, H-GAC and the End User do hereby agree as follows:

#### **ARTICLE 1: LEGAL AUTHORITY**

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

#### **ARTICLE 2: APPLICABLE LAWS**

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

#### **ARTICLE 3: WHOLE AGREEMENT**

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

#### **ARTICLE 4: PERFORMANCE PERIOD**

The period of this Contract shall be for the balance of the fiscal year of the End User, which began \*07/01/2016 and ends \*06/30/2017. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

#### **ARTICLE 5: SCOPE OF SERVICES**

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

## rev. 12/15

**\*Request for Information**

Please sign and return the Interlocal Contract, along with this completed form, to H-GAC by emailing it to [cpcontractfax@h-gac.com](mailto:cpcontractfax@h-gac.com) or by faxing it to **713-993-2424**. The contract may also be mailed to:

**H-GAC Cooperative Purchasing Program**  
**P.O. Box 22777, Houston, TX 77227-2777**

Name of End User Agency: City of Indianola County Name: Warren  
(Municipality/County/District/etc.)  
Mailing Address: PO Box 299 Indianola Iowa 50125  
(Street Address/P.O. Box) (City) (State) (ZIP Code)  
Main Telephone Number: (515 ) 961-9410 FAX Number: (515 ) 961-9402  
Physical Address: 110 N. 1<sup>st</sup> Street Indianola Iowa 50125  
(Street Address, if different from mailing address) (City) (State) (ZIP Code)  
Web Site Address: \_\_\_\_\_

Official Contact: \_\_\_\_\_  
(Point of Contact for HGACBuy Interlocal Contract)  
Mailing Address: \_\_\_\_\_  
(Street Address/P.O. Box)  
\_\_\_\_\_  
(City) (State) (ZIP Code)

Title: \_\_\_\_\_  
Ph No.: ( ) - \_\_\_\_\_  
Fx No. : ( ) - \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

Authorized Official: Ryan Waller  
(Mayor/City Manager/Executive Director/etc.)  
Mailing Address: PO Box 299  
(Street Address/P.O. Box)  
Indianola Iowa 50125  
(City) (State) (ZIP Code)

Title: City Manager  
Ph No.: (515 )961 - 9410  
Fx No. : (515 )961 - 9402  
E-Mail Address: \_\_\_\_\_

Official Contact: Christopher DesPlanques  
(Purchasing Agent/Auditor etc. )  
Mailing Address: PO Box 299  
(Street Address/P.O. Box)  
Indianola Iowa 50125  
(City) (State) (ZIP Code)

Title: Director of Finance  
Ph No.: (515 )961 - 9410  
Fx No. : (515 )961 - 9402  
E-Mail Address: \_\_\_\_\_

Official Contact: \_\_\_\_\_  
(Public Works Director/Police Chief Etc.)  
Mailing Address: \_\_\_\_\_  
(Street Address/P.O. Box)  
\_\_\_\_\_  
(City) (State) (ZIP Code)

Title: \_\_\_\_\_  
Ph No.: ( ) - \_\_\_\_\_  
Fx No. : ( ) - \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

Official Contact: \_\_\_\_\_  
(EMS Director/Fire Chief etc. )  
Mailing Address: \_\_\_\_\_  
(Street Address/P.O. Box)  
\_\_\_\_\_  
(City) (State) (ZIP Code)

Title: \_\_\_\_\_  
Ph No.: ( ) - \_\_\_\_\_  
Fx No. : ( ) - \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

**\* denotes required fields**



RESOLUTION NO. 2016-\_\_\_\_  
RESOLUTION AUTHORIZING A CONTRACT  
WITH HGACBUY INTERLOCAL

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

WHEREAS, the contract with HGACBuy Interlocal is an award winning government-to-government procurement services operating nationwide, and

WHEREAS, HGACBuy Interlocal is a unit of local government whose sole purpose is to help other local governments purchase more efficiently by taking advantage of competitively bid contracts, and

WHEREAS, it provides 40 major categories of products and services from 530 highly qualified contractors, and

WHEREAS, the City Council hereby determines it is in the best interest of the citizens of the City of Indianola to approve the contract with HGACBUY Interlocal,

NOW THEREFORE, BE IT RESOLVED, that Mayor Kelly B. Shaw is hereby directed to execute the contract with HGACBUY Interlocal for Cooperative Purchasing beginning April 16, 2016 through June 30, 2016 and an additional year starting July 1, 2016 through June 30, 2017.

PASSED AND APPROVED this 18th day of April, 2018.

\_\_\_\_\_  
KELLY SHAW, Mayor

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk

**Information**

**Subject**

Resolution authorizing a contract with National Joint Powers Alliance (NJPA) for Cooperative Purchasing

**Information**

In your packet is the agreement with the National Joint Powers Alliance (NJPA). This cooperative contract purchasing leverages the national purchasing power of more than 50,000 member agencies. It is a municipal national contracting agency, NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of the Uniform Municipal Contracting Law.

NJPA offers its Members contract purchasing solutions that are leveraged nationally to enable contracted suppliers and member agencies to work smarter and more efficient as they do business with each other. NJPA does this by establishing a business and service alliance between member buyers and contracted suppliers ensuring a valued and successful national cooperative contract program.

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**Attachments**

Agreement

Resolution

**COOPERATIVE PURCHASING ENROLLMENT AGREEMENT**  
**PARTICIPATING MEMBER**



**NATIONAL JOINT POWERS ALLIANCE**  
**COOPERATIVE PURCHASING ENROLLMENT AGREEMENT**

This Agreement, made effective on the date hereof, by and between National Joint Powers Alliance® (hereinafter referred to as "NJPA") and the City of Indianola, Iowa (hereinafter referred to as the "Participating Member").

**Agreement**

1. NJPA, a public entity created by Minnesota Statute 123A.21, has followed procurement procedures for products and/or services offered by this Agreement in accordance with Minnesota Statute §471.345. NJPA is permitted to engage in cooperative purchasing pursuant to Minnesota Statute 123A.21, subd. 7(23).
2. It is the sole responsibility of each Participating Member to follow their state and local procurement statutes and rules as it pertains to cooperative purchasing, or joint power agreements, with in-state or out-of- state public agencies.
3. NJPA makes their cooperative purchasing contracts available to Participating Members "as is," and is under no obligation to revise the terms, conditions, scope, price, and/or any other conditions of the contract for the benefit of the Participating Member. Participating Members are permitted to negotiate and agree to additional terms and conditions with NJPA Vendors directly.
4. Each party agrees that it is responsible for its acts and the results thereof, to the extent authorized by law, and will not be responsible for the acts of the other party and the results thereof. The Governmental Unit will be responsible for all aspects of its purchase, including ordering its goods and/or services, inspecting and accepting the goods and/or services, and paying the Vendor who will have directly billed the Governmental Unit placing the order.
5. The use of each contract by the Participating Member will adhere to the terms and conditions of the NJPA Contract.
6. Any dispute which may arise between the Participating Member and the NJPA Vendor are to be resolved between the Participating Member and the NJPA Vendor.
7. This Agreement incorporates all Agreements, covenants and understandings between NJPA and the Participating Member. No prior Agreement or understanding, verbal or otherwise, by the parties or their agents, shall be valid or enforceable unless embodied in this Agreement. This Agreement shall not be altered, changed or amended except by written amendment executed by both parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective the date hereof.

**Member Name:**

**National Joint Powers Alliance®**

By \_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
AUTHORIZED SIGNATURE

Its Mayor  
TITLE

\_\_\_\_\_  
TITLE

April 18, 2016  
DATE

\_\_\_\_\_  
DATE

# COOPERATIVE PURCHASING ENROLLMENT AGREEMENT PARTICIPATING MEMBER



## ORGANIZATION INFORMATION (\*\* Required Information)

Applicant Name: \*\* City of Indianola, Iowa

Address: \*\* 110 N. 1<sup>st</sup> Street, PO Box 299

City, State, Zip \*\* Indianola, Iowa 50125

Federal ID Number: \_\_\_\_\_

Contact Person: \*\* Christopher DesPlanques

Title: \*\* Director of Finance

E-mail: \*\* cdesplanues@cityofindianola.com

Phone: 515-961-9410

Website: www.indianolaiowa.gov

Please indicate an address to which your Membership materials may be delivered.

Thank you.

## APPLICANT ORGANIZATION TYPE(Required):

- ☐ Public or non-profit K-12
- ☐ Government or Municipality (please specify: Government\_\_\_\_\_)
- ☐ Public or non-profit Higher Education
- ☐ Other (please specify:\_\_\_\_\_)

## I WAS REFERRED BY: (please specify)

- ☐ Advertisement \_\_\_\_\_
- ☐ Current NJPA Member \_\_\_\_\_
- ☐ Vendor Representative \_\_\_\_\_
- ☐ Trade Show \_\_\_\_\_
- ☐ NJPA Website \_\_\_\_\_
- ☐ Other \_\_\_\_\_

## Completed applications may be returned to:

National Joint Powers Alliance ®  
202 12<sup>TH</sup> Street NE  
Staples, MN 56479

## Duff Erholtz

Phone 218-894-5490  
Fax 218-894-3045  
E-mail duff.erholtz@njpacoop.org

RESOLUTION NO. 2016-\_\_\_\_  
RESOLUTION AUTHORIZING A CONTRACT  
WITH NATIONAL JOINT POWERS ALLIANCE (NJPA)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

WHEREAS, the contract with National Joint Powers Alliance (NJPA) is a municipal national contracting agency, and

WHEREAS, National Joint Powers Alliance (NJPA) established and provides nationally leveraged and competitively solicited purchasing contacts of more than 50,000 member agencies, and

WHEREAS, it offers its Members contract purchasing solutions nationally to enable contracted suppliers and members agencies to work more efficient as they do business with each other, and

WHEREAS, the City Council hereby determines it is in the best interest of the citizens of the City of Indianola to approve the contract with National Joint Powers Alliance (NJPA),

NOW THEREFORE, BE IT RESOLVED, that Mayor Kelly B. Shaw is hereby directed to execute the contract with National Joint Powers Alliance (NJPA)

PASSED AND APPROVED this 18th day of April, 2018.

\_\_\_\_\_  
KELLY SHAW, Mayor

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk



**Meeting Date:** 04/18/2016

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**Information**

**Subject**

Resolution authorizing the purchase of a 2017 Police Interceptor Utility Vehicle

**Information**

In your packet is the resolution authorizing the purchase of a 2017 Police Interceptor Utility Vehicle in an amount of \$25,724 (State bid) from Stivers Ford. \$28,000 was budgeted, the vehicle will be delivered after July 1, 2016 and will be paid out of the FY 2017 budget.

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**Attachments**

Resolution

RESOLUTION NO. 2016-\_\_\_\_\_

RESOLUTION AUTHORIZING THE PURCHASE OF A  
2017 POLICE INTERCEPTOR UTILITY VEHICLE

WHEREAS, two bids were solicited through the Indianola Police Department and two bids were received; and

WHEREAS, the low bidder for the vehicle was from Stivers Ford in Waukee, Iowa at a cost of \$25,724 which was also the State bid; and

WHEREAS, the Indianola Police Department and Director of Finance are recommending to award the order for the vehicle to Stivers Ford, in Waukee, Iowa at a cost of \$25,724, the budgeted figure was \$28,000; and

WHEREAS, the City Council hereby determines it is in the best interest of the citizens of the City of Indianola to approve the purchase of the 2017 Police Interceptor Utility Vehicle,

NOW, THEREFORE BE IT RESOLVED, by the Indianola City Council that a 2017 Police Interceptor Utility shall be purchased from Stivers Ford in Waukee, Iowa in the amount of \$25,724 with a delivery date after July 1, 2016 and will be purchased from the FY 2017 budget.

Dated this 18<sup>th</sup> day of April, 2016.

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Kelly B. Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk



**Information**

**Subject**

Claims on the computer printout for April 18, 2016 and the March 2016 receipts

**Information**

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**Attachments**

Claims

Vendor Report

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
<b>GENERAL FUND</b>				
AHLERS & COONEY P.C.	001-6500-64110	UNIFIED HILLCREST/DOWNTOWN UR PLAN	03/29/2016	357.50
AHLERS & COONEY P.C.	001-6500-64110	COLLECTIVE BARGAINING	03/28/2016	449.68
AIR-CON MECHANICAL CORP.	001-6500-63410	REPAIR MOTOR ON AHU #4	03/28/2016	702.19
AIR-CON MECHANICAL CORP.	001-6500-63410	CHECK PNEUMATICS FOR COMM DEV	03/28/2016	426.31
AMERICAN BUSINESS PHONES	001-6210-64190	PHONE SYSTEM MAINTENANCE	04/06/2016	50.00
AMERICAN BUSINESS PHONES	001-6500-63100	PHONE IN ELEVATOR	04/07/2016	158.00
BECK ELECTRIC	001-6500-63100	CONDUIT PHONE LINE ELEVATOR	04/07/2016	70.00
BRICK GENTRY P.C.	001-6500-64110	COLLECTIVE BARGAINING	03/25/2016	195.00
BRICK GENTRY P.C.	001-6500-64110	20303.001 LEGAL SERVICES	03/25/2016	1,890.00
BRICK GENTRY P.C.	001-6500-64110	20303.004 LEGAL SERVICES	03/25/2016	630.00
CAPITAL EXPRESS	001-6200-65080	POSTAGE	04/02/2016	49.55
DOWNEY TIRE SERVICE	001-6210-62700	TIRE REPAIR (2)	04/01/2016	35.90
ELLIS LAW OFFICES P.C.	001-6500-64110	LEGAL SERVICES	03/31/2016	210.00
ELLIS LAW OFFICES P.C.	001-6500-64110	C PAUSCHER	03/31/2016	45.00
ELLIS LAW OFFICES P.C.	001-6500-64110	J. DUDNEY	03/31/2016	525.00
ELLIS LAW OFFICES P.C.	001-6500-64110	T. MODELMOG	03/31/2016	180.00
ELLIS LAW OFFICES P.C.	001-6500-64110	A. SCHLABACH	03/31/2016	240.00
ELLIS LAW OFFICES P.C.	001-6500-64110	B. SHOWERS	03/31/2016	247.50
ELLIS LAW OFFICES P.C.	001-6500-64110	J. CARON	03/31/2016	90.00
ELLIS LAW OFFICES P.C.	001-6500-64110	J. CRAWFORD	03/31/2016	45.00
IBM CORPORATION	001-6210-67240	MAAS360 LAPTOP MANAGEMENT SOFTWARE - 5 LICENSES	04/05/2016	187.50
INTEGRIVault	001-6500-64990	OFFSITE BACKUP - FEBRUARY	03/01/2016	250.00
INTEGRIVault	001-6500-64990	OFFSITE BACKUP - MARCH	04/01/2016	250.00
IOWA WATER MANAGEMENT C	001-6500-63100	WATER MGMT - MUN BLDG	04/01/2016	150.00
JAHN, RAMONA	001-2900-62300	TRAINING MILEAGE	03/23/2016	37.80
KOSMAN CLEANING CREW LLC	001-6500-64090	1ST HALF OF APRIL	04/12/2016	2,167.00
LEADER, THE	001-6500-64800	INSERTS IN DAILY LEADER	04/01/2016	15.00
MAHASKA COMMUNICATION G	001-6210-64990	INTERNET	04/01/2016	65.97
MAHASKA COMMUNICATION G	001-6200-63730	TELEPHONE	04/01/2016	67.83
MAHASKA COMMUNICATION G	001-1700-63730	TELEPHONE	04/01/2016	15.66
MARCHANT, GREG	001-5200-65990	ECONOMIC DEV CONTRACT	04/11/2016	750.00
MARCO, MARK	001-2900-62300	TRAINING MILEAGE	03/23/2016	32.40
MC COY HARDWARE INC	001-6210-65070	TAPE, HAMMER AND CABLE STAPLES	03/14/2016	16.26
MC COY HARDWARE INC	001-6210-65070	KEY FOR IT CAR	04/11/2016	5.21
OFFENBURGER, LINDSEY	001-6200-62700	MILEAGE	04/12/2016	151.20
O'KEEFE ELEVATOR CO.	001-6500-63100	ELEVATOR JACK REP & STARTER CONTACT REP	03/31/2016	2,438.00
PELLA PRINTING	001-6210-64141	SPING MAGAZINE	02/28/2016	3,750.00
RECORD-HERALD & INDIANOL	001-1700-64020	BD ADJ	03/27/2016	30.41
RECORD-HERALD & INDIANOL	001-6500-64020	CC MIN-03	03/27/2016	281.53
RECORD-HERALD & INDIANOL	001-1700-64020	BD ADJ	03/27/2016	26.14
TENSION ENVELOPE CORP DM	001-6200-65070	PAYROLL ENVELOPES	03/29/2016	192.69
UNUM LIFE INSURANCE CO OF	001-6210-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	111.39
UNUM LIFE INSURANCE CO OF	001-6150-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	40.95
UNUM LIFE INSURANCE CO OF	001-6200-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	212.85
UNUM LIFE INSURANCE CO OF	001-1700-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	111.15
UNUM LIFE INSURANCE CO OF	001-6250-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	115.00
VERIZON WIRELESS	001-6200-63730	WIRELESS FOR SPARE LAPTOP	03/26/2016	20.01
WALLER, RYAN	001-6150-63730	CELL PHONE 3/9/16 - 4/8/16	03/14/2016	75.00
WARREN COUNTY ENGINEER	001-1700-65050	FUEL DISTRIBUTION	04/04/2016	17.22
WARREN COUNTY RECORDER	001-6500-64050	03/16 REC FEES	03/04/2016	27.00
WELLS FARGO CCER	001-6210-67240	CABLES PLUS LLC fiber jumper cables	03/10/2016	86.42
WELLS FARGO CCER	001-6150-62300	SHERATON IOWA CITY HOTEL City Manager Conference - Lod	03/21/2016	101.92
WELLS FARGO CCER	001-6210-67240	APL ITUNES.COM/BILL calculator app for ipads 15 licenses	03/01/2016	29.85
WELLS FARGO CCER	001-6210-64141	WWW.ISTOCK.COM photo credits for magazine	03/08/2016	325.00
WELLS FARGO CCER	001-1700-64070	GARDEN AND ASSOCIATES LTD Stormwater review Taco Bell 1	03/25/2016	416.00
WELLS FARGO CCER	001-6200-65070	INDOFF INCORPORATED Office Supplies	03/07/2016	169.74
WELLS FARGO CCER	001-6210-67250	SPECIALISTID.COM Badge Reels	03/22/2016	32.09

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	001-6210-64190	CBI CLEVERBRIDGE INC Revo Uninstaller	03/28/2016	34.62
WELLS FARGO CCER	001-6200-62300	ICMA ONLINE PURCHASES GASB webinar	03/07/2016	149.00
WELLS FARGO CCER	001-6210-64190	MOOD PANDORA monthly phone music subscription	03/14/2016	24.95
WELLS FARGO CCER	001-6200-65070	WM SUPERCENTER #1491 Supplies for clerks office	03/14/2016	32.10
WELLS FARGO CCER	001-6150-62300	BRUEGGERS #005 IOW City Manager Conference - Breakfast	03/18/2016	7.29
WELLS FARGO CCER	001-6210-67240	NEXTWAREHOUSE.COM USB to serial converters	03/07/2016	64.88
WELLS FARGO CCER	001-6200-65070	INDOFF INCORPORATED Printer Ribbons	03/30/2016	55.92
WELLS FARGO CCER	001-6200-65070	INDOFF INCORPORATED Office Supplies	03/03/2016	71.24
WELLS FARGO CCER	001-6210-65070	ID ZONE ID Printer Color Ribbon	03/08/2016	31.73
WELLS FARGO CCER	001-6200-62300	ISU CPM Advanced accounting and CAFR prep	03/04/2016	580.00
WELLS FARGO CCER	001-1700-63730	USCC IVR Cell phone charges	03/10/2016	54.40
WELLS FARGO CCER	001-6200-65070	INDOFF INCORPORATED Stapler/Thermal Paper Rolls	03/28/2016	38.89
WELLS FARGO CCER	001-6210-67250	B&H PHOTO, 800-606-6969 Speakers	03/30/2016	58.10
Total GENERAL FUND:				20,571.94
<b>POLICE FUND</b>				
ACTION REPROGRAPHICS	011-1100-63320	VEHICLE WRAP	03/21/2016	830.00
ADAMS DOOR COMPANY INC.	011-1100-67260	BUILDING REPAIR	03/29/2016	491.50
AUBERT'S TOWING	011-1100-64860	TOWING - ABANDONED	03/31/2016	160.00
BRUCE, TAMMY	011-1100-61440	WELLNESS APRIL 2016	03/02/2016	15.00
BUTTON, DAVID	011-1100-61440	WELLNESS JAN - APRIL 2016	04/07/2016	60.00
CRAIG'S AUTOMOTIVE	011-1100-63320	VEHICLE REPAIR	03/14/2016	43.00
CRAIG'S AUTOMOTIVE	011-1100-63320	VEHICLE REPAIR	03/21/2016	165.00
CRAIG'S AUTOMOTIVE	011-1100-63320	VEHICLE REPAIR	03/22/2016	540.76
ELECTRONIC ENGINEERING C	011-1111-63410	REPAIR CAMERA	03/31/2016	95.00
INFOMAX OFFICE SYSTEMS IN	011-1100-64990	COPIER CONTRACT	03/23/2016	220.00
INFOMAX OFFICE SYSTEMS IN	011-1100-64990	COPIER CONTRACT	03/30/2016	36.06
MAHASKA COMMUNICATION G	011-1100-63730	INTERNET	04/01/2016	21.99
MAHASKA COMMUNICATION G	011-1100-63730	TELEPHONE	04/01/2016	93.93
MEDTRAK SERVICES	011-1100-64120	411 RX	03/31/2016	72.93
MID AMERICAN ENERGY CO.	011-1100-67260	BUILDING - H EAT	03/22/2016	63.70
PAULEY, SAMUEL	011-1100-66990	OVERPAYMENT - PT #68367	04/07/2016	20.00
PRUISMANN, JAMES	011-1100-66990	OVERPAYMENT ON PT #69315/#68267	04/07/2016	14.10
TRANSUNION RISK AND ALTER	011-1100-64990	CONTRACT	04/01/2016	70.00
UNUM LIFE INSURANCE CO OF	011-1100-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	538.06
WARREN COUNTY ENGINEER	011-1100-65050	FUEL DISTRIBUTION	04/04/2016	1,284.98
WELLS FARGO CCER	011-1100-65060	AMAZON.COM office supplies-manila folders pens	03/01/2016	55.56
WELLS FARGO CCER	011-1100-67245	SIRCHIE FINGER PRINT LABO Evidence Supplies	03/07/2016	264.35
WELLS FARGO CCER	011-1100-67240	ADOBE ACROPRO SUBS Office software	03/09/2016	179.88
WELLS FARGO CCER	011-1100-67245	NARTEC, INC. Evidence Supplies	03/03/2016	91.15
WELLS FARGO CCER	011-1100-67240	ADOBE ACROPRO SUBS Office software- credit given	03/09/2016	14.99
WELLS FARGO CCER	011-1100-62100	IA SECRETARY OF STATE Dwyers recert-notary	03/24/2016	30.00
WELLS FARGO CCER	011-1100-64140	LAW ENFORCEMENT SYSTEMS traffic citations -500	03/25/2016	228.00
WELLS FARGO CCER	011-1100-65060	WM SUPERCENTER #1491 office supplies- credit will be given -cl	03/23/2016	51.65
WELLS FARGO CCER	011-1100-65060	WM SUPERCENTER #1491 Rechargeable batteries for handheld	03/28/2016	47.82
WELLS FARGO CCER	011-1100-65060	WM SUPERCENTER #1491 office supplies-receipt books-cleanin	03/23/2016	51.49
WELLS FARGO CCER	011-1100-63320	THEISENS #21 Ball hitch for Car 151	03/28/2016	24.99
WELLS FARGO CCER	011-1100-67240	ADOBE ACROPRO SUBS credit will be given - company mistake	03/09/2016	14.99
WELLS FARGO CCER	011-1100-65060	WM SUPERCENTER #1491 office supplies - clerical office-organi	03/22/2016	26.44
WELLS FARGO CCER	011-1100-65060	WAL-MART #1491 credit given from clerk mistake	03/25/2016	51.65
Total POLICE FUND:				5,835.69
<b>FIRE FUND</b>				
EVAC SYSTEMS	015-1500-65070	DUFFLE BAG	04/05/2016	68.00
INFOMAX OFFICE SYSTEMS IN	015-1500-64990	MISC./CONTRACT/PRINTING	03/28/2016	82.60
MAHASKA COMMUNICATION G	015-1500-63730	INTERNET	04/01/2016	21.99

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
MAHASKA COMMUNICATION G	015-1500-63730	TELEPHONE	04/01/2016	57.40
MC COY HARDWARE INC	015-1500-63410	HARDWARE	03/17/2016	9.14
MC COY HARDWARE INC	015-1500-63410	HARDWARE	03/25/2016	1.58
PIERCE BROTHERS REPAIR	015-1500-63410	METAL STRAPS	03/16/2016	18.00
PIERCE BROTHERS REPAIR	015-1500-63410	WELDED STEPS	03/18/2016	38.00
PIERCE BROTHERS REPAIR	015-1500-63410	ANGLE IRON	03/22/2016	118.00
TOYNE INC	015-1500-65051	REPAIR PARTS	03/30/2016	110.07
UNUM LIFE INSURANCE CO OF	015-1500-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	58.28
VERIZON WIRELESS	015-1500-63730	330 LAPTOP/330 CELL	03/26/2016	50.66
WARREN COUNTY ENGINEER	015-1500-65050	FUEL DISTRIBUTION	04/04/2016	207.40
WELLS FARGO CCER	015-1500-65070	MCCOY TRUE VALUE 16 Osc Stan Fan. x1 @26.99 for the bunk	03/29/2016	26.99
WELLS FARGO CCER	015-1500-65051	OREILLY AUTO 00003376 Correct Belt Engine 333 difference in	03/01/2016	16.29
WELLS FARGO CCER	015-1500-65051	OREILLY AUTO 00003376 Correct amount Antifreeze Engine 33	03/01/2016	27.98
WELLS FARGO CCER	015-1500-65051	OREILLY AUTO 00003376 Antifreeze Engine 333	03/01/2016	29.66
WELLS FARGO CCER	015-1500-65051	OREILLY AUTO 00003376 Return Antifreeze Engine 333 they ad	03/01/2016	29.66
WELLS FARGO CCER	015-1500-63100	WAL-MART #1491 x1 box Clorox wand toilet refills @ \$8.48, x2 K	03/11/2016	28.79
WELLS FARGO CCER	015-1500-65990	SMOKEY DS BBQ- 2ND STREET Food for Metro Fire Chiefs Mon	03/16/2016	199.00
WELLS FARGO CCER	015-1500-65070	OREILLY AUTO 00003376 5 Gal. Dirt Buster Truck Soap.	03/08/2016	36.99
WELLS FARGO CCER	015-1500-65990	HY VEE 1271 Food for Metro Fire Chiefs meeting hosted by India	03/15/2016	11.97
WREEVES AND ASSOCIATES I	015-1500-65050	LED LIGHTS	03/31/2016	104.51
Total FIRE FUND:				1,293.64
<b>AMBULANCE FUND</b>				
AIRGAS USA LLC	016-1600-65070	OXYGEN	03/21/2016	61.67
COWIE, WHITNEY	016-1600-66990	OVERPAYMENT	04/08/2016	9.50
DES MOINES AREA COMM COL	016-1600-62300	TEXTBOOK	03/31/2016	490.00
MAHASKA COMMUNICATION G	016-1600-63730	TELEPHONE	04/01/2016	28.66
TRIZETTO PROVIDER Solutio	016-1600-67240	ELECTRONIC CLAIMS FILED	04/01/2016	60.15
UNUM LIFE INSURANCE CO OF	016-1600-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	250.16
VERIZON WIRELESS	016-1600-63730	MONITOR CELL PHONES	03/30/2016	21.08
VERIZON WIRELESS	016-1600-63730	EMS CELL PHONES	03/26/2016	221.04
WARREN COUNTY ENGINEER	016-1600-65050	FUEL DISTRIBUTION	04/04/2016	704.88
WELLS FARGO CCER	016-1600-65051	THEISENS #21 New extension cord for wiring unit 245 and for sh	03/25/2016	42.99
WELLS FARGO CCER	016-1600-65080	USPS 18436506231205586 Postage for Knox Unit and 100 insura	03/28/2016	27.10
WELLS FARGO CCER	016-1600-65050	KWIK STAR 73200007328 Fuel for final inspection of new Ambul	03/07/2016	40.21
WELLS FARGO CCER	016-1600-65060	INDOFF INCORPORATED Office Supplies	03/17/2016	22.74
WELLS FARGO CCER	016-1600-65070	OREILLY AUTO 00003376 Electrical supplies for new medic 245	03/10/2016	40.96
WELLS FARGO CCER	016-1600-65051	IN ILLINOIS FIRE STORE New flashlight for unit 245	03/14/2016	133.97
WELLS FARGO CCER	016-1600-65050	CASEYS GEN STORE 1726 Fuel for unit 246 driving to Sterling Ill	03/14/2016	50.00
WELLS FARGO CCER	016-1600-65060	QUILL CORPORATION Billing Envelopes	03/07/2016	315.96
WELLS FARGO CCER	016-1600-65070	SOUTHEASTERN EMERG EMS Supplies	03/11/2016	962.20
WELLS FARGO CCER	016-1600-65070	BOUND TREE MEDICAL LLC EMS Supplies	03/16/2016	221.99
WELLS FARGO CCER	016-1600-65060	INDOFF INCORPORATED Office Supplies	03/11/2016	194.78
WELLS FARGO CCER	016-1600-65070	GRAPHIC CONTROLS ACQUISIT EMS Supplies	03/30/2016	741.17
WELLS FARGO CCER	016-1600-65070	BOUND TREE MEDICAL LLC EMS Supplies	03/14/2016	93.58
WELLS FARGO CCER	016-1600-65051	MCCOY TRUE VALUE Bolts and supplies for new unit 245	03/21/2016	19.07
WELLS FARGO CCER	016-1600-65050	OREILLY AUTO 00003376 DEF for all 3 medic units and fuses	03/28/2016	53.49
Total AMBULANCE FUND:				4,807.35
<b>LIBRARY FUND</b>				
ADVANTAGE COMPANIES	041-4100-65020	4 MICROFILM ROLLS	02/29/2016	500.00
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	03/04/2016	21.86
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	03/11/2016	21.86
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	03/11/2016	21.86
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	03/18/2016	21.83
BAKER & TAYLOR ENTERTAIN	041-4100-65022	4 DVD'S	03/18/2016	101.99

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
BAKER AND TAYLOR	041-4100-65020	BOOKS	02/23/2016	317.48
BAKER AND TAYLOR	041-4100-65020	BOOKS	03/01/2016	463.18
BAKER AND TAYLOR	041-4100-65020	BOOKS	03/02/2016	394.42
BAKER AND TAYLOR	041-4100-65020	BOOKS	03/10/2016	392.98
BAKER AND TAYLOR	041-4100-65020	BOOKS	03/16/2016	275.86
BAKER AND TAYLOR	041-4100-65020	BOOKS	03/18/2016	509.92
BAKER AND TAYLOR	041-4100-65020	BOOKS	03/02/2016	27.40
BAKER AND TAYLOR	041-4100-65020	BOOKS	03/09/2016	36.05
CENGAGE LEARNING	041-4100-65020	2 LARGE PRINT BOOKS	03/03/2016	56.38
CENGAGE LEARNING	041-4100-65020	LARGE PRINT BOOK	03/17/2016	30.39
CENGAGE LEARNING	041-4100-65020	LARGE PRINT BOOK	03/23/2016	31.19
CENTER POINT LARGE PRINT	041-4100-65020	6 LARGE PRINT BOOKS	03/01/2016	117.50
CITY OF INDIANOLA - UTILITY	041-4100-63710	UTILITIES	03/31/2016	871.39
COAST TO COAST COMPUTER	041-4100-65070	PRINTER TONER	02/16/2016	269.98
COAST TO COAST COMPUTER	041-4100-65070	PRINTER TONER CREDIT	03/21/2016	149.99-
DUST PROS JANITORIAL	041-4100-64090	MONTHLY CLEANING	04/05/2016	1,170.00
DUST PROS JANITORIAL	041-4100-65071	CLEANING SUPPLIES	04/05/2016	90.33
GENERAL BINDING CORP.	041-4100-65070	ROLL OF LAMINATE FILM	03/09/2016	101.91
INFOMAX OFFICE SYSTEMS IN	041-4100-64140	PRINTMAX PLUS AGREEMENT (COPIER/PRINTER)	03/14/2016	148.52
IOWA WATER MANAGEMENT C	041-4100-63100	WATER MGMT - LIBRARY	04/01/2016	40.00
MAHASKA COMMUNICATION G	041-4100-63730	INTERNET	04/01/2016	21.99
MAHASKA COMMUNICATION G	041-4100-63730	TELEPHONE	04/01/2016	57.40
MID AMERICAN ENERGY CO.	041-4100-63710	NATURAL GAS FOR LIBRARY	03/22/2016	280.16
PENGUIN RANDOM HOUSE LLC	041-4100-65021	BOOK ON CD	02/19/2016	30.00
PENGUIN RANDOM HOUSE LLC	041-4100-65021	2 BOOKS ON CD	03/01/2016	71.25
RECORDED BOOKS INC	041-4100-65022	DVD	02/19/2016	41.60
RECORDED BOOKS INC	041-4100-65021	BOOK ON CD	02/23/2016	26.99
RECORDED BOOKS INC	041-4100-65021	BOOK ON CD	02/24/2016	31.50
RECORDED BOOKS INC	041-4100-65021	BOOK ON CD	02/25/2016	99.00
RECORDED BOOKS INC	041-4100-65021	BOOK ON CD	03/10/2016	35.99
RECORDED BOOKS INC	041-4100-65021	BOOK ON CD	03/14/2016	62.20
RECORD-HERALD & INDIANOL	041-4100-65020	ANNUAL SUBSCRIPTION	03/24/2016	16.55
T.R.M. DISPOSAL LLC	041-4100-64090	TRASH REMOVAL ACCT #506	03/24/2016	89.00
UNIQUE MANAGEMENT SERVI	041-4100-64990	COLLECTION AGENCY FEES	04/01/2016	50.00
UNUM LIFE INSURANCE CO OF	041-4100-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	79.72
WELLS FARGO CCER	041-4100-65022	AMAZON.COM 1 DVD Box Set	03/16/2016	29.99
WELLS FARGO CCER	041-4100-65022	AMAZON.COM Refund on 1 DVD Box set returned	03/25/2016	25.01-
WELLS FARGO CCER	041-4100-65022	AMAZON MKTPLACE PMTS 1 DVD Box set	03/14/2016	29.99
WELLS FARGO CCER	041-4100-65020	AMAZON MKTPLACE PMTS 1 Book	03/14/2016	14.95
WELLS FARGO CCER	041-4100-65070	BRODART SUPPLIES Cataloging Labels	03/17/2016	50.49
Total LIBRARY FUND:				6,978.05

**PARK & RECREATION FUND**

AGRILAND FS INC	042-4400-65072	SOFTBALL CHALK & FIELD DRY	04/01/2016	1,391.20
ANDERSEN, HEIDI	042-4400-66990	REFUND KIDS IN THE KITCHEN	03/31/2016	15.00
BENDON INDIANOLA MECHAN	042-4300-65070	REPAIR BROKEN WATER LINE	04/08/2016	262.31
CAPITAL CITY EQUIPMENT	042-4300-65051	BRAKE PADS BOBCAT	03/31/2016	76.33
CARNES, RANDA	042-4400-66990	REFUND FOR KIDS IN THE KITCHEN	03/31/2016	18.75
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - MEMORIAL	03/31/2016	47.80
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - BARKER	03/31/2016	27.25
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - PICKARD	03/31/2016	84.68
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - MCCORD	03/31/2016	22.00
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - DOWNEY	03/31/2016	33.78
CITY OF INDIANOLA - UTILITY	042-4300-63710	UUTILITIES - SHOP	03/31/2016	211.18
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - TRAIL	03/31/2016	22.00
CITY OF INDIANOLA - UTILITY	042-4400-63710	UTILITES YOUTH SOFTBALL	03/31/2016	82.20
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - MOATS	03/31/2016	27.85

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - BUXTON	03/31/2016	117.29
CITY SUPPLY CORPORATION	042-4300-65070	TOILET REPAIR PARTS	03/31/2016	53.90
FARNER-BROCKEN CO	042-4400-65070	SOFTBALL CONCESSIONS	03/31/2016	704.29
FARNER-BROCKEN CO	042-4400-65070	SOFTBALL CONCESSIONS	04/05/2016	1,474.20
INDOFF INCORPORATED	042-4200-65070	LASER JET TONER CARTRIDGE	04/05/2016	77.73
IOWA ASSOC OF MUN UTILITIE	042-4300-62300	0316 SAFETY TRAINING	03/31/2016	112.89
LUCAS, JEFF	042-4400-63730	CELL PHONE REIMB. JAN - MARCH	04/04/2016	75.00
MAHASKA COMMUNICATION G	042-4400-63730	TELEPHONE	04/01/2016	57.32
MAHASKA COMMUNICATION G	042-4300-63730	TELEPHONE	04/01/2016	26.09
MAHASKA COMMUNICATION G	042-4400-63730	TELEPHONE	04/01/2016	5.22
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	04/01/2016	78.27
MAHASKA COMMUNICATION G	042-4200-63730	INTERNET	04/01/2016	21.99
MID AMERICAN ENERGY CO.	042-4400-63710	ACTIVITY CENTER UTILITIES	03/22/2016	179.49
MIDWEST OFFICE TECH	042-4200-65060	COPIER CONTRACT	03/31/2016	43.00
PARK WHOLESALE	042-4320-65070	FLOWERS	03/25/2016	53.95
PARK WHOLESALE	042-4320-65070	FLOWERS	03/25/2016	132.85
PARKER, ANGIE	042-4400-66990	REFUND KIDS IN THE KITCHEN	03/31/2016	15.00
PELLA PRINTING	042-4400-64140	SPING MAGAZINE	02/28/2016	8,000.00
PETTY CASH-RECREATION	042-4400-65990	PAPER LANTERNS	03/16/2016	5.08
PROTECT YOUTH SPORTS	042-4400-64990	COACH BACKGROUND CHECKS - 29	04/01/2016	230.55
SOUTH CENTRAL IOWA LANDFI	042-4300-65070	DOCK DISPOSAL	03/28/2016	26.00
SOUTH CENTRAL IOWA LANDFI	042-4300-65070	DOCK DISPOSAL	03/28/2016	31.00
UNUM LIFE INSURANCE CO OF	042-4300-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	161.75
UNUM LIFE INSURANCE CO OF	042-4200-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	71.91
UNUM LIFE INSURANCE CO OF	042-4400-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	20.33
WALTERS GARDENS INC.	042-4320-65070	PLUGS - PLANT SALE	03/28/2016	195.51
WARREN COUNTY ENGINEER	042-4300-65050	FUEL DISTRIBUTION	04/04/2016	321.53
WARREN COUNTY ENGINEER	042-4400-65050	FUEL DISTRIBUTION - VANS	04/04/2016	62.15
WARREN COUNTY EXTENSION	042-4400-64205	ADVANCED ROBOTICS	04/08/2016	244.50
WELLS FARGO CCER	042-4400-63410	THEISENS #21 power washer hose	03/01/2016	34.99
WELLS FARGO CCER	042-4300-65070	OREILLY AUTO 00003376 Garbage can prep	03/04/2016	26.76
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUE Batterys noisy animal Moats	03/11/2016	4.49
WELLS FARGO CCER	042-4200-62300	IOWA PARK AND RECREATION IPRA Spring Conference and C	03/14/2016	250.00
WELLS FARGO CCER	042-4320-65200	BFG SUPPLY CO Greenhouse supplies	03/18/2016	37.20
WELLS FARGO CCER	042-4320-65200	BFG SUPPLY CO Greenhouse supplies	03/01/2016	384.50
WELLS FARGO CCER	042-4400-63710	PSN INDIANOLA UTILITIES Adult SB Utilities	03/01/2016	128.91
WELLS FARGO CCER	042-4320-65200	BFG SUPPLY CO Greenhouse supplies	03/01/2016	195.36
WELLS FARGO CCER	042-4400-63710	PSN INDIANOLA UTILITIES Activity Center Utilities	03/01/2016	671.68
WELLS FARGO CCER	042-4320-65070	BFG SUPPLY CO Plant Sale	03/01/2016	717.60
WELLS FARGO CCER	042-4300-65070	OREILLY AUTO 00003376 garbage cab undercoating	03/01/2016	33.45
WELLS FARGO CCER	042-4400-65070	THE SPORTS PAGE GRILL Adult Basketball Champion Award	03/02/2016	75.00
WELLS FARGO CCER	042-4200-65060	IN ADVANCED FILING CONCE yellow toner for color copier	03/16/2016	179.50
WELLS FARGO CCER	042-4200-64190	PAYPAL LEAGUELINEU Sports Website Hosting	03/22/2016	129.95
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUE razor blades	03/25/2016	2.06
WELLS FARGO CCER	042-4400-65070	FAREWAY STORES #657 two bundles of firewood for easter egg	03/28/2016	14.82
WELLS FARGO CCER	042-4300-65060	WAL-MART #1491 sheet protectors and binders	03/30/2016	13.19
WELLS FARGO CCER	042-4400-65070	FAREWAY STORES #657 Magicamp snacks	03/21/2016	8.48
WELLS FARGO CCER	042-4300-65051	CNM OUTDOOR EQUIPM Air Filter for Push Mower	03/22/2016	10.38
WELLS FARGO CCER	042-4400-64990	IOWA CUBS 1 Senior Baseball Trip Tickets	03/25/2016	224.00
WELLS FARGO CCER	042-4200-64190	ADOBE CREATIVE CLOUD Adobe software subscription	03/01/2016	49.99
WELLS FARGO CCER	042-4300-65070	OREILLY AUTO 00003376 garbage can prep	03/03/2016	21.27-
WELLS FARGO CCER	042-4400-64020	GOTPRINT.COM Pickard softball field banners	03/11/2016	373.14
WELLS FARGO CCER	042-4400-63100	MCCOY TRUE VALUE Home Plates Glue	03/14/2016	6.72
WELLS FARGO CCER	042-4400-65070	WM SUPERCENTER #1491 Easter egg hunt prizes	03/16/2016	175.95
WELLS FARGO CCER	042-4300-65070	THEISENS #21 hose bib adapters	03/17/2016	8.18
WELLS FARGO CCER	042-4320-65200	BFG SUPPLY CO Greenhouse supplies	03/18/2016	30.00
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUE garbage can prep	03/03/2016	41.46
WELLS FARGO CCER	042-4400-65070	MCCOY TRUE VALUE Chair cart rubber ends and one quart of p	03/08/2016	15.55

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	042-4400-65070	WAL-MART #1491 Easter egg hunt supplies	03/16/2016	6.45
WELLS FARGO CCER	042-4300-65070	THEISENS #21 hydrant head	03/17/2016	114.99
WELLS FARGO CCER	042-4300-65070	OREILLY AUTO 00003376 garbage can prep	03/03/2016	21.27
WELLS FARGO CCER	042-4400-65080	USPS 18436506231205586 Live Healthy Iowa - fliers	03/07/2016	12.04
WELLS FARGO CCER	042-4400-63410	VAN WALL EQUIPMENT JD repair parts	03/08/2016	44.42
WELLS FARGO CCER	042-4300-65051	DOWNEY TIRES Tire repair JD tractor	03/10/2016	77.44
WELLS FARGO CCER	042-4200-65070	MENARDS DES MOINES IA toilets	03/16/2016	318.00
WELLS FARGO CCER	042-4300-65051	OREILLY AUTO 00003376 carb/brake cleaner	03/24/2016	47.76
WELLS FARGO CCER	042-4400-65070	WAL-MART #1491 Dance Supplies and Snacks	03/16/2016	57.03
WELLS FARGO CCER	042-4400-65072	VAN WALL EQUIPMENT Softball Complex Infield Drag	03/21/2016	505.04
WELLS FARGO CCER	042-4400-65070	MCCOY TRUE VALUE Advertising Banner Hardware	03/22/2016	100.53
WELLS FARGO CCER	042-4400-65070	WM SUPERCENTER #1491 Surge Strip and Outlet Converter for	03/25/2016	11.94
WELLS FARGO CCER	042-4400-65070	NOBBIES INC CLIVE The Zone Supplies	03/25/2016	27.54
WELLS FARGO CCER	042-4400-65070	WM SUPERCENTER #1491 easter egg hunt supplies	03/28/2016	39.25
WELLS FARGO CCER	042-4400-64020	GOTPRINT.COM Pickard softball field banner	03/30/2016	71.40
WELLS FARGO CCER	042-4400-65070	THE SPORTS PAGE GRILL Adult Basketball Champion Award	03/02/2016	75.00
WELLS FARGO CCER	042-4400-65070	AMAZON MKTPLACE PMTS Dance Decorations	03/07/2016	11.75
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUE bolts	03/16/2016	2.88
WELLS FARGO CCER	042-4300-65071	SQ CR SERVICES soap	03/23/2016	16.86
WELLS FARGO CCER	042-4400-65070	WM SUPERCENTER #1491 Softball Concessions	03/28/2016	28.70
WELLS FARGO CCER	042-4300-65070	WEATHER REPUBLIC Kestrel 3000 Wind Meter	03/04/2016	149.00
WELLS FARGO CCER	042-4400-63410	VAN WALL EQUIPMENT JD repair parts refund	03/11/2016	44.42
WELLS FARGO CCER	042-4400-65070	FAREWAY STORES #657 SB Concession Cleaning Supplies	03/18/2016	11.74
WELLS FARGO CCER	042-4400-65070	WM SUPERCENTER #1491 The Zone Snacks and Supplies	03/21/2016	45.91
WELLS FARGO CCER	042-4400-65070	STAPLES 00118679 IPRA brochure printing	03/28/2016	63.07
WELLS FARGO CCER	042-4400-65070	WM SUPERCENTER #1491 Dance Supplies	03/31/2016	14.31
WELLS FARGO CCER	042-4300-65070	OREILLY AUTO 00003376 garbage can prep	03/03/2016	20.07
WELLS FARGO CCER	042-4400-65070	FUN EXPRESS Special Needs Dance Decorations	03/07/2016	91.06
WELLS FARGO CCER	042-4400-64020	GOTPRINT.COM Pickard softball field banners	03/08/2016	545.75
WELLS FARGO CCER	042-4300-65071	SQ CR SERVICES Hard roll towels	03/10/2016	59.78
WELLS FARGO CCER	042-4200-65070	MCCOY TRUE VALUE toilet supply hoses	03/16/2016	12.58
WELLS FARGO CCER	042-4400-64020	GOTPRINT.COM Pickard softball field banner	03/24/2016	71.40
WIEGERT DISPOSAL CO.	042-4300-64090	DUMPSTER	04/01/2016	45.00

Total PARK &amp; RECREATION FUND:

21,418.70

**POOL (MEMORIAL) FUND**

MAHASKA COMMUNICATION G	045-4500-63730	TELEPHONE	04/01/2016	10.44
WELLS FARGO CCER	045-4500-63100	WATERLOO TENT AND TARP CO Annual repair for three shade	03/03/2016	425.00
WELLS FARGO CCER	045-4500-63710	PSN INDIANOLA UTILITIES IMU utilities - January	03/01/2016	273.95
WELLS FARGO CCER	045-4500-64020	FACEBOOK N5BH69NQU2 Facebook online job posting	03/01/2016	8.12
WELLS FARGO CCER	045-4500-64020	GOTPRINT.COM VMAC banners for Moats Fence	03/23/2016	255.75
WELLS FARGO CCER	045-4500-65070	MCCOY TRUE VALUE two trash cans	03/28/2016	30.58
WELLS FARGO CCER	045-4500-64020	GOTPRINT.COM VMAC banners	03/23/2016	303.52
WELLS FARGO CCER	045-4500-62300	MYCREATIVESHOP.COM Subscription	03/25/2016	19.95
WELLS FARGO CCER	045-4500-64020	GOTPRINT.COM Earlybird pool pass post cards	03/22/2016	125.73
WELLS FARGO CCER	045-4500-65072	ULINE SHIP SUPPLIES Janitorial supplies and three exam glove	03/23/2016	164.43

Total POOL (MEMORIAL) FUND:

1,617.47

**ROAD USE TAX FUND**

AHLERS & COONEY P.C.	110-2100-64900	COLLECTIVE BARGAINING	03/28/2016	449.68
B & F FASTENER SUPPLY CO	110-2100-65500	HARD HATS	03/28/2016	199.98
B & F FASTENER SUPPLY CO	110-2100-65500	SAFETY SHIRTS	03/29/2016	505.00
BRICK GENTRY P.C.	110-2100-64900	COLLECTIVE BARGAINING	03/25/2016	195.00
BRUENING ROCK PRODUCTS	110-2100-65073	ROAD STONE	03/29/2016	933.11
CINTAS CORPORATION	110-2100-64120	MEDICAL SUPPLIES	04/04/2016	52.96
CR SERVICES	110-2100-65076	SHOP SUPPLIES	04/11/2016	39.90

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
HARRISON TRUCK CENTERS	110-2100-63320	REPAIRS	02/11/2016	191.32
IOWA ASSOC OF MUN UTILITIE	110-2100-62300	0316 SAFETY TRAINING	03/31/2016	197.19
IOWA SIGNAL INC.	110-2100-63451	TRAFFIC SIGNAL REPAIRS	04/07/2016	150.00
IOWA SIGNAL INC.	110-2100-63451	NEW CONTROLLER	04/07/2016	5,906.00
LOGAN CONTRACTORS SUPPL	110-2100-65073	KEY WAY	04/07/2016	980.00
LOGAN CONTRACTORS SUPPL	110-2100-63320	LEVERS	04/12/2016	132.00
MAHASKA COMMUNICATION G	110-2100-63730	TELEPHONE	04/01/2016	10.44
MAHASKA COMMUNICATION G	110-2100-64900	INTERNET	04/01/2016	21.99
MOMAR	110-2100-65076	SHOP SUPPLIES	03/23/2016	448.16
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/16/2016	978.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/17/2016	1,158.75
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/21/2016	103.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/23/2016	695.25
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/24/2016	514.25
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/25/2016	618.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/28/2016	1,207.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/29/2016	695.25
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/29/2016	1,811.25
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/29/2016	875.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/30/2016	978.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/30/2016	437.75
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/31/2016	1,081.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	03/31/2016	816.75
O'REILLY AUTO PARTS	110-2100-63320	PARTS	04/05/2016	10.97
O'REILLY AUTO PARTS	110-2100-63320	FILTERS	04/11/2016	149.59
PIERCE BROTHERS REPAIR	110-2100-65073	STEEL PLATE	03/22/2016	24.00
TITAN MACHINERY	110-2100-63320	BUCKET PIN	03/30/2016	25.65
TITAN MACHINERY	110-2100-63320	HYD HOSES	04/05/2016	387.36
TITAN MACHINERY	110-2100-63320	ADAPTER	04/05/2016	25.42
UNUM LIFE INSURANCE CO OF	110-2100-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	270.50
WARREN COUNTY ENGINEER	110-2100-65050	FUEL DISTRIBUTION	04/04/2016	1,556.56
WARREN COUNTY OIL	110-2100-65050	ENGINE OIL	04/12/2016	448.00
WELLS FARGO CCER	110-2100-65073	THEISENS #21 Drain pipe for intake on O street.	03/23/2016	17.15
WELLS FARGO CCER	110-2100-64870	CNM OUTDOOR EQUIPM Pole saw was worked on	03/04/2016	162.76
WELLS FARGO CCER	110-2100-65073	CIRCLE B CASHWAY OF INDIA Lumber for form trucks	03/18/2016	87.25
WELLS FARGO CCER	110-2100-63320	OHALLORAN INTL Unit 28 mirror	03/10/2016	92.29
WELLS FARGO CCER	110-2100-65073	THEISENS #21 Fittings for drain pipe on O street	03/23/2016	6.29
WELLS FARGO CCER	110-2100-63320	NORRIS AUTOMOTIVE INC Repair of unit 35 no start	03/22/2016	822.06
WELLS FARGO CCER	110-2100-65076	CIRCLE B CASHWAY OF INDIA Form lumber for pool	03/18/2016	35.99
WELLS FARGO CCER	110-2100-63320	OREILLY AUTO 00003376 Blower switch for unit 29	03/21/2016	58.24
WELLS FARGO CCER	110-2100-63320	THEISENS #21 Grade 8 bolts for unit 8 repair	03/22/2016	5.15
WELLS FARGO CCER	110-2100-63320	MCCOY TRUE VALUE Hose connector for saw	03/18/2016	6.29
WELLS FARGO CCER	110-2100-63100	CIRCLE B CASHWAY OF INDIA 6x6 for landscaping	03/07/2016	25.47
WELLS FARGO CCER	110-2100-64870	CNM OUTDOOR EQUIPM Chain saw oil	03/09/2016	11.95
WELLS FARGO CCER	110-2100-63320	THEISENS #21 Bolts for unit 2 hitch	03/18/2016	2.31
WELLS FARGO CCER	110-2100-63400	MCCOY TRUE VALUE Switch for shop light	03/07/2016	5.39
WELLS FARGO CCER	110-2100-63100	CIRCLE B CASHWAY OF INDIA Tapcons	03/18/2016	97.78
WELLS FARGO CCER	110-2100-65076	MCCOY TRUE VALUE Marking crayons for shop	03/22/2016	3.75

Total ROAD USE TAX FUND:

26,722.65

**LIBRARY SPECIAL REVENUE FUND**

BAKER AND TAYLOR	141-4100-65020	BOOKS	02/23/2016	30.76
BAKER AND TAYLOR	141-4100-65020	BOOKS	03/02/2016	43.07
BAKER AND TAYLOR	141-4100-65020	BOOKS	03/10/2016	59.14
BAKER AND TAYLOR	141-4100-65020	BOOKS	03/18/2016	126.18
CENGAGE LEARNING	141-4100-65020	LARGE PRINT BOOK	03/23/2016	27.19
CENTER POINT LARGE PRINT	141-4100-65020	2 LARGE PRINT BOOKS	03/01/2016	24.02



Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
INFOMAX OFFICE SYSTEMS IN	141-4100-65025	PRINTMAX PLUS AGREEMENT (COPIER/PRINTER)	03/14/2016	3,025.12
PENGUIN RANDOM HOUSE LLC	141-4100-65020	BOOK ON CD	03/11/2016	30.00
WELLS FARGO CCER	141-4100-65023	AMAZON MKTPLACE PMTS SRP Prizes and Supplies	03/14/2016	108.44
WELLS FARGO CCER	141-4100-65023	RHODE ISLAND NOVELTY SRP Prizes	03/21/2016	119.85
WELLS FARGO CCER	141-4100-65023	AMAZON MKTPLACE PMTS SRP Prizes	03/11/2016	10.20
WELLS FARGO CCER	141-4100-65023	AMAZON MKTPLACE PMTS SRP Prizes	03/14/2016	18.72
WELLS FARGO CCER	141-4100-65023	AMAZON MKTPLACE PMTS SRP Prizes	03/14/2016	24.99
WELLS FARGO CCER	141-4100-65023	ORIENTAL TRADING CO SRP Prizes	03/21/2016	350.39
Total LIBRARY SPECIAL REVENUE FUND:				3,998.07
<b>PARK &amp; REC SPECIAL REV FUND</b>				
HOLLIE SMITH GLASS & DOOR	142-4630-67235	DOG PARK LOCK REPAIR	03/25/2016	90.00
Total PARK & REC SPECIAL REV FUND:				90.00
<b>SEWER FUND</b>				
AHLERS & COONEY P.C.	610-8300-64900	COLLECTIVE BARGAINING	03/28/2016	449.69
BRICK GENTRY P.C.	610-8300-64900	COLLECTIVE BARGAINING	03/25/2016	195.00
CINTAS CORPORATION	610-8300-64990	RESTOCK MEDICINE CABINET	04/01/2016	52.24
CITY OF INDIANOLA - UTILITY	610-8350-63710	UTILITIES	03/31/2016	12,200.87
CITY OF INDIANOLA - UTILITY	610-8325-63710	UTILITIES	03/31/2016	4,293.69
CRYSTAL CLEAR WATER CO	610-8350-65012	DI WATER FOR LAB	04/04/2016	15.00
GRAVES, RICK	610-8300-62700	MILEAGE TO HR GREEN	03/28/2016	26.46
GRAVES, RICK	610-8300-62700	MILEAGE TO REGION V MEETING IN HUXLEY	03/30/2016	30.24
HACH COMPANY	610-8350-65012	LAB SUPPLIES	03/31/2016	717.47
HENRY, BLAKE	610-8300-62300	MILEAGE TO DMACC IN ANKENY	04/07/2016	151.20
INFOMAX OFFICE SYSTEMS IN	610-8300-64990	COPIER	03/23/2016	224.19
IOWA ASSOC OF MUN UTILITIE	610-8300-62300	0316 SAFETY TRAINING	03/31/2016	169.02
MAHASKA COMMUNICATION G	610-8300-63730	TELEPHONE	04/01/2016	41.75
MAHASKA COMMUNICATION G	610-8300-64990	INTERNET	04/01/2016	21.99
PIERCE BROTHERS REPAIR	610-8350-63410	ADJUSTING PLATE FOR CLARIFIER PUMP	03/01/2016	42.00
THOMPSON ENVIRONMENTAL	610-8300-64900	2015 TITLE V ASSISTANCE GENERATOR	03/31/2016	1,163.00
TREASURER STATE OF IOWA	610-8300-64181	1ST QTR 2016 USE TAX	04/01/2016	624.00
UNUM LIFE INSURANCE CO OF	610-8300-61550	LIFE, AD&D AND LTD INSURANCE	04/14/2016	147.96
VERIZON WIRELESS	610-8300-63730	WIRELESS FOR LAPTOP	03/26/2016	30.02
WARREN COUNTY ENGINEER	610-8300-65050	FUEL DISTRIBUTION	04/04/2016	346.81
WELLS FARGO CCER	610-8350-65072	AMAZON.COM Tools for Shop	03/01/2016	12.96
WELLS FARGO CCER	610-8350-65012	J.A. KING & COMPANY Annual Lab Scale Certification	03/07/2016	153.20
WELLS FARGO CCER	610-8325-65070	MCCOY TRUE VALUE Pipe fittings for pressure gauges at Morloc	03/08/2016	28.19
WELLS FARGO CCER	610-8325-63410	POWER PROCESS EQUIPMENT I Seal for Morlock Lift Station p	03/16/2016	1,025.61
WELLS FARGO CCER	610-8300-65990	MCCOY TRUE VALUE Paper towel holder for shop	03/17/2016	4.94
WELLS FARGO CCER	610-8325-63410	NAPA PARTS 0000514 Cleaner for McCord Lift Station generator	03/24/2016	9.84
WELLS FARGO CCER	610-8325-65070	AMAZON.COM Nozzles for jetter	03/01/2016	17.90
WELLS FARGO CCER	610-8350-65072	AMAZON.COM AMZN.COM/BILL Tools for shop	03/01/2016	79.99
WELLS FARGO CCER	610-8350-65072	AMAZON MKTPLACE PMTS Tools for Shop	03/01/2016	49.99
WELLS FARGO CCER	610-8300-63320	WESTSIDE MUFFLER & REPAI Tires for F150	03/03/2016	551.77
WELLS FARGO CCER	610-8325-63410	CONTINENTAL SAFETY EQUIP Sensors for Gas Sensor	03/02/2016	152.62
WELLS FARGO CCER	610-8300-62300	RUBES STEAKHOUSE M Thursday night dinner after Sewer Coll	03/04/2016	30.70
WELLS FARGO CCER	610-8300-65990	MCCOY TRUE VALUE Paper towels, toilet paper supplies for offic	03/18/2016	24.27
WELLS FARGO CCER	610-8325-67240	RAKUTEN.COM BUY.COM Laptop Batter for Push Cam Compute	03/31/2016	29.98
WELLS FARGO CCER	610-8350-65070	BATTERIES PLUS #20 Battery for lab computer battery backup	03/07/2016	19.95
WELLS FARGO CCER	610-8325-63410	MCCOY TRUE VALUE Plug for crain demming pump Morlock lift	03/08/2016	1.79
WELLS FARGO CCER	610-8300-65080	THE UPS STORE #6682 Shipping cost to send in Cues Camera	03/24/2016	62.89
WELLS FARGO CCER	610-8325-65070	MCCOY TRUE VALUE Batteries for portable flow meter	03/29/2016	18.67
WELLS FARGO CCER	610-8300-62300	BEST WESTERN REGENCY Room for one night Kevin and Norm	03/07/2016	89.55
WELLS FARGO CCER	610-8325-63410	BALDWIN SUPPLY COMPANY Bearings for Morlock Lift Station p	03/24/2016	14.92
WELLS FARGO CCER	610-8350-65070	OREILLY AUTO 00003376 Credit Invoice for Returned item due t	03/25/2016	76.26-

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	610-8300-65080	AMAZONPRIME MEMBERSHIP Prime Shipping Refund. I could n	03/29/2016	99.00-
WELLS FARGO CCER	610-8300-65990	MCCOY TRUE VALUE Paper towels, paint for shop use	03/02/2016	77.11
WELLS FARGO CCER	610-8350-65070	OREILLY AUTO 00003376 Voided and Returned due to charging	03/25/2016	76.26
WELLS FARGO CCER	610-8300-62300	RUBES STEAKHOUSE M Thursday night dinner after Sewer Coll	03/04/2016	30.70
WELLS FARGO CCER	610-8325-65070	MCCOY TRUE VALUE Washers and towels	03/15/2016	5.89
WELLS FARGO CCER	610-8325-63410	NAPA PARTS 0000514 Miscellaneous bolts washers for McCord	03/24/2016	5.41
WELLS FARGO CCER	610-8300-65080	AMAZONPRIME MEMBERSHIP I did not request Prime Shipping	03/07/2016	99.00
WELLS FARGO CCER	610-8350-63410	OREILLY AUTO 00003376 Bearings for sludge pump for clairifier	03/08/2016	74.08
WELLS FARGO CCER	610-8325-65072	POWER PROCESS EQUIPMENT I Seal for Morlock Lift Station P	03/16/2016	1,025.61
WELLS FARGO CCER	610-8325-65070	THEISENS #21 T-posts and pvc pipe for marking manholes	03/24/2016	115.70
WELLS FARGO CCER	610-8350-65070	OREILLY AUTO 00003376 Antifreeze	03/25/2016	71.94
Total SEWER FUND:				24,728.77
<b>RECYCLING FUND</b>				
WASTE MANAGEMENT OF IOW	670-8400-64700	RECYCLING RES 494-0152818-0516-6	04/01/2016	13,412.28
Total RECYCLING FUND:				13,412.28
<b>SEWER CAPITAL PROJECTS FUND</b>				
HR GREEN INC	710-8300-67510	GENERAL WASTEWATER ENGINEERING	03/31/2016	1,619.75
Total SEWER CAPITAL PROJECTS FUND:				1,619.75
Grand Totals:				133,094.36

City Council: \_\_\_\_\_

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Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
<b>ACTION REPROGRAPHICS</b>				
ACTION REPROGRAPHICS	VEHICLE WRAP	03/21/2016	830.00	POLICE FUND
Total ACTION REPROGRAPHICS:			830.00	
<b>ADAMS DOOR COMPANY INC.</b>				
ADAMS DOOR COMPANY INC.	BUILDING REPAIR	03/29/2016	491.50	POLICE FUND
Total ADAMS DOOR COMPANY INC.:			491.50	
<b>ADVANTAGE COMPANIES</b>				
ADVANTAGE COMPANIES	4 MICROFILM ROLLS	02/29/2016	500.00	LIBRARY FUND
Total ADVANTAGE COMPANIES:			500.00	
<b>AGRILAND FS INC</b>				
AGRILAND FS INC	SOFTBALL CHALK & FIELD DRY	04/01/2016	1,391.20	PARK & RECREATI
Total AGRILAND FS INC:			1,391.20	
<b>AHLERS &amp; COONEY P.C.</b>				
AHLERS & COONEY P.C.	UNIFIED HILLCREST/DOWNTOWN UR PLAN	03/29/2016	357.50	GENERAL FUND
AHLERS & COONEY P.C.	COLLECTIVE BARGAINING	03/28/2016	449.68	GENERAL FUND
AHLERS & COONEY P.C.	COLLECTIVE BARGAINING	03/28/2016	449.69	SEWER FUND
AHLERS & COONEY P.C.	COLLECTIVE BARGAINING	03/28/2016	449.68	ROAD USE TAX FU
Total AHLERS & COONEY P.C.:			1,706.55	
<b>AIR-CON MECHANICAL CORP.</b>				
AIR-CON MECHANICAL CORP.	REPAIR MOTOR ON AHU #4	03/28/2016	702.19	GENERAL FUND
AIR-CON MECHANICAL CORP.	CHECK PNEUMATICS FOR COMM DEV	03/28/2016	426.31	GENERAL FUND
Total AIR-CON MECHANICAL CORP.:			1,128.50	
<b>AIRGAS USA LLC</b>				
AIRGAS USA LLC	OXYGEN	03/21/2016	61.67	AMBULANCE FUN
Total AIRGAS USA LLC:			61.67	
<b>AMERICAN BUSINESS PHONES</b>				
AMERICAN BUSINESS PHONES	PHONE SYSTEM MAINTENANCE	04/06/2016	50.00	GENERAL FUND
AMERICAN BUSINESS PHONES	PHONE IN ELEVATOR	04/07/2016	158.00	GENERAL FUND
Total AMERICAN BUSINESS PHONES:			208.00	
<b>ANDERSEN, HEIDI</b>				
ANDERSEN, HEIDI	REFUND KIDS IN THE KITCHEN	03/31/2016	15.00	PARK & RECREATI
Total ANDERSEN, HEIDI:			15.00	
<b>AUBERT'S TOWING</b>				
AUBERT'S TOWING	TOWING - ABANDONED	03/31/2016	160.00	POLICE FUND
Total AUBERT'S TOWING:			160.00	
<b>B &amp; F FASTENER SUPPLY CO</b>				
B & F FASTENER SUPPLY CO	HARD HATS	03/28/2016	199.98	ROAD USE TAX FU
B & F FASTENER SUPPLY CO	SAFETY SHIRTS	03/29/2016	505.00	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total B & F FASTENER SUPPLY CO:			704.98	
<b>BAKER &amp; TAYLOR ENTERTAINMENT</b>				
BAKER & TAYLOR ENTERTAIN	DVD	03/04/2016	21.86	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	DVD	03/11/2016	21.86	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	DVD	03/11/2016	21.86	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	DVD	03/18/2016	21.83	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	4 DVD'S	03/18/2016	101.99	LIBRARY FUND
Total BAKER & TAYLOR ENTERTAINMENT:			189.40	
<b>BAKER AND TAYLOR</b>				
BAKER AND TAYLOR	BOOKS	02/23/2016	317.48	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	02/23/2016	30.76	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	03/01/2016	463.18	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/02/2016	394.42	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/02/2016	43.07	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	03/10/2016	392.98	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/10/2016	59.14	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	03/16/2016	275.86	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/18/2016	509.92	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/18/2016	126.18	LIBRARY SPECIAL
BAKER AND TAYLOR	BOOKS	03/02/2016	27.40	LIBRARY FUND
BAKER AND TAYLOR	BOOKS	03/09/2016	36.05	LIBRARY FUND
Total BAKER AND TAYLOR:			2,676.44	
<b>BECK ELECTRIC</b>				
BECK ELECTRIC	CONDUIT PHONE LINE ELEVATOR	04/07/2016	70.00	GENERAL FUND
Total BECK ELECTRIC:			70.00	
<b>BENDON INDIANOLA MECHANICAL LLC</b>				
BENDON INDIANOLA MECHANICAL	REPAIR BROKEN WATER LINE	04/08/2016	262.31	PARK & RECREATION
Total BENDON INDIANOLA MECHANICAL LLC:			262.31	
<b>BRICK GENTRY P.C.</b>				
BRICK GENTRY P.C.	COLLECTIVE BARGAINING	03/25/2016	195.00	ROAD USE TAX FUND
BRICK GENTRY P.C.	COLLECTIVE BARGAINING	03/25/2016	195.00	SEWER FUND
BRICK GENTRY P.C.	COLLECTIVE BARGAINING	03/25/2016	195.00	GENERAL FUND
BRICK GENTRY P.C.	20303.001 LEGAL SERVICES	03/25/2016	1,890.00	GENERAL FUND
BRICK GENTRY P.C.	20303.004 LEGAL SERVICES	03/25/2016	630.00	GENERAL FUND
Total BRICK GENTRY P.C.:			3,105.00	
<b>BRUCE, TAMMY</b>				
BRUCE, TAMMY	WELLNESS APRIL 2016	03/02/2016	15.00	POLICE FUND
Total BRUCE, TAMMY:			15.00	
<b>BRUENING ROCK PRODUCTS</b>				
BRUENING ROCK PRODUCTS	ROAD STONE	03/29/2016	933.11	ROAD USE TAX FUND
Total BRUENING ROCK PRODUCTS:			933.11	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BUTTON, DAVID				
BUTTON, DAVID	WELLNESS JAN - APRIL 2016	04/07/2016	60.00	POLICE FUND
Total BUTTON, DAVID:			60.00	
<b>CAPITAL CITY EQUIPMENT</b>				
CAPITAL CITY EQUIPMENT	BRAKE PADS BOBCAT	03/31/2016	76.33	PARK & RECREATI
Total CAPITAL CITY EQUIPMENT:			76.33	
<b>CAPITAL EXPRESS</b>				
CAPITAL EXPRESS	POSTAGE	04/02/2016	49.55	GENERAL FUND
Total CAPITAL EXPRESS:			49.55	
<b>CARNES, RANDA</b>				
CARNES, RANDA	REFUND FOR KIDS IN THE KITCHEN	03/31/2016	18.75	PARK & RECREATI
Total CARNES, RANDA:			18.75	
<b>CENGAGE LEARNING</b>				
CENGAGE LEARNING	2 LARGE PRINT BOOKS	03/03/2016	56.38	LIBRARY FUND
CENGAGE LEARNING	LARGE PRINT BOOK	03/17/2016	30.39	LIBRARY FUND
CENGAGE LEARNING	LARGE PRINT BOOK	03/23/2016	31.19	LIBRARY FUND
CENGAGE LEARNING	LARGE PRINT BOOK	03/23/2016	27.19	LIBRARY SPECIAL
Total CENGAGE LEARNING:			145.15	
<b>CENTER POINT LARGE PRINT</b>				
CENTER POINT LARGE PRINT	6 LARGE PRINT BOOKS	03/01/2016	117.50	LIBRARY FUND
CENTER POINT LARGE PRINT	2 LARGE PRINT BOOKS	03/01/2016	24.02	LIBRARY SPECIAL
Total CENTER POINT LARGE PRINT:			141.52	
<b>CINTAS CORPORATION</b>				
CINTAS CORPORATION	RESTOCK MEDICINE CABINET	04/01/2016	52.24	SEWER FUND
CINTAS CORPORATION	MEDICAL SUPPLIES	04/04/2016	52.96	ROAD USE TAX FU
Total CINTAS CORPORATION:			105.20	
<b>CITY OF INDIANOLA - UTILITY</b>				
CITY OF INDIANOLA - UTILITY	UTILITIES - MEMORIAL	03/31/2016	47.80	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BARKER	03/31/2016	27.25	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - PICKARD	03/31/2016	84.68	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MCCORD	03/31/2016	22.00	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - DOWNEY	03/31/2016	33.78	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	03/31/2016	12,200.87	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	03/31/2016	4,293.69	SEWER FUND
CITY OF INDIANOLA - UTILITY	UATILITIES - SHOP	03/31/2016	211.18	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - TRAIL	03/31/2016	22.00	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITES YOUTH SOFTBALL	03/31/2016	82.20	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MOATS	03/31/2016	27.85	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BUXTON	03/31/2016	117.29	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	03/31/2016	871.39	LIBRARY FUND
Total CITY OF INDIANOLA - UTILITY:			18,041.98	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
CITY SUPPLY CORPORATION				
CITY SUPPLY CORPORATION	TOILET REPAIR PARTS	03/31/2016	53.90	PARK & RECREATI
Total CITY SUPPLY CORPORATION:			53.90	
<b>COAST TO COAST COMPUTER PRODUCTS</b>				
COAST TO COAST COMPUTER	PRINTER TONER	02/16/2016	269.98	LIBRARY FUND
COAST TO COAST COMPUTER	PRINTER TONER CREDIT	03/21/2016	149.99-	LIBRARY FUND
Total COAST TO COAST COMPUTER PRODUCTS:			119.99	
<b>COWIE, WHITNEY</b>				
COWIE, WHITNEY	OVERPAYMENT	04/08/2016	9.50	AMBULANCE FUN
Total COWIE, WHITNEY:			9.50	
<b>CR SERVICES</b>				
CR SERVICES	SHOP SUPPLIES	04/11/2016	39.90	ROAD USE TAX FU
Total CR SERVICES:			39.90	
<b>CRAIG'S AUTOMOTIVE</b>				
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	03/14/2016	43.00	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	03/21/2016	165.00	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	03/22/2016	540.76	POLICE FUND
Total CRAIG'S AUTOMOTIVE:			748.76	
<b>CRYSTAL CLEAR WATER CO</b>				
CRYSTAL CLEAR WATER CO	DI WATER FOR LAB	04/04/2016	15.00	SEWER FUND
Total CRYSTAL CLEAR WATER CO:			15.00	
<b>DES MOINES AREA COMM COLLEGE</b>				
DES MOINES AREA COMM COL	TEXTBOOK	03/31/2016	490.00	AMBULANCE FUN
Total DES MOINES AREA COMM COLLEGE:			490.00	
<b>DOWNEY TIRE SERVICE</b>				
DOWNEY TIRE SERVICE	TIRE REPAIR (2)	04/01/2016	35.90	GENERAL FUND
Total DOWNEY TIRE SERVICE:			35.90	
<b>DUST PROS JANITORIAL</b>				
DUST PROS JANITORIAL	MONTHLY CLEANING	04/05/2016	1,170.00	LIBRARY FUND
DUST PROS JANITORIAL	CLEANING SUPPLIES	04/05/2016	90.33	LIBRARY FUND
Total DUST PROS JANITORIAL:			1,260.33	
<b>ELECTRONIC ENGINEERING CO</b>				
ELECTRONIC ENGINEERING C	REPAIR CAMERA	03/31/2016	95.00	POLICE FUND
Total ELECTRONIC ENGINEERING CO:			95.00	
<b>ELLIS LAW OFFICES P.C.</b>				
ELLIS LAW OFFICES P.C.	LEGAL SERVICES	03/31/2016	210.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	C PAUSCHER	03/31/2016	45.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	J. DUDNEY	03/31/2016	525.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ELLIS LAW OFFICES P.C.	T. MODELMOG	03/31/2016	180.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	A. SCHLABACH	03/31/2016	240.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	B. SHOWERS	03/31/2016	247.50	GENERAL FUND
ELLIS LAW OFFICES P.C.	J. CARON	03/31/2016	90.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	J. CRAWFORD	03/31/2016	45.00	GENERAL FUND
Total ELLIS LAW OFFICES P.C.:			1,582.50	
<b>EVAC SYSTEMS</b>				
EVAC SYSTEMS	DUFFLE BAG	04/05/2016	68.00	FIRE FUND
Total EVAC SYSTEMS:			68.00	
<b>FARNER-BROCKEN CO</b>				
FARNER-BROCKEN CO	SOFTBALL CONCESSIONS	03/31/2016	704.29	PARK & RECREATI
FARNER-BROCKEN CO	SOFTBALL CONCESSIONS	04/05/2016	1,474.20	PARK & RECREATI
Total FARNER-BROCKEN CO:			2,178.49	
<b>GENERAL BINDING CORP.</b>				
GENERAL BINDING CORP.	ROLL OF LAMINATE FILM	03/09/2016	101.91	LIBRARY FUND
Total GENERAL BINDING CORP.:			101.91	
<b>GRAVES, RICK</b>				
GRAVES, RICK	MILEAGE TO HR GREEN	03/28/2016	26.46	SEWER FUND
GRAVES, RICK	MILEAGE TO REGION V MEETING IN HUXLE	03/30/2016	30.24	SEWER FUND
Total GRAVES, RICK:			56.70	
<b>HACH COMPANY</b>				
HACH COMPANY	LAB SUPPLIES	03/31/2016	717.47	SEWER FUND
Total HACH COMPANY:			717.47	
<b>HARRISON TRUCK CENTERS</b>				
HARRISON TRUCK CENTERS	REPAIRS	02/11/2016	191.32	ROAD USE TAX FU
Total HARRISON TRUCK CENTERS:			191.32	
<b>HENRY, BLAKE</b>				
HENRY, BLAKE	MILEAGE TO DMACC IN ANKENY	04/07/2016	151.20	SEWER FUND
Total HENRY, BLAKE:			151.20	
<b>HOLLIE SMITH GLASS &amp; DOOR CO.</b>				
HOLLIE SMITH GLASS & DOOR	DOG PARK LOCK REPAIR	03/25/2016	90.00	PARK & REC SPEC
Total HOLLIE SMITH GLASS & DOOR CO.:			90.00	
<b>HR GREEN INC</b>				
HR GREEN INC	GENERAL WASTEWATER ENGINEERING	03/31/2016	1,619.75	SEWER CAPITAL P
Total HR GREEN INC:			1,619.75	
<b>IBM CORPORATION</b>				
IBM CORPORATION	MAAS360 LAPTOP MANAGEMENT SOFTWA	04/05/2016	187.50	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total IBM CORPORATION:			187.50	
<b>INDOFF INCORPORATED</b>				
INDOFF INCORPORATED	LASER JET TONER CARTRIDGE	04/05/2016	77.73	PARK & RECREATI
Total INDOFF INCORPORATED:			77.73	
<b>INFOMAX OFFICE SYSTEMS INC.</b>				
INFOMAX OFFICE SYSTEMS IN	PRINTMAX PLUS AGREEMENT (COPIER/PRI	03/14/2016	148.52	LIBRARY FUND
INFOMAX OFFICE SYSTEMS IN	PRINTMAX PLUS AGREEMENT (COPIER/PRI	03/14/2016	3,025.12	LIBRARY SPECIAL
INFOMAX OFFICE SYSTEMS IN	COPIER	03/23/2016	224.19	SEWER FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	03/23/2016	220.00	POLICE FUND
INFOMAX OFFICE SYSTEMS IN	MISC./CONTRACT/PRINTING	03/28/2016	82.60	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	03/30/2016	36.06	POLICE FUND
Total INFOMAX OFFICE SYSTEMS INC.:			3,736.49	
<b>INTEGRIVault</b>				
INTEGRIVault	OFFSITE BACKUP - FEBRUARY	03/01/2016	250.00	GENERAL FUND
INTEGRIVault	OFFSITE BACKUP - MARCH	04/01/2016	250.00	GENERAL FUND
Total INTEGRIVault:			500.00	
<b>IOWA ASSOC OF MUN UTILITIES</b>				
IOWA ASSOC OF MUN UTILITIE	0316 SAFETY TRAINING	03/31/2016	169.02	SEWER FUND
IOWA ASSOC OF MUN UTILITIE	0316 SAFETY TRAINING	03/31/2016	197.19	ROAD USE TAX FU
IOWA ASSOC OF MUN UTILITIE	0316 SAFETY TRAINING	03/31/2016	112.89	PARK & RECREATI
Total IOWA ASSOC OF MUN UTILITIES:			479.10	
<b>IOWA SIGNAL INC.</b>				
IOWA SIGNAL INC.	TRAFFIC SIGNAL REPAIRS	04/07/2016	150.00	ROAD USE TAX FU
IOWA SIGNAL INC.	NEW CONTROLLER	04/07/2016	5,906.00	ROAD USE TAX FU
Total IOWA SIGNAL INC.:			6,056.00	
<b>IOWA WATER MANAGEMENT CO.</b>				
IOWA WATER MANAGEMENT C	WATER MGMT - LIBRARY	04/01/2016	40.00	LIBRARY FUND
IOWA WATER MANAGEMENT C	WATER MGMT - MUN BLDG	04/01/2016	150.00	GENERAL FUND
Total IOWA WATER MANAGEMENT CO.:			190.00	
<b>JAHN, RAMONA</b>				
JAHN, RAMONA	TRAINING MILEAGE	03/23/2016	37.80	GENERAL FUND
Total JAHN, RAMONA:			37.80	
<b>KOSMAN CLEANING CREW LLC</b>				
KOSMAN CLEANING CREW LLC	1ST HALF OF APRIL	04/12/2016	2,167.00	GENERAL FUND
Total KOSMAN CLEANING CREW LLC:			2,167.00	
<b>LEADER, THE</b>				
LEADER, THE	INSERTS IN DAILY LEADER	04/01/2016	15.00	GENERAL FUND
Total LEADER, THE:			15.00	



Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
<b>LOGAN CONTRACTORS SUPPLY INC.</b>				
LOGAN CONTRACTORS SUPPL	KEY WAY	04/07/2016	980.00	ROAD USE TAX FU
LOGAN CONTRACTORS SUPPL	LEVERS	04/12/2016	132.00	ROAD USE TAX FU
Total LOGAN CONTRACTORS SUPPLY INC.:			1,112.00	
<b>LUCAS, JEFF</b>				
LUCAS, JEFF	CELL PHONE REIMB. JAN - MARCH	04/04/2016	75.00	PARK & RECREATI
Total LUCAS, JEFF:			75.00	
<b>MAHASKA COMMUNICATION GROUP</b>				
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	57.32	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	10.44	POOL (MEMORIAL)
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	15.66	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	78.27	PARK & RECREATI
MAHASKA COMMUNICATION G	INTERNET	04/01/2016	65.97	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	26.09	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	10.44	ROAD USE TAX FU
MAHASKA COMMUNICATION G	INTERNET	04/01/2016	21.99	PARK & RECREATI
MAHASKA COMMUNICATION G	INTERNET	04/01/2016	21.99	ROAD USE TAX FU
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	57.40	LIBRARY FUND
MAHASKA COMMUNICATION G	INTERNET	04/01/2016	21.99	FIRE FUND
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	93.93	POLICE FUND
MAHASKA COMMUNICATION G	INTERNET	04/01/2016	21.99	LIBRARY FUND
MAHASKA COMMUNICATION G	INTERNET	04/01/2016	21.99	POLICE FUND
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	41.75	SEWER FUND
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	57.40	FIRE FUND
MAHASKA COMMUNICATION G	INTERNET	04/01/2016	21.99	SEWER FUND
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	67.83	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	5.22	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	04/01/2016	28.66	AMBULANCE FUN
Total MAHASKA COMMUNICATION GROUP:			748.32	
<b>MARCHANT, GREG</b>				
MARCHANT, GREG	ECONOMIC DEV CONTRACT	04/11/2016	750.00	GENERAL FUND
Total MARCHANT, GREG:			750.00	
<b>MARCO, MARK</b>				
MARCO, MARK	TRAINING MILEAGE	03/23/2016	32.40	GENERAL FUND
Total MARCO, MARK:			32.40	
<b>MC COY HARDWARE INC</b>				
MC COY HARDWARE INC	TAPE, HAMMER AND CABLE STAPLES	03/14/2016	16.26	GENERAL FUND
MC COY HARDWARE INC	HARDWARE	03/17/2016	9.14	FIRE FUND
MC COY HARDWARE INC	HARDWARE	03/25/2016	1.58	FIRE FUND
MC COY HARDWARE INC	KEY FOR IT CAR	04/11/2016	5.21	GENERAL FUND
Total MC COY HARDWARE INC:			32.19	
<b>MEDTRAK SERVICES</b>				
MEDTRAK SERVICES	411 RX	03/31/2016	72.93	POLICE FUND
Total MEDTRAK SERVICES:			72.93	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	NATURAL GAS FOR LIBRARY	03/22/2016	280.16	LIBRARY FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	03/22/2016	179.49	PARK & RECREATI
MID AMERICAN ENERGY CO.	BUILDING - H EAT	03/22/2016	63.70	POLICE FUND
Total MID AMERICAN ENERGY CO.:			523.35	
<b>MIDWEST OFFICE TECH</b>				
MIDWEST OFFICE TECH	COPIER CONTRACT	03/31/2016	43.00	PARK & RECREATI
Total MIDWEST OFFICE TECH:			43.00	
<b>MOMAR</b>				
MOMAR	SHOP SUPPLIES	03/23/2016	448.16	ROAD USE TAX FU
Total MOMAR:			448.16	
<b>NORWALK READY-MIXED CONCRETE</b>				
NORWALK READY-MIXED CON	CONCRETE	03/16/2016	978.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/17/2016	1,158.75	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/21/2016	103.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/23/2016	695.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/24/2016	514.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/25/2016	618.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/28/2016	1,207.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/29/2016	695.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/29/2016	1,811.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/29/2016	875.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/30/2016	978.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/30/2016	437.75	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/31/2016	1,081.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	03/31/2016	816.75	ROAD USE TAX FU
Total NORWALK READY-MIXED CONCRETE:			11,971.75	
<b>OFFENBURGER, LINDSEY</b>				
OFFENBURGER, LINDSEY	MILEAGE	04/12/2016	151.20	GENERAL FUND
Total OFFENBURGER, LINDSEY:			151.20	
<b>O'KEEFE ELEVATOR CO.</b>				
O'KEEFE ELEVATOR CO.	ELEVATOR JACK REP & STARTER CONTAC	03/31/2016	2,438.00	GENERAL FUND
Total O'KEEFE ELEVATOR CO.:			2,438.00	
<b>O'REILLY AUTO PARTS</b>				
O'REILLY AUTO PARTS	PARTS	04/05/2016	10.97	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTERS	04/11/2016	149.59	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			160.56	
<b>PARK WHOLESALE</b>				
PARK WHOLESALE	FLOWERS	03/25/2016	53.95	PARK & RECREATI
PARK WHOLESALE	FLOWERS	03/25/2016	132.85	PARK & RECREATI
Total PARK WHOLESALE:			186.80	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
<b>PARKER, ANGIE</b>				
PARKER, ANGIE	REFUND KIDS IN THE KITCHEN	03/31/2016	15.00	PARK & RECREATI
Total PARKER, ANGIE:			15.00	
<b>PAULEY, SAMUEL</b>				
PAULEY, SAMUEL	OVERPAYMENT - PT #68367	04/07/2016	20.00	POLICE FUND
Total PAULEY, SAMUEL:			20.00	
<b>PELLA PRINTING</b>				
PELLA PRINTING	SPING MAGAZINE	02/28/2016	8,000.00	PARK & RECREATI
PELLA PRINTING	SPING MAGAZINE	02/28/2016	3,750.00	GENERAL FUND
Total PELLA PRINTING:			11,750.00	
<b>PENGUIN RANDOM HOUSE LLC</b>				
PENGUIN RANDOM HOUSE LLC	BOOK ON CD	02/19/2016	30.00	LIBRARY FUND
PENGUIN RANDOM HOUSE LLC	2 BOOKS ON CD	03/01/2016	71.25	LIBRARY FUND
PENGUIN RANDOM HOUSE LLC	BOOK ON CD	03/11/2016	30.00	LIBRARY SPECIAL
Total PENGUIN RANDOM HOUSE LLC:			131.25	
<b>PETTY CASH-RECREATION</b>				
PETTY CASH-RECREATION	PAPER LANTERNS	03/16/2016	5.08	PARK & RECREATI
Total PETTY CASH-RECREATION:			5.08	
<b>PIERCE BROTHERS REPAIR</b>				
PIERCE BROTHERS REPAIR	ADJUSTING PLATE FOR CLARIFIER PUMP	03/01/2016	42.00	SEWER FUND
PIERCE BROTHERS REPAIR	METAL STRAPS	03/16/2016	18.00	FIRE FUND
PIERCE BROTHERS REPAIR	WELDED STEPS	03/18/2016	38.00	FIRE FUND
PIERCE BROTHERS REPAIR	ANGLE IRON	03/22/2016	118.00	FIRE FUND
PIERCE BROTHERS REPAIR	STEEL PLATE	03/22/2016	24.00	ROAD USE TAX FU
Total PIERCE BROTHERS REPAIR:			240.00	
<b>PROTECT YOUTH SPORTS</b>				
PROTECT YOUTH SPORTS	COACH BACKGROUND CHECKS - 29	04/01/2016	230.55	PARK & RECREATI
Total PROTECT YOUTH SPORTS:			230.55	
<b>PRUISMANN, JAMES</b>				
PRUISMANN, JAMES	OVERPAYMENT ON PT #69315/#68267	04/07/2016	14.10	POLICE FUND
Total PRUISMANN, JAMES:			14.10	
<b>RECORDED BOOKS INC</b>				
RECORDED BOOKS INC	DVD	02/19/2016	41.60	LIBRARY FUND
RECORDED BOOKS INC	BOOK ON CD	02/23/2016	26.99	LIBRARY FUND
RECORDED BOOKS INC	BOOK ON CD	02/24/2016	31.50	LIBRARY FUND
RECORDED BOOKS INC	BOOK ON CD	02/25/2016	99.00	LIBRARY FUND
RECORDED BOOKS INC	BOOK ON CD	03/10/2016	35.99	LIBRARY FUND
RECORDED BOOKS INC	BOOK ON CD	03/14/2016	62.20	LIBRARY FUND
Total RECORDED BOOKS INC:			297.28	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
<b>RECORD-HERALD &amp; INDIANOLA TRIBUNE</b>				
RECORD-HERALD & INDIANOL	BD ADJ	03/27/2016	26.14	GENERAL FUND
RECORD-HERALD & INDIANOL	BD ADJ	03/27/2016	30.41	GENERAL FUND
RECORD-HERALD & INDIANOL	CC MIN-03	03/27/2016	281.53	GENERAL FUND
RECORD-HERALD & INDIANOL	ANNUAL SUBSCRIPTION	03/24/2016	16.55	LIBRARY FUND
Total RECORD-HERALD & INDIANOLA TRIBUNE:			354.63	
<b>SOUTH CENTRAL IOWA LANDFILL</b>				
SOUTH CENTRAL IOWA LANDFI	DOCK DISPOSAL	03/28/2016	26.00	PARK & RECREATI
SOUTH CENTRAL IOWA LANDFI	DOCK DISPOSAL	03/28/2016	31.00	PARK & RECREATI
Total SOUTH CENTRAL IOWA LANDFILL:			57.00	
<b>T.R.M. DISPOSAL LLC</b>				
T.R.M. DISPOSAL LLC	TRASH REMOVAL ACCT #506	03/24/2016	89.00	LIBRARY FUND
Total T.R.M. DISPOSAL LLC:			89.00	
<b>TENSION ENVELOPE CORP DM</b>				
TENSION ENVELOPE CORP DM	PAYROLL ENVELOPES	03/29/2016	192.69	GENERAL FUND
Total TENSION ENVELOPE CORP DM:			192.69	
<b>THOMPSON ENVIRONMENTAL CONSULTING INC</b>				
THOMPSON ENVIRONMENTAL	2015 TITLE V ASSISTANCE GENERATOR	03/31/2016	1,163.00	SEWER FUND
Total THOMPSON ENVIRONMENTAL CONSULTING INC:			1,163.00	
<b>TITAN MACHINERY</b>				
TITAN MACHINERY	BUCKET PIN	03/30/2016	25.65	ROAD USE TAX FU
TITAN MACHINERY	HYD HOSES	04/05/2016	387.36	ROAD USE TAX FU
TITAN MACHINERY	ADAPTER	04/05/2016	25.42	ROAD USE TAX FU
Total TITAN MACHINERY:			438.43	
<b>TOYNE INC</b>				
TOYNE INC	REPAIR PARTS	03/30/2016	110.07	FIRE FUND
Total TOYNE INC:			110.07	
<b>TRANSUNION RISK AND ALTERNATIVE</b>				
TRANSUNION RISK AND ALTER	CONTRACT	04/01/2016	70.00	POLICE FUND
Total TRANSUNION RISK AND ALTERNATIVE:			70.00	
<b>TREASURER STATE OF IOWA</b>				
TREASURER STATE OF IOWA	1ST QTR 2016 USE TAX	04/01/2016	624.00	SEWER FUND
Total TREASURER STATE OF IOWA:			624.00	
<b>TRIZETTO PROVIDER SOLUTIONS</b>				
TRIZETTO PROVIDER Solutio	ELECTRONIC CLAIMS FILED	04/01/2016	60.15	AMBULANCE FUN
Total TRIZETTO PROVIDER SOLUTIONS:			60.15	
<b>UNIQUE MANAGEMENT SERVICES</b>				
UNIQUE MANAGEMENT SERVI	COLLECTION AGENCY FEES	04/01/2016	50.00	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total UNIQUE MANAGEMENT SERVICES:			50.00	
<b>UNUM LIFE INSURANCE CO OF AMERICA</b>				
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	147.96	SEWER FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	270.50	ROAD USE TAX FU
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	111.39	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	40.95	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	20.33	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	538.06	POLICE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	250.16	AMBULANCE FUN
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	111.15	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	71.91	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	161.75	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	115.00	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	212.85	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	79.72	LIBRARY FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	04/14/2016	58.28	FIRE FUND
Total UNUM LIFE INSURANCE CO OF AMERICA:			2,190.01	
<b>VERIZON WIRELESS</b>				
VERIZON WIRELESS	MONITOR CELL PHONES	03/30/2016	21.08	AMBULANCE FUN
VERIZON WIRELESS	WIRELESS FOR LAPTOP	03/26/2016	30.02	SEWER FUND
VERIZON WIRELESS	WIRELESS FOR SPARE LAPTOP	03/26/2016	20.01	GENERAL FUND
VERIZON WIRELESS	330 LAPTOP/330 CELL	03/26/2016	50.66	FIRE FUND
VERIZON WIRELESS	EMS CELL PHONES	03/26/2016	221.04	AMBULANCE FUN
Total VERIZON WIRELESS:			342.81	
<b>WALLER, RYAN</b>				
WALLER, RYAN	CELL PHONE 3/9/16 - 4/8/16	03/14/2016	75.00	GENERAL FUND
Total WALLER, RYAN:			75.00	
<b>WALTERS GARDENS INC.</b>				
WALTERS GARDENS INC.	PLUGS - PLANT SALE	03/28/2016	195.51	PARK & RECREATI
Total WALTERS GARDENS INC.:			195.51	
<b>WARREN COUNTY ENGINEER</b>				
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	04/04/2016	17.22	GENERAL FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	04/04/2016	1,284.98	POLICE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	04/04/2016	207.40	FIRE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	04/04/2016	321.53	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - VANS	04/04/2016	62.15	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	04/04/2016	1,556.56	ROAD USE TAX FU
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	04/04/2016	346.81	SEWER FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	04/04/2016	704.88	AMBULANCE FUN
Total WARREN COUNTY ENGINEER:			4,501.53	
<b>WARREN COUNTY EXTENSION</b>				
WARREN COUNTY EXTENSION	ADVANCED ROBOTICS	04/08/2016	244.50	PARK & RECREATI
Total WARREN COUNTY EXTENSION:			244.50	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WARREN COUNTY OIL				
WARREN COUNTY OIL	ENGINE OIL	04/12/2016	448.00	ROAD USE TAX FU
Total WARREN COUNTY OIL:			448.00	
<b>WARREN COUNTY RECORDER</b>				
WARREN COUNTY RECORDER	03/16 REC FEES	03/04/2016	27.00	GENERAL FUND
Total WARREN COUNTY RECORDER:			27.00	
<b>WASTE MANAGEMENT OF IOWA</b>				
WASTE MANAGEMENT OF IOW	RECYCLING RES 494-0152818-0516-6	04/01/2016	13,412.28	RECYCLING FUND
Total WASTE MANAGEMENT OF IOWA:			13,412.28	
<b>WELLS FARGO CCER</b>				
WELLS FARGO CCER	AMAZON MKTPLACE PMTS Tools for Shop	03/01/2016	49.99	SEWER FUND
WELLS FARGO CCER	OREILLY AUTO 00003376 garbage cab und	03/01/2016	33.45	PARK & RECREATI
WELLS FARGO CCER	WESTSIDE MUFFLER & REPAI Tires for F1	03/03/2016	551.77	SEWER FUND
WELLS FARGO CCER	WEATHER REPUBLIC Kestrel 3000 Wind M	03/04/2016	149.00	PARK & RECREATI
WELLS FARGO CCER	AMAZONPRIME MEMBERSHIP I did not req	03/07/2016	99.00	SEWER FUND
WELLS FARGO CCER	OREILLY AUTO 00003376 Bearings for slud	03/08/2016	74.08	SEWER FUND
WELLS FARGO CCER	USCC IVR Cell phone charges	03/10/2016	54.40	GENERAL FUND
WELLS FARGO CCER	VAN WALL EQUIPMENT JD repair parts refu	03/11/2016	44.42-	PARK & RECREATI
WELLS FARGO CCER	AMAZON MKTPLACE PMTS 1 Book	03/14/2016	14.95	LIBRARY FUND
WELLS FARGO CCER	POWER PROCESS EQUIPMENT I Seal for	03/16/2016	1,025.61	SEWER FUND
WELLS FARGO CCER	BRODART SUPPLIES Cataloging Labels	03/17/2016	50.49	LIBRARY FUND
WELLS FARGO CCER	FAREWAY STORES #657 SB Concession Cl	03/18/2016	11.74	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491 The Zone Snac	03/21/2016	45.91	PARK & RECREATI
WELLS FARGO CCER	GOTPRINT.COM Earlybird pool pass post ca	03/22/2016	125.73	POOL (MEMORIAL)
WELLS FARGO CCER	THEISENS #21 T-posts and pvc pipe for mar	03/24/2016	115.70	SEWER FUND
WELLS FARGO CCER	WAL-MART #1491 credit given from clerk mi	03/25/2016	51.65-	POLICE FUND
WELLS FARGO CCER	INDOFF INCORPORATED Stapler/Thermal	03/28/2016	38.89	GENERAL FUND
WELLS FARGO CCER	STAPLES 00118679 IPRA brochure printi	03/28/2016	63.07	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491 Dance Supplies	03/31/2016	14.31	PARK & RECREATI
WELLS FARGO CCER	PSN INDIANOLA UTILITIES Adult SB Utilitie	03/01/2016	128.91	PARK & RECREATI
WELLS FARGO CCER	AMAZON.COM AMZN.COM/BILL Tools for s	03/01/2016	79.99	SEWER FUND
WELLS FARGO CCER	AMAZON.COM Tools for Shop	03/01/2016	12.96	SEWER FUND
WELLS FARGO CCER	THEISENS #21 power washer hose	03/01/2016	34.99	PARK & RECREATI
WELLS FARGO CCER	APL ITUNES.COM/BILL calculator app for ip	03/01/2016	29.85	GENERAL FUND
WELLS FARGO CCER	PSN INDIANOLA UTILITIES Activity Center	03/01/2016	671.68	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUE Paper towels, paint fo	03/02/2016	77.11	SEWER FUND
WELLS FARGO CCER	AMAZON.COM office supplies-manila folders	03/01/2016	55.56	POLICE FUND
WELLS FARGO CCER	FACEBOOK N5BH69NQU2 Facebook online	03/01/2016	8.12	POOL (MEMORIAL)
WELLS FARGO CCER	CONTINENTAL SAFETY EQUIP Sensors for	03/02/2016	152.62	SEWER FUND
WELLS FARGO CCER	OREILLY AUTO 00003376 Correct amount	03/01/2016	27.98	FIRE FUND
WELLS FARGO CCER	BFG SUPPLY CO Greenhouse supplies	03/01/2016	195.36	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376 Return Antifreez	03/01/2016	29.66-	FIRE FUND
WELLS FARGO CCER	PSN INDIANOLA UTILITIES IMU utilities - Ja	03/01/2016	273.95	POOL (MEMORIAL)
WELLS FARGO CCER	THE SPORTS PAGE GRILL Adult Basketball	03/02/2016	75.00	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376 Correct Belt Engi	03/01/2016	16.29	FIRE FUND
WELLS FARGO CCER	BFG SUPPLY CO Greenhouse supplies	03/01/2016	384.50	PARK & RECREATI
WELLS FARGO CCER	THE SPORTS PAGE GRILL Adult Basketball	03/02/2016	75.00	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376 Antifreeze Engin	03/01/2016	29.66	FIRE FUND
WELLS FARGO CCER	BFG SUPPLY CO Plant Sale	03/01/2016	717.60	PARK & RECREATI
WELLS FARGO CCER	AMAZON.COM Nozzles for jetter	03/01/2016	17.90	SEWER FUND
WELLS FARGO CCER	OREILLY AUTO 00003376 garbage can pre	03/03/2016	20.07	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUE Switch for shop light	03/07/2016	5.39	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	FUN EXPRESS Special Needs Dance Decor	03/07/2016	91.06	PARK & RECREATI
WELLS FARGO CCER	GOTPRINT.COM Pickard softball field banne	03/08/2016	545.75	PARK & RECREATI
WELLS FARGO CCER	SQ CR SERVICES Hard roll towels	03/10/2016	59.78	PARK & RECREATI
WELLS FARGO CCER	BOUND TREE MEDICAL LLC EMS Supplies	03/14/2016	93.58	AMBULANCE FUN
WELLS FARGO CCER	HY VEE 1271 Food for Metro Fire Chiefs me	03/15/2016	11.97	FIRE FUND
WELLS FARGO CCER	MCCOY TRUE VALUE toilet supply hoses	03/16/2016	12.58	PARK & RECREATI
WELLS FARGO CCER	CIRCLE B CASHWAY OF INDIA Tapcons	03/18/2016	97.78	ROAD USE TAX FU
WELLS FARGO CCER	MCCOY TRUE VALUE Bolts and supplies for	03/21/2016	19.07	AMBULANCE FUN
WELLS FARGO CCER	MCCOY TRUE VALUE Marking crayons for s	03/22/2016	3.75	ROAD USE TAX FU
WELLS FARGO CCER	ULINE SHIP SUPPLIES Janitorial supplies	03/23/2016	164.43	POOL (MEMORIAL)
WELLS FARGO CCER	GOTPRINT.COM Pickard softball field banne	03/24/2016	71.40	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376 Antifreeze	03/25/2016	71.94	SEWER FUND
WELLS FARGO CCER	OREILLY AUTO 00003376 DEF for all 3 me	03/28/2016	53.49	AMBULANCE FUN
WELLS FARGO CCER	B&H PHOTO, 800-606-6969 Speakers	03/30/2016	58.10	GENERAL FUND
WELLS FARGO CCER	WATERLOO TENT AND TARP CO Annual r	03/03/2016	425.00	POOL (MEMORIAL)
WELLS FARGO CCER	OREILLY AUTO 00003376 Garbage can pre	03/04/2016	26.76	PARK & RECREATI
WELLS FARGO CCER	J.A. KING & COMPANY Annual Lab Scale C	03/07/2016	153.20	SEWER FUND
WELLS FARGO CCER	MCCOY TRUE VALUE Pipe fittings for press	03/08/2016	28.19	SEWER FUND
WELLS FARGO CCER	CABLES PLUS LLC fiber jumper cables	03/10/2016	86.42	GENERAL FUND
WELLS FARGO CCER	MCCOY TRUE VALUE Batterys noisy animal	03/11/2016	4.49	PARK & RECREATI
WELLS FARGO CCER	IOWA PARK AND RECREATION IPRA Sprin	03/14/2016	250.00	PARK & RECREATI
WELLS FARGO CCER	POWER PROCESS EQUIPMENT I Seal for	03/16/2016	1,025.61	SEWER FUND
WELLS FARGO CCER	MCCOY TRUE VALUE Paper towel holder fo	03/17/2016	4.94	SEWER FUND
WELLS FARGO CCER	BFG SUPPLY CO Greenhouse supplies	03/18/2016	37.20	PARK & RECREATI
WELLS FARGO CCER	SHERATON IOWA CITY HOTEL City Manag	03/21/2016	101.92	GENERAL FUND
WELLS FARGO CCER	THEISENS #21 Drain pipe for intake on O str	03/23/2016	17.15	ROAD USE TAX FU
WELLS FARGO CCER	NAPA PARTS 0000514 Cleaner for McCord	03/24/2016	9.84	SEWER FUND
WELLS FARGO CCER	THEISENS #21 New extension cord for wirin	03/25/2016	42.99	AMBULANCE FUN
WELLS FARGO CCER	USPS 18436506231205586 Postage for Kno	03/28/2016	27.10	AMBULANCE FUN
WELLS FARGO CCER	MCCOY TRUE VALUE 16 Osc Stan Fan. x1	03/29/2016	26.99	FIRE FUND
WELLS FARGO CCER	MCCOY TRUE VALUE garbage can prep	03/03/2016	41.46	PARK & RECREATI
WELLS FARGO CCER	ICMA ONLINE PURCHASES GASB webinar	03/07/2016	149.00	GENERAL FUND
WELLS FARGO CCER	BEST WESTERN REGENCY Room for one	03/07/2016	89.55	SEWER FUND
WELLS FARGO CCER	MCCOY TRUE VALUE Chair cart rubber end	03/08/2016	15.55	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376 Electrical supplie	03/10/2016	40.96	AMBULANCE FUN
WELLS FARGO CCER	MOOD PANDORA monthly phone music sub	03/14/2016	24.95	GENERAL FUND
WELLS FARGO CCER	WM SUPERCENTER #1491 Supplies for cler	03/14/2016	32.10	GENERAL FUND
WELLS FARGO CCER	WAL-MART #1491 Easter egg hunt supplies	03/16/2016	6.45	PARK & RECREATI
WELLS FARGO CCER	THEISENS #21 hydrant head	03/17/2016	114.99	PARK & RECREATI
WELLS FARGO CCER	BRUEGGERS #005 IOW City Manager Conf	03/18/2016	7.29	GENERAL FUND
WELLS FARGO CCER	NORRIS AUTOMOTIVE INC Repair of unit 3	03/22/2016	822.06	ROAD USE TAX FU
WELLS FARGO CCER	WM SUPERCENTER #1491 office supplies-	03/23/2016	51.65	POLICE FUND
WELLS FARGO CCER	BALDWIN SUPPLY COMPANY Bearings for	03/24/2016	14.92	SEWER FUND
WELLS FARGO CCER	OREILLY AUTO 00003376 Credit Invoice for	03/25/2016	76.26-	SEWER FUND
WELLS FARGO CCER	WM SUPERCENTER #1491 Rechargeable b	03/28/2016	47.82	POLICE FUND
WELLS FARGO CCER	AMAZONPRIME MEMBERSHIP Prime Shipp	03/29/2016	99.00-	SEWER FUND
WELLS FARGO CCER	NARTEC, INC. Evidence Supplies	03/03/2016	91.15	POLICE FUND
WELLS FARGO CCER	RUBES STEAKHOUSE M Thursday night din	03/04/2016	30.70	SEWER FUND
WELLS FARGO CCER	KWIK STAR 73200007328 Fuel for final insp	03/07/2016	40.21	AMBULANCE FUN
WELLS FARGO CCER	OREILLY AUTO 00003376 5 Gal. Dirt Buster	03/08/2016	36.99	FIRE FUND
WELLS FARGO CCER	ADOBE ACROPRO SUBS Office software- c	03/09/2016	14.99-	POLICE FUND
WELLS FARGO CCER	AMAZON MKTPLACE PMTS SRP Prizes	03/11/2016	10.20	LIBRARY SPECIAL
WELLS FARGO CCER	AMAZON MKTPLACE PMTS SRP Prizes	03/14/2016	18.72	LIBRARY SPECIAL
WELLS FARGO CCER	AMAZON.COM 1 DVD Box Set	03/16/2016	29.99	LIBRARY FUND
WELLS FARGO CCER	INDOFF INCORPORATED Office Supplies	03/17/2016	22.74	AMBULANCE FUN
WELLS FARGO CCER	MCCOY TRUE VALUE Paper towels, toilet p	03/18/2016	24.27	SEWER FUND
WELLS FARGO CCER	FAREWAY STORES #657 Magicamp snacks	03/21/2016	8.48	PARK & RECREATI
WELLS FARGO CCER	CNM OUTDOOR EQUIPM Air Filter for Push	03/22/2016	10.38	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	IA SECRETARY OF STATE Dwyers recert-n	03/24/2016	30.00	POLICE FUND
WELLS FARGO CCER	LAW ENFORCEMENT SYSTEMS traffic citat	03/25/2016	228.00	POLICE FUND
WELLS FARGO CCER	IOWA CUBS 1 Senior Baseball Trip Tickets	03/25/2016	224.00	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUE two trash cans	03/28/2016	30.58	POOL (MEMORIAL)
WELLS FARGO CCER	RAKUTEN.COM BUY.COM Laptop Batter for	03/31/2016	29.98	SEWER FUND
WELLS FARGO CCER	ISU CPM Advanced accounting and CAFR pr	03/04/2016	580.00	GENERAL FUND
WELLS FARGO CCER	CIRCLE B CASHWAY OF INDIA 6x6 for land	03/07/2016	25.47	ROAD USE TAX FU
WELLS FARGO CCER	AMAZON MKTPLACE PMTS Dance Decorati	03/07/2016	11.75	PARK & RECREATI
WELLS FARGO CCER	CNM OUTDOOR EQUIPM Chain saw oil	03/09/2016	11.95	ROAD USE TAX FU
WELLS FARGO CCER	INDOFF INCORPORATED Office Supplies	03/11/2016	194.78	AMBULANCE FUN
WELLS FARGO CCER	AMAZON MKTPLACE PMTS SRP Prizes	03/14/2016	24.99	LIBRARY SPECIAL
WELLS FARGO CCER	MCCOY TRUE VALUE Washers and towels	03/15/2016	5.89	SEWER FUND
WELLS FARGO CCER	MCCOY TRUE VALUE bolts	03/16/2016	2.88	PARK & RECREATI
WELLS FARGO CCER	THEISENS #21 Bolts for unit 2 hitch	03/18/2016	2.31	ROAD USE TAX FU
WELLS FARGO CCER	ORIENTAL TRADING CO SRP Prizes	03/21/2016	350.39	LIBRARY SPECIAL
WELLS FARGO CCER	WM SUPERCENTER #1491 office supplies -	03/22/2016	26.44	POLICE FUND
WELLS FARGO CCER	SQ CR SERVICES soap	03/23/2016	16.86	PARK & RECREATI
WELLS FARGO CCER	NAPA PARTS 0000514 Miscellaneous bolts	03/24/2016	5.41	SEWER FUND
WELLS FARGO CCER	MYCREATIVESHOP.COM Subscription	03/25/2016	19.95	POOL (MEMORIAL)
WELLS FARGO CCER	WM SUPERCENTER #1491 Softball Conces	03/28/2016	28.70	PARK & RECREATI
WELLS FARGO CCER	GRAPHIC CONTROLS ACQUISIT EMS Sup	03/30/2016	741.17	AMBULANCE FUN
WELLS FARGO CCER	OREILLY AUTO 00003376 garbage can pre	03/03/2016	21.27	PARK & RECREATI
WELLS FARGO CCER	NEXTWAREHOUSE.COM USB to serial con	03/07/2016	64.88	GENERAL FUND
WELLS FARGO CCER	USPS 18436506231205586 Live Healthy low	03/07/2016	12.04	PARK & RECREATI
WELLS FARGO CCER	VAN WALL EQUIPMENT JD repair parts	03/08/2016	44.42	PARK & RECREATI
WELLS FARGO CCER	DOWNEY TIRES Tire repair JD tractor	03/10/2016	77.44	PARK & RECREATI
WELLS FARGO CCER	IN ILLINOIS FIRE STORE New flashlight for	03/14/2016	133.97	AMBULANCE FUN
WELLS FARGO CCER	CASEYS GEN STORE 1726 Fuel for unit 246	03/14/2016	50.00	AMBULANCE FUN
WELLS FARGO CCER	MENARDS DES MOINES IA toilets	03/16/2016	318.00	PARK & RECREATI
WELLS FARGO CCER	CIRCLE B CASHWAY OF INDIA Form lumbe	03/18/2016	35.99	ROAD USE TAX FU
WELLS FARGO CCER	OREILLY AUTO 00003376 Blower switch for	03/21/2016	58.24	ROAD USE TAX FU
WELLS FARGO CCER	THEISENS #21 Grade 8 bolts for unit 8 repair	03/22/2016	5.15	ROAD USE TAX FU
WELLS FARGO CCER	WM SUPERCENTER #1491 office supplies-r	03/23/2016	51.49	POLICE FUND
WELLS FARGO CCER	OREILLY AUTO 00003376 carb/brake clean	03/24/2016	47.76	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376 Voided and Retu	03/25/2016	76.26	SEWER FUND
WELLS FARGO CCER	THEISENS #21 Ball hitch for Car 151	03/28/2016	24.99	POLICE FUND
WELLS FARGO CCER	INDOFF INCORPORATED Printer Ribbons	03/30/2016	55.92	GENERAL FUND
WELLS FARGO CCER	INDOFF INCORPORATED Office Supplies	03/03/2016	71.24	GENERAL FUND
WELLS FARGO CCER	RUBES STEAKHOUSE M Thursday night din	03/04/2016	30.70	SEWER FUND
WELLS FARGO CCER	QUILL CORPORATION Billing Envelopes	03/07/2016	315.96	AMBULANCE FUN
WELLS FARGO CCER	ID ZONE ID Printer Color Ribbon	03/08/2016	31.73	GENERAL FUND
WELLS FARGO CCER	ADOBE ACROPRO SUBS credit will be give	03/09/2016	14.99	POLICE FUND
WELLS FARGO CCER	SOUTHEASTERN EMERG EMS Supplies	03/11/2016	962.20	AMBULANCE FUN
WELLS FARGO CCER	AMAZON MKTPLACE PMTS 1 DVD Box set	03/14/2016	29.99	LIBRARY FUND
WELLS FARGO CCER	BOUND TREE MEDICAL LLC EMS Supplies	03/16/2016	221.99	AMBULANCE FUN
WELLS FARGO CCER	WAL-MART #1491 Dance Supplies and Snac	03/16/2016	57.03	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUE Hose connector for s	03/18/2016	6.29	ROAD USE TAX FU
WELLS FARGO CCER	VAN WALL EQUIPMENT Softball Complex In	03/21/2016	505.04	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUE Advertising Banner H	03/22/2016	100.53	PARK & RECREATI
WELLS FARGO CCER	GOTPRINT.COM VMAC banners	03/23/2016	303.52	POOL (MEMORIAL)
WELLS FARGO CCER	WM SUPERCENTER #1491 Surge Strip and	03/25/2016	11.94	PARK & RECREATI
WELLS FARGO CCER	NOBBIES INC CLIVE The Zone Supplies	03/25/2016	27.54	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491 easter egg hunt	03/28/2016	39.25	PARK & RECREATI
WELLS FARGO CCER	GOTPRINT.COM Pickard softball field banne	03/30/2016	71.40	PARK & RECREATI
WELLS FARGO CCER	CNM OUTDOOR EQUIPM Pole saw was wor	03/04/2016	162.76	ROAD USE TAX FU
WELLS FARGO CCER	SIRCHIE FINGER PRINT LABO Evidence Su	03/07/2016	264.35	POLICE FUND
WELLS FARGO CCER	WWW.ISTOCK.COM photo credits for magaz	03/08/2016	325.00	GENERAL FUND
WELLS FARGO CCER	ADOBE ACROPRO SUBS Office software	03/09/2016	179.88	POLICE FUND



Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	WAL-MART #1491 x1 box Clorox wand toilet	03/11/2016	28.79	FIRE FUND
WELLS FARGO CCER	AMAZON MKTPLACE PMTS SRP Prizes an	03/14/2016	108.44	LIBRARY SPECIAL
WELLS FARGO CCER	SMOKEY DS BBQ- 2ND STREET Food for	03/16/2016	199.00	FIRE FUND
WELLS FARGO CCER	IN ADVANCED FILING CONCE yellow toner	03/16/2016	179.50	PARK & RECREATI
WELLS FARGO CCER	CIRCLE B CASHWAY OF INDIA Lumber for f	03/18/2016	87.25	ROAD USE TAX FU
WELLS FARGO CCER	RHODE ISLAND NOVELTY SRP Prizes	03/21/2016	119.85	LIBRARY SPECIAL
WELLS FARGO CCER	PAYPAL LEAGUELINEU Sports Website Ho	03/22/2016	129.95	PARK & RECREATI
WELLS FARGO CCER	GOTPRINT.COM VMAC banners for Moats F	03/23/2016	255.75	POOL (MEMORIAL)
WELLS FARGO CCER	GARDEN AND ASSOCIATES LTD Stormwat	03/25/2016	416.00	GENERAL FUND
WELLS FARGO CCER	MCCOY TRUE VALUE razor blades	03/25/2016	2.06	PARK & RECREATI
WELLS FARGO CCER	FAREWAY STORES #657 two bundles of fire	03/28/2016	14.82	PARK & RECREATI
WELLS FARGO CCER	WAL-MART #1491 sheet protectors and bind	03/30/2016	13.19	PARK & RECREATI
WELLS FARGO CCER	ADOBE CREATIVE CLOUD Adobe software	03/01/2016	49.99	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376 garbage can pre	03/03/2016	21.27	PARK & RECREATI
WELLS FARGO CCER	INDOFF INCORPORATED Office Supplies	03/07/2016	169.74	GENERAL FUND
WELLS FARGO CCER	BATTERIES PLUS #20 Battery for lab compu	03/07/2016	19.95	SEWER FUND
WELLS FARGO CCER	MCCOY TRUE VALUE Plug for crain demmi	03/08/2016	1.79	SEWER FUND
WELLS FARGO CCER	OHALLORAN INTL Unit 28 mirror	03/10/2016	92.29	ROAD USE TAX FU
WELLS FARGO CCER	GOTPRINT.COM Pickard softball field banne	03/11/2016	373.14	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUE Home Plates Glue	03/14/2016	6.72	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491 Easter egg hunt	03/16/2016	175.95	PARK & RECREATI
WELLS FARGO CCER	THEISENS #21 hose bib adapters	03/17/2016	8.18	PARK & RECREATI
WELLS FARGO CCER	BFG SUPPLY CO Greenhouse supplies	03/18/2016	30.00	PARK & RECREATI
WELLS FARGO CCER	SPECIALISTID.COM Badge Reels	03/22/2016	32.09	GENERAL FUND
WELLS FARGO CCER	THEISENS #21 Fittings for drain pipe on O st	03/23/2016	6.29	ROAD USE TAX FU
WELLS FARGO CCER	THE UPS STORE #6682 Shipping cost to se	03/24/2016	62.89	SEWER FUND
WELLS FARGO CCER	AMAZON.COM Refund on 1 DVD Box set ret	03/25/2016	25.01	LIBRARY FUND
WELLS FARGO CCER	CBI CLEVERBRIDGE INC Revo Uninstaller	03/28/2016	34.62	GENERAL FUND
WELLS FARGO CCER	MCCOY TRUE VALUE Batteries for portable	03/29/2016	18.67	SEWER FUND
Total WELLS FARGO CCER:			20,690.94	
<b>WIEGERT DISPOSAL CO.</b>				
WIEGERT DISPOSAL CO.	DUMPSTER	04/01/2016	45.00	PARK & RECREATI
Total WIEGERT DISPOSAL CO.:			45.00	
<b>WREEVES AND ASSOCIATES INC</b>				
WREEVES AND ASSOCIATES I	LED LIGHTS	03/31/2016	104.51	FIRE FUND
Total WREEVES AND ASSOCIATES INC:			104.51	
Grand Totals:			133,094.36	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
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City Council: \_\_\_\_\_

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**Information**

**Subject**

City Treasurer's Report - Doug Shull

**Information**

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**Attachments**

[March 2016 Treasurer Report](#)

[March 2015 Treasurer Report](#)

**FINANCIAL REPORT**  
**MONTH OF MARCH, 2016**

Page 1

FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,409,751.34	63,234.89	159,278.75	115,991.67	3,318.73	1,426,380.42	
011 Police	361,464.84	31,322.57	169,662.20	40,509.02	324.45	263,309.78	
015 Fire	360,461.70	10,240.47	32,114.77	2,814.86	24.72	341,377.54	
016 Ambulance	278,613.53	73,878.40	74,671.27	1,486.20	5,572.66	273,734.20	
041 Library	-50,687.65	7,018.74	35,538.05	2,964.53	61.80	-76,304.23	
042 Park & Recreation	319,351.02	41,941.79	88,572.90	3,358.40	123.60	275,954.71	
045 Memorial Pool	-21,095.96	2,272.45	47,863.02	0.00	0.00	-66,686.53	
071 General Fund Deb Service	94,962.88	1,492.56	0.00	0.00	0.00	96,455.44	
099 Franchise Fees-MEC	426,271.88	0.00	0.00	0.00	0.00	426,271.88	
<b>GENERAL FUND SUB-TOTAL</b>	<b>3,179,093.58</b>	<b>231,401.87</b>	<b>607,700.96</b>	<b>167,124.68</b>	<b>9,425.96</b>	<b>2,960,493.21</b>	
110 Road Use Tax (Streets)	1,272,907.85	156,742.21	75,344.54	0.00	15,866.48	1,338,439.04	
112 Trust & Agency	0.00	26,258.01	0.00	0.00	26,258.01	0.00	
115 YMCA Maintenance Obligations	90,081.46	0.00	4,515.00	0.00	0.00	85,566.46	
125 TIF--Downtown	467,148.85	4,397.30	0.00	0.00	0.00	471,546.15	
126 TIF--East Hwy 92	0.00	0.00	0.00	0.00	0.00	0.00	
127 TIF--Hillcrest/Industrial Park	747,181.24	35,995.80	0.00	0.00	0.00	783,177.04	
141 Library Special Revenue	40,279.07	946.25	3,475.95	0.00	0.00	37,749.37	
142 Park & Rec Special Revenue	132,051.36	995.08	185.50	0.00	0.00	132,860.94	
160 Downtown Revolving Loan	149,711.06	0.00	0.00	0.00	0.00	149,711.06	
161 Downtown Business Inc Program	10,453.71	7,290.75	0.00	0.00	0.00	17,744.46	
177 Police Forfeiture	19,830.07	0.00	0.00	0.00	0.00	19,830.07	
190 Vehicle Reserve	82,771.03	0.00	23,752.74	2,083.33	0.00	61,101.62	
199 Police Retirement	93,674.20	101.42	0.00	0.00	1,041.67	92,733.95	
<b>SPECIAL REVENUES SUB-TOTAL</b>	<b>3,106,089.91</b>	<b>232,726.82</b>	<b>107,273.73</b>	<b>2,083.33</b>	<b>43,166.16</b>	<b>3,190,460.17</b>	
<b>200 DEBT SERVICE (SUB-TOTAL)</b>	<b>2,243,932.65</b>	<b>18,755.09</b>	<b>0.00</b>	<b>51,600.00</b>	<b>0.00</b>	<b>2,314,287.74</b>	
301 Capital Projects (General)	376,170.94	9,634.48	194,317.00	0.00	0.00	191,488.42	
321 Capital Projects (Streets)	8,019.20	148.00	26.14	0.00	0.00	8,141.06	
344 Community Athletic Facility	3,302.28	3.59	44.00	0.00	0.00	3,261.87	
353 Community ReDevelopment (D&D)	-52,194.89	0.00	0.00	0.00	0.00	-52,194.89	
<b>CAPITAL PROJECTS SUB-TOTAL</b>	<b>335,297.53</b>	<b>9,786.07</b>	<b>194,387.14</b>	<b>0.00</b>	<b>0.00</b>	<b>150,696.46</b>	
610 Sewer	520,239.13	0.00	117,683.82	143,725.00	35,935.59	510,344.72	
650 Stormwater Utility	517,464.57	18,022.71	0.00	0.00	5,116.67	530,370.61	
670 Recycling	84,868.42	18,934.98	15,983.43	0.00	1,508.33	86,311.64	
710 Sewer Capital Projects	487,675.61	227,374.63	83,420.50	0.00	231,466.67	400,163.07	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	359,239.15	0.00	0.00	2,083.33	0.00	361,322.48	
791 Sewer Revenue Bonds	593,839.65	0.00	0.00	58,791.67	0.00	652,631.32	
820 Health Insurance	693,840.73	113,963.28	129,550.50	0.00	0.00	678,253.51	
830 Health Reimbursement Account	272,664.19	0.00	16,405.84	1,200.00	0.00	257,458.35	
840 Flex/STD	204,943.22	2,745.58	5,955.70	1,359.60	0.00	203,092.70	
850 Liability Insurance Reserve--City	29,540.98	31.69	2,273.92	0.00	0.00	27,298.75	
<b>CITY UTILITY &amp; IS SUB-TOTAL</b>	<b>3,878,554.35</b>	<b>381,072.87</b>	<b>371,273.71</b>	<b>207,159.60</b>	<b>274,027.26</b>	<b>3,821,485.85</b>	
<b>TOTAL CITY FUNDS</b>	<b>12,742,968.02</b>	<b>873,742.72</b>	<b>1,280,635.54</b>	<b>427,967.61</b>	<b>326,619.38</b>	<b>12,437,423.43</b>	<b>63%</b>
<b>TOTAL IMU FUNDS</b>	<b>7,866,750.50</b>	<b>1,570,591.74</b>	<b>2,086,773.18</b>	<b>241,500.01</b>	<b>342,848.24</b>	<b>7,249,220.83</b>	<b>37%</b>
<b>GRAND TOTAL CITY &amp; IMU</b>	<b>20,609,718.51</b>	<b>2,444,334.46</b>	<b>3,367,408.72</b>	<b>669,467.62</b>	<b>669,467.62</b>	<b>19,686,644.25</b>	
Cross Check Total						19,686,644.25	
<b>Investments</b>							
Bankers Trust	\$ 17,134,156.76	1.79%				Clerk's Balance	19,686,644.25
Iowa Public Agency Inv. Trust	\$ 111,128.76	0.033%				Plus Outstanding Checks	81,200.89
Payroll Account, City State Bank	\$ -	Earnings Credit					
Checking Account, City State Bank	\$ 248,451.59	Earnings Credit				Outstanding Deposit	-13,379.08
Checking & Payroll Account, Community Bank	\$ -						
Sweep Account, City State Bank	\$ 2,257,837.70	0.40%					
Wells Fargo	\$ 2,891.25						
<b>BANK BALANCE</b>	<b>19,754,466.06</b>						<b>19,754,466.06</b>

600 Water	32,189.19	178,812.93	83,504.22	0.00	118,051.04	9,446.86
620 IMU Administration	55,071.18	0.00	40,593.72	88,350.00	31,229.68	71,597.78
625 Revolving Economic Development	106,534.70	114.09	0.00	0.00	0.00	106,648.79
626 USDA RLF	300,000.00	0.00	0.00	0.00	0.00	300,000.00
630 Electric	2,334,144.10	1,040,387.19	1,888,416.21	22,566.67	185,750.85	1,322,930.90
640 Fiber/Communications	302,168.92	34,118.96	39,653.38	0.00	7,816.67	288,817.83
700 Water Capital Projects	995,719.37	4,107.87	4,202.72	35,991.67	0.00	1,031,616.19
730 Electric Capital Projects	2,683,340.14	313,035.91	30,402.93	0.00	0.00	2,965,973.12
740 Fiber/Comm Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
770 Water Reserve	135,000.00	0.00	0.00	0.00	0.00	135,000.00
773 Electric Reserve	0.00	0.00	0.00	0.00	0.00	0.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	0.00	0.00	0.00	0.00	0.00	0.00
790 Water Revenue Bonds	70,719.68	0.00	0.00	22,925.00	0.00	93,644.68
793 Electric Revenue Bonds	762,061.98	0.00	0.00	71,666.67	0.00	833,728.65
855 Liability Insurance Reserve--IMU	14,801.24	14.79	0.00	0.00	0.00	14,816.03
<b>IMU SUB-TOTAL</b>	<b>7,866,750.50</b>	<b>1,570,591.74</b>	<b>2,086,773.18</b>	<b>241,500.01</b>	<b>342,848.24</b>	<b>7,249,220.83</b>

<b>INTEREST DISTRIBUTION</b>	<b>INTEREST</b>		<b>CALYTD</b>	<b>FYTD</b>
	<b>INCOME</b>	<b>% OF TOTAL</b>		
Electric Funds	\$ 6,030.61	28.54%	\$ 25,481.45	\$ 72,707.66
Water Funds	\$ 1,333.18	6.31%	\$ 5,449.77	\$ 17,853.43
Sewer Funds	\$ 1,694.48	8.02%	\$ 6,650.46	\$ 16,296.28
Police Retirement	\$ 101.41	0.48%	\$ 417.61	\$ 1,246.32
Community Redevelopment	\$ -	0.00%	\$ -	\$ -
All other	\$ 11,968.44	56.65%	\$ 48,804.86	\$ 122,865.86
<b>TOTAL</b>	<b>\$ 21,128.12</b>	<b>100.00%</b>	<b>\$ 86,804.15</b>	<b>\$ 230,969.55</b>

**FINANCIAL REPORT**  
**MONTH OF MARCH, 2015**

Page 1

<b>FUND</b>	<b>Beginning Balance</b>	<b>Monies Received</b>	<b>Monies Disbursed</b>	<b>Transfer In</b>	<b>Transfer Out</b>	<b>Clerk's Balance</b>	<b>% of Total</b>
001 General Government	1,134,024.31	65,558.17	156,988.68	111,200.01	8,463.18	1,145,330.63	
011 Police	53,538.08	35,397.71	161,376.46	37,649.24	324.45	-35,115.88	
015 Fire	172,708.63	11,684.70	25,048.14	3,256.97	24.72	162,577.44	
016 Ambulance	241,463.22	54,920.09	66,400.78	1,722.36	5,572.66	226,132.23	
041 Library	-45,753.92	7,727.55	34,944.94	2,484.22	61.80	-70,548.89	
042 Park & Recreation	381,718.50	41,823.62	67,693.87	6,013.28	123.60	361,737.93	
045 Memorial Pool	-76,911.48	2,234.10	1,387.53	0.00	0.00	-76,064.91	
071 General Fund Deb Service	86,415.58	2,144.29	0.00	0.00	0.00	88,559.87	
099 Franchise Fees-MEC	307,275.54	0.00	0.00	0.00	0.00	307,275.54	
<b>GENERAL FUND SUB-TOTAL</b>	<b>2,254,478.46</b>	<b>221,490.23</b>	<b>513,840.40</b>	<b>162,326.08</b>	<b>14,570.41</b>	<b>2,109,883.96</b>	
110 Road Use Tax (Streets)	1,085,179.33	134,701.94	73,576.69	0.00	15,142.70	1,131,161.88	
112 Trust & Agency	0.00	-27,209.40	0.00	0.00	27,209.40	0.00	
115 YMCA Maintenance Obligations	72,264.52	0.00	3,627.50	6,111.11	0.00	74,748.13	
125 TIF--Downtown	316,490.10	8,824.61	0.00	0.00	0.00	325,314.71	
126 TIF--East Hwy 92	0.00	0.00	0.00	0.00	0.00	0.00	
127 TIF--Hillcrest/Industrial Park	403,491.37	7,545.91	0.00	0.00	0.00	411,037.28	
141 Library Special Revenue	43,574.71	1,667.32	2,639.68	0.00	0.00	42,602.35	
142 Park & Rec Special Revenue	117,318.38	3,092.84	1,996.50	0.00	0.00	118,414.72	
160 Downtown Revolving Loan	110,347.60	0.00	0.00	0.00	0.00	110,347.60	
161 Downtown Business Inc Program	4,418.36	2,500.00	1,033.71	0.00	0.00	5,884.65	
177 Police Forfeiture	19,830.07	0.00	0.00	0.00	0.00	19,830.07	
190 Vehicle Reserve	84,855.65	0.00	0.00	1,666.67	0.00	86,522.32	
199 Police Retirement	104,447.13	198.42	0.00	0.00	1,041.67	103,603.88	
<b>SPECIAL REVENUES SUB-TOTAL</b>	<b>2,362,217.22</b>	<b>185,740.44</b>	<b>82,874.08</b>	<b>7,777.78</b>	<b>43,393.77</b>	<b>2,429,467.59</b>	
<b>200 DEBT SERVICE (SUB-TOTAL)</b>	<b>2,574,200.15</b>	<b>22,009.60</b>	<b>0.00</b>	<b>60,774.99</b>	<b>0.00</b>	<b>2,656,984.74</b>	
301 Capital Projects (General)	688,908.89	11,272.37	0.00	0.00	0.00	700,181.26	
321 Capital Projects (Streets)	-2,307,123.13	1,011,070.23	1,514.00	0.00	0.00	-1,297,566.90	
344 Community Athletic Facility	6,676.87	12.65	40.00	0.00	0.00	6,649.52	
353 Community ReDevelopment (D&D)	-4,226.03	0.66	28,669.77	0.00	0.00	-32,895.14	
<b>CAPITAL PROJECTS SUB-TOTAL</b>	<b>-1,615,763.40</b>	<b>1,022,355.91</b>	<b>30,223.77</b>	<b>0.00</b>	<b>0.00</b>	<b>-623,631.26</b>	
610 Sewer	182,831.04	0.00	86,534.90	140,600.00	34,901.03	201,995.11	
650 Stormwater Utility	379,198.35	18,237.99	0.00	0.00	5,158.33	392,278.01	
670 Recycling	71,376.11	18,593.79	15,458.00	0.00	1,441.67	73,070.23	
710 Sewer Capital Projects	897,905.28	239,846.20	166,215.35	0.00	239,483.33	732,052.80	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	334,239.19	0.00	0.00	2,083.33	0.00	336,322.52	
791 Sewer Revenue Bonds	541,769.87	0.00	0.00	61,016.67	0.00	602,786.54	
820 Health Insurance	1,033,937.43	108,033.99	108,479.34	0.00	0.00	1,033,492.08	
830 Health Reimbursement Account	255,623.26	0.00	12,129.34	0.00	0.00	243,493.92	
840 Flex/STD	229,129.71	2,025.40	4,342.15	1,390.50	0.00	228,203.46	
850 Liability Insurance Reserve--City	36,548.58	68.42	0.00	0.00	0.00	36,617.00	
<b>CITY UTILITY &amp; IS SUB-TOTAL</b>	<b>4,076,797.52</b>	<b>386,805.79</b>	<b>393,159.08</b>	<b>205,090.50</b>	<b>280,984.36</b>	<b>3,994,550.37</b>	
<b>TOTAL CITY FUNDS</b>	<b>9,651,929.95</b>	<b>1,838,401.97</b>	<b>1,020,097.33</b>	<b>435,969.35</b>	<b>338,948.54</b>	<b>10,567,255.40</b>	<b>60%</b>
<b>TOTAL IMU FUNDS</b>	<b>8,965,736.20</b>	<b>1,436,312.16</b>	<b>3,337,038.52</b>	<b>1,344,586.16</b>	<b>1,441,606.97</b>	<b>6,967,989.03</b>	<b>40%</b>
<b>GRAND TOTAL CITY &amp; IMU</b>	<b>18,617,666.15</b>	<b>3,274,714.13</b>	<b>4,357,135.85</b>	<b>1,780,555.51</b>	<b>1,780,555.51</b>	<b>17,535,244.43</b>	
Cross Check Total						17,535,244.43	
<b>Investments</b>							
Bankers Trust	\$ 14,351,201.86	2.15%				Clerk's Balance	17,535,244.43
Iowa Public Agency Inv. Trust	\$ 111,113.97	0.010%				Plus Outstanding Checks	203,858.13
Payroll Account, City State Bank	\$ -	Earnings Credit				Bank Rec Item	18896.00
Checking Account, City State Bank	\$ 245,463.62	Earnings Credit				Outstanding Deposit	-17,345.41
Checking & Payroll Account, Community Bank	\$ -						
Sweep Account, City State Bank	\$ 3,032,873.70	0.35%					
<b>BANK BALANCE</b>	<b>17,740,653.15</b>						<b>17,740,653.15</b>

600 Water	406,446.71	182,923.80	77,383.12	0.00	115,959.38	396,028.01
620 IMU Administration	77,573.41	0.00	54,489.20	84,375.00	30,053.47	77,405.74
625 Revolving Economic Development	104,296.90	195.01	0.00	0.00	0.00	104,491.91
626 USDA RLF	225,000.00	0.00	0.00	0.00	0.00	225,000.00
630 Electric	2,179,450.41	1,026,069.21	1,769,095.11	22,566.67	101,444.44	1,357,546.74
640 Fiber/Communications	290,552.89	24,145.93	21,453.54	0.00	7,458.33	285,786.95
700 Water Capital Projects	835,331.62	0.00	13,589.01	35,991.67	0.00	857,734.28
730 Electric Capital Projects	2,793,499.25	202,978.21	32,028.54	-58,333.33	0.00	2,906,115.59
740 Fiber/Comm Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
770 Water Reserve	135,000.00	0.00	0.00	0.00	0.00	135,000.00
773 Electric Reserve	979,000.00	0.00	0.00	0.00	979,000.00	0.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	207,691.35	0.00	0.00	0.00	207,691.35	0.00
790 Water Revenue Bonds	71,764.68	0.00	0.00	23,150.00	0.00	94,914.68
793 Electric Revenue Bonds	569,133.40	0.00	1,369,000.00	1,236,836.15	0.00	436,969.55
855 Liability Insurance Reserve--IMU	15,995.58	0.00	0.00	0.00	0.00	15,995.58
<b>IMU SUB-TOTAL</b>	<b>8,965,736.20</b>	<b>1,436,312.16</b>	<b>3,337,038.52</b>	<b>1,344,586.16</b>	<b>1,441,606.97</b>	<b>6,967,989.03</b>

<b>INTEREST DISTRIBUTION</b>	<b>INTEREST</b>			
	<b>INCOME</b>	<b>% OF TOTAL</b>	<b>CALYTD</b>	<b>FYTD</b>
Electric Funds	\$ 13,496.86	39.45%	\$ 33,932.92	\$ 96,182.76
Water Funds	\$ 2,890.88	8.45%	\$ 7,140.87	\$ 20,916.50
Sewer Funds	\$ 3,096.15	9.05%	\$ 7,685.63	\$ 18,349.86
Police Retirement	\$ 198.43	0.58%	\$ 493.21	\$ 1,250.16
Community Redevelopment	\$ 0.65	0.00%	\$ 12,930.95	\$ 3.26
All other	\$ 14,528.64	42.47%	\$ 25,477.92	\$ 107,195.42
<b>TOTAL</b>	\$ 34,211.61	100.00%	\$ 87,661.50	\$ 243,897.96

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Information

**Subject**  
Community Update

**Information**

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**Meeting Date:** 04/18/2016

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**Information**

**Subject**

Second consideration to amend Chapter 165 Zoning, Chapter 166 Site Plan and Chapter 170 Subdivision Ordinances (P&Z approved unanimously on March 8, 2016)

**Information**

Council needs to hold the second consideration to amend Chapter 165, 166 and 170 of the Code of Ordinances. The ordinance identifies a total of 35 changes of which 21 of them simply change the title from Building and Zoning Department or Building Official to Community Development Department or Director. Additional language has been added to ten of the changes (highlighted in yellow) to clarify areas that are already enforced and the remaining four changes (highlighted in green) consist of new language altogether. The simple changes of title have not been highlighted but are underlined. Chuck recommended and the Planning and Zoning Commission approved unanimously on March 8, 2016.

Simple motion approving the second consideration is in order.

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**Attachments**

Ordinance Amendment

**ORDINANCE NO. - \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, CHAPTER 165 “ZONING REGULATIONS” AND CHAPTER 166 “SITE PLAN” AND CHAPTER 170 “SUBDIVISION REGULATIONS”**

**WHEREAS**, the Indianola Code of Ordinances regulates the zoning of the City of Indianola, Iowa; and

**WHEREAS**, maintaining consistent zoning regulations throughout the City is important to the City’s image and future development, and in the best long-term economic and social interests of the City’s current and future residents; and

**WHEREAS**, the City Council of the City of Indianola, Iowa now deems it necessary and proper to amend the Code of Ordinances to update certain zoning, site plan and subdivision regulations within the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

**Section 1:** That Chapter 165.03(19) Definitions of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting the following underlined language:

19. “Garage, private” means an accessory building designed or used for the storage of not more than four (4) motor-driven vehicles owned and used by the occupants of the building to which it is accessory and not to exceed 1050 square feet in total floor area. Not more than one (1) of the vehicles may be a commercial vehicle of not more than two-ton capacity.

**Section 2:** That Chapter 165.03(41) Definitions of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting the following underlined language:

41. “Parking space” means a surfaced area, enclosed in the main building or in an accessory building, or unenclosed, having an area of not less than one hundred eighty (180) square feet exclusive of driveways, permanently reserved for the temporary storage of one automobile and connected with a street or alley by a surfaced driveway which affords satisfactory ingress for automobiles. Each stall is defined as 9’x 20’ for angle and 10’ x 18’ for head-in parking.

**Section 3:** That Chapter 165.03(49) Definitions of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

49. “Travel trailer” or “camping trailer” means a vehicle without motive power used or so manufactured or constructed as to permit its being used as a conveyance upon the public

streets and highways and so designed as to permit the vehicles to be used as a place of human habitation by one or more persons. ~~Said vehicle may be up to eight (8) feet in width and any length provided its gross weight does not exceed 4,500 pounds, which shall be the manufacturer's shipping or the actual weight provided its overall length does not exceed 28 feet.~~ Such vehicle shall be customarily or ordinarily used for vacation or recreation purposes; if used as a place of human habitation for more than **30 days in any 12-month period, it shall be parked in an area specifically designed for such vehicles, such as a RV Park or Travel Park.** ~~For vehicles 90 days in any 12 month period, it shall~~ be classed as a mobile home, regardless of the size and weight limitation provided herein. This definition also includes house cars and camp cars having motive power and designed for temporary occupancy as defined herein.

**Section 4:** That Chapter 165.08(7) Interpretation of District Boundaries of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

7. Where physical or cultural features existing on the ground are at variance with those shown on the official zoning map, or in other circumstances not covered by subsections 1 through 6 above, the ~~Board of Adjustment~~ **Director of Community Development** shall interpret the district boundaries.

**Section 5:** That Chapter 165.09 Schedules of District Regulations of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting as follows:

A-1	AGRICULTURAL	A-1
MINIMUM LOT AREA AND WIDTH	MINIMUM REQUIRED FRONT, SIDE AND REAR YARDS	MAXIMUM HEIGHT
Area: ..... 15 acres	Dwellings and other non-institutional uses:	2 1/2 stories
Width: ..... 300 feet	Front: ..... 40 feet	or
<b>(Ord. 1431 – Sep. 09 Supp.)</b>	Rear: ..... 30 feet	35 feet
	Side: ..... 10 feet	
<b>MINIMUM FLOOR AREA</b>	Side street, corner lot ..... 30 feet	
Dwellings:	Schools, Churches or Other Public or Institutional Buildings:	
1 story ..... 720 square feet	Front: ..... 50 feet	
1½ stories ..... 840 square feet	Rear: ..... 40 feet	
2 stories ..... 960 square feet	Side: ..... 40 feet	
	Side street, corner lot ..... 40 feet	

**SPECIAL REQUIREMENTS**

1. Poultry, livestock or fur-bearing animals shall be kept a minimum distance of 300 feet from the nearest **platted** residential development. This does not apply to the usual keeping of household pets not for commercial use.

2. No building permit shall be issued for a dwelling unit in the agricultural district for any parcel of land that is designated for commercial or industrial uses on the Future Land Use Plan of the City of Indianola.

3. No building permit shall be issued for a communications tower in the agricultural district until 10 days' written notice is given to all property owners in the fall area of the tower.

4. If the Building Official does not approve an application for a building permit as presented and the applicant is unable or unwilling to meet the requirements of the A-1 (Agricultural) zoning classification relative to minimum lot area and width, the applicant shall have the option of submitting the application to the Planning and Zoning Commission and Council for their review. The Commission and Council shall give consideration to the following before making their respective recommendation and decision: topography, drainage, master street plan of the comprehensive plan, future land use plan, adjoining properties, proper planning for the extension of streets, public sewer, public water and public electric.

**Section 6:** That Chapter 165.09 Schedules of District Regulations of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting as follows:

C-2	HIGHWAY COMMERCIAL	C-2
PERMITTED PRINCIPAL USES AND STRUCTURES	MINIMUM REQUIRED OFF-STREET PARKING	
1. Automotive display, sales, service and repair	1 space per 300 square feet of sales, service or office floor area	
2. <u>Gas Station/Convenience Store, not including the dispensing of liquefied propane for vehicles.</u>	<u>1 space for every 100 square feet of floor area for the first 2000 square feet of floor area, and 1 space for every 200 square feet in excess of 2000 square feet.</u>	
2. Farm implement display, sales, service and repair	1 space per 300 square feet of sales, service or office floor area	
3. Plant nursery and garden supplies sales	1 space per 300 square feet of sales, service or office floor area	
4. Lumberyard or building materials sales	1 space per 300 square feet of sales, service or office floor area	
5. Restaurant, nightclub, café or tavern	1 space per 100 square feet of floor area	
6. Dance hall and skating rink	1 space per 100 square feet of floor area	
7. Drive-in eating and drinking establishment	5 spaces per 100 square feet of floor area	
8. Bowling alley	5 spaces per lane or alley	
9. Drive-in bank	4 spaces per teller window with a minimum of 5 spaces	
10. Motel, hotel or tourist campground	1 space per unit or campsite	
11. Dwelling unit above a store or shop	1 space per unit	

**Section 7:** That Chapter 165.10(7) and (8) Supplementary District Regulations of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

7. Buildings to Have Access Frontage. Every building hereafter erected or structurally altered, shall be on a lot or parcel having a frontage on a public street or road.

8. Mobile Homes ~~or Trailers~~. Mobile homes occupied as a permanent or temporary place of residence shall be **limited to private property for a maximum of 30 days per calendar year after which time** located only in an approved mobile home park or mobile home subdivision unless otherwise provided in this chapter ~~and occupied travel trailers and camping trailers shall be located only in an approved tourist or trailer campground.~~

**Section 8:** That Chapter 165.10(12)(D) Supplementary District Regulations of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

D. No one- or two-family dwelling with a one- or two-car garage shall have more than twenty-five percent (25%) of the front yard used for driveway parking purposes. However, this restriction shall not prohibit the construction of a twenty (20) foot wide driveway. One- and two-family dwellings that have a three (3) or more car garage shall be subject to the discretion of the ~~Building Official~~ Director of Community Development.

**Section 9:** That Chapter 165.10(15)(F) Supplementary District Regulations of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting the underlined language:

F. Temporary food or beverage structures **or vehicles**, for special community events only, with a maximum time period of the duration of the community event plus one day before and one day after the event.

**Section 10:** That Chapter 166.02 Initial Procedure of the Municipal Code of the City of Indianola, Iowa, after subparagraph 4, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

that person shall submit to the ~~Building Official~~ Director of Community Development a site plan which shall consist of an overhead view of the proposed site and contain all of the required information hereinafter set out, and adopt the design standards hereinafter specified unless waived by the ~~Building Official~~ Director of Community Development.

**Section 11:** That Chapter 166.03 Required Information of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

**166.03 REQUIRED INFORMATION.** Site plans which are submitted for review shall be drawn to a scale of 1 inch = 50 feet or larger and shall include as a minimum the following items of information, unless otherwise waived by the ~~Building Official~~ Director of Community Development:

1. Legal description and address of the property to be developed.

2. Name and address of the record property owner, the applicant and the person preparing the site plan.
3. Existing zoning classification.
4. Date of preparation, north point and scale.
5. Existing and proposed utility lines and easements.
6. Where possible ownership or boundary problems exist, as determined by the ~~Building Official~~ Director of Community Development, a property survey by a licensed land surveyor shall be required.
7. Total number and types of buildings and location proposed; proposed uses for all buildings; total floor area of each building, estimated number of employees for each proposed use, where applicable; and any other information which may be necessary to determine the number of off-street parking and loading spaces required by the Zoning Ordinance.
8. Location and type of any existing and proposed signs and of any existing or proposed lighting on the property which illuminates any part of any required yard. All outside lighting is to be directed away from adjoining residential uses. If there is no outside lighting, the same should be indicated.
9. Location and description of fence, hedges, trees and shrubs or natural boundaries that are existing or proposed.
10. Downspout locations.
11. All required yard setbacks.
12. Complete traffic circulation and parking plan, where applicable, as determined by the ~~Building Official~~ Director of Community Development, showing the location and dimensions of all existing and proposed parking stalls, loading areas, entrance and exit drives, dividers, planters and other similar permanent improvements. Indicate the total square footage of impervious surface area. Areas include primary and accessory structures, driveways, parking lots, private walks and any other area in nature that would be considered impervious surface area.
13. A plan to be implemented at the time of or prior to construction, which will eliminate excessive and unnecessary soil erosion, both during and after construction.

**Section 12:** That Chapter 166.04 Specific Design Standards Required of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

**166.04 SPECIFIC DESIGN STANDARDS REQUIRED.**

1. On approval by the ~~Building Official~~ Director of Community Development, building permits may be issued, as long as all other requirements of the City, State and County are met, and construction may commence.

2. In order for the ~~Building Official~~ Director of Community Development to approve a site plan application, the following specific design standards must be met:

A. The plan must provide for adequate routing of downspout discharge, footing drain discharge and parking lot runoff.

B. Storm water may not be directed out driveways into the City right-of-way, except where permitted by City. Storm water shall be collected and piped to a storm sewer where a storm sewer is available within three hundred (300) feet from the property line. The storm sewer system's pipes and intakes shall be capable of conveying runoff from a five-year recurrence interval storm from the site and tributary upstream areas. Storm water runoff calculations shall be made utilizing the Soil Conservation Service methods as presented in *Technical Release No. 55, Urban Hydrology for Small Watersheds, Soil Conservation Service, U.S. Department of Agriculture*. The ~~Building Official~~ Director of Community Development may waive this requirement, provided the area to be developed is less than ten thousand (10,000) square feet. The calculations shall be certified by an engineer, architect or landscape architect registered in the State of Iowa and familiar with such calculations.

G. Driveway widths serving head-in parking areas shall not be less than 24' in width and those serving angle parking areas shall not be less than 22' in width. The number of curb drops/driveway approaches in residential areas shall be limited to eighteen (18) feet to thirty (30) feet in width and thirty (30) feet apart. Commercial or industrial areas, accesses are limited to eighteen (18) feet to forty (40) feet in width.

**Section 13:** That Chapter 166.05 General Design Policies of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

**166.05 GENERAL DESIGN POLICIES.** In addition to the specific design standards as stated above, each site plan presented shall comply with the following general design policies, and the ~~Building Official~~ Director of Community Development may refuse to grant approval to a site plan even though it complies with the specific design standards if, in the opinion of the ~~Building Official~~ Director of Community Development, it does not comply with the general design policies as hereinafter enumerated. Any site plan presented shall be designed in such a way as to insure the orderly and harmonious development of property in such a manner as will safeguard the public's health, safety and general welfare, as hereinafter set out.

**Section 14:** That Chapter 166.06 Alternate Method for Approval of Site Plan of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

**166.06 ALTERNATE METHOD FOR APPROVAL OF SITE PLAN.** If the ~~Building Official~~ Director of Community Development does not approve the site plan as presented and the applicant is unable or unwilling to meet the above criteria and specific design standards or provide the information as required, the applicant shall have the option of submitting the site plan to the Planning and Zoning Commission and Council for their review, in accordance with the following provisions: Applicant shall cause to be prepared a site plan for such development and submit a reproducible medium and three (3) copies to the ~~Building and Zoning~~ Community Development Department. The site plan shall be accompanied by a cover letter requesting review and approval of said plan and by a receipt from the Clerk's office as proof of payment of the application fee which is as follows:

Site plan review — one acre or less ..... \$ 50.00  
Site plan review — more than one acre ..... \$ 100.00

The site plan shall contain all of the information required by Sections 166.03 and 166.04 of this chapter and, in addition, shall contain the following supplemental information:

1. Existing and proposed contours at an interval not to exceed two (2) feet, provided that at least two (2) contours shall be shown.
2. Location, shape, exterior dimensions and number of stories of each existing building to be retained and of each proposed building.
3. A vicinity map at a scale of one inch equals four hundred (400) feet or larger, showing the general location of the property.
4. Soil tests and similar information, if deemed necessary by the ~~Building Official~~ Director of Community Development to determine the feasibility of the proposed development in relation to the design standards set forth in this chapter.
5. In case of any conflicting requirements between ~~the~~ this chapter and any existing ordinance of the City, the more restrictive requirement shall be met.

**Section 15:** That Chapter 166.07 Action on Site Plan; Procedures of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

**166.07 ACTION ON SITE PLAN; PROCEDURES.**

1. Within forty-five (45) days after receiving the application for site plan review as required by Section 166.02 of this chapter, plus the supplement thereto as required by Section 166.03, the Planning and Zoning Commission shall recommend to the Council to either approve, approve subject to conditions, or disapprove the site plan. Failure by the Commission to act within the time specified herein shall be deemed recommendation for approval of the site plan as submitted, provided that the site plan has been presented to a quorum of the Commission and that the plan as submitted does not conflict with any existing ordinance, statute, rule or law affecting the subject property, and provided



further that if additional information is required by the ~~Building Official~~ Director of Community Development pursuant to Section 166.03 of this chapter, the time period specified above shall not commence until such information has been filed with the ~~Building and Zoning~~ Community Development Department.

2. The ~~Building Official~~ Director of Community Development shall promptly notify the applicant in writing of any revisions or additional information needed as required by Sections 166.03 and 166.05. If necessary, the applicant shall make revisions and resubmit the revised plan to the ~~Building Official~~ Director of Community Development for acceptance. If the site plan complies with requirements set forth in this chapter, the applicant's plan shall be submitted on reproducible medium to the Planning and Zoning Commission for recommendation to the Council for approval, disapproval or approval subject to conditions.

3. An ~~mylar~~ electronic file of the plan with all changes recommended by the Commission, if any, shall be submitted to the ~~Building Official~~ Director of Community Development. Upon recommendation from the Commission to the Council, the applicant's plan will be put on the agenda for the next regularly scheduled Council meeting, for final approval or disapproval by the Council. If the Council rejects the plan, they will advise the owner or developer of any changes which are desired or that should have consideration before approval will be given. The applicant shall then submit the revised original for certification by the Council. The Planning and Zoning Commission and the Council, in approving or disapproving any site plan and in making recommendations for alterations or amendments to the site plan as presented, shall be governed by the general policies as set out by this chapter in Section 166.05 and the purpose of this chapter as set out in Section 166.01.

**Section 16:** That Chapter 166.11 Highway Corridors of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting the underlined language:

### 3. Design Standards.

A. A minimum of one hundred percent (100%) of the building wall surface that faces Highway 65-69 or 92 shall consist of full natural brick, exterior finish insulation system (E.F.I.S.), culture stone and/or masonry veneer with a minimum of 1.5" in thickness that is mechanically fastened to the exterior of the building structure, pre-cast concrete walls (except smooth finish pre-cast concrete walls) and/or an approved panelized fiber system with a minimum thickness of 5/8", self-draining and mechanically fastened to an exterior or split-faced concrete masonry units. Those walls that adjoin a wall that fronts Highways 65-69 or 92 shall consist of thirty percent (30%) full natural brick, exterior finish insulation system (E.F.I.S.), culture stone and/or masonry veneer with a minimum of 1.5" in thickness that is mechanically fastened to the exterior of the building structure, pre-cast concrete walls (except smooth finish pre-cast concrete walls) and/or an approved panelized fiber system with a minimum thickness of 5/8", self-draining and mechanically fastened to an exterior or split-faced concrete masonry units. Said 30% shall be for the entire depth of the walls at ground level and shall not be achieved in a vertical configuration. On corner lots, all walls that face the side street shall comply with the requirements of this paragraph regarding walls that face highways. Areas for glazing or

overhead doors (or similar doors for vehicle entrances only) shall be excluded from the total wall area in making this determination. If E.F.I.S. is being utilized for more than 50% of the total wall surface, architectural accenting consisting of a minimum of 20% of the wall surface is required. The use of colors, materials, façade projections, recesses, articulated roof lines, enhanced entrances, lighting, windows and awnings can be used to make the improvement aesthetically companionable, provided accenting does not exceed more than 20% of the elevation that faces the highway. This regulation shall not be construed to prevent the use of innovative materials or progressive structural designs. Plans or designs which deviate from the full natural brick, exterior finish insulation system (E.F.I.S.), culture stone and/or masonry veneer with a minimum of 1.5" in thickness that is mechanically fastened to the exterior of the building structure, pre-cast concrete walls (except smooth finish pre-cast concrete walls) and/or an approved panelized fiber system with a minimum thickness of 5/8", self-draining and mechanically fastened to an exterior or split-faced concrete masonry units requirements found in this paragraph may be submitted to the Planning and Zoning Commission and Council for their review and approval. The provisions of this paragraph also apply to all buildings with street frontage in Blocks 7, 8, 9, 12, 13, 16, 17 and 18, Original Town Plat, Indianola, Iowa.

**Section 17:** That Chapter 170.05(1) Preliminary Platting Procedure of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting the underlined language:

1. The owner or developer of any tract of land to be subdivided shall cause a preliminary plat to be prepared, a plat of the subdivision containing the information specified herein and shall file twelve (12) copies and an electronic copy with the Clerk.

**Section 18:** That Chapter 170.09 Preliminary Plat Requirements of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting the underlined language:

R. Indicate current flood zones as determined by FEMA with the platted area.

**Section 19:** That Chapter 170.10 Final Plat Requirements of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

2. The plat shall be drawn to the scale of fifty (50) feet to one (1) inch, provided that if the resulting drawing would be over thirty-six (36) inches in its shortest dimension, a scale of one hundred (100) feet to one (1) inch may be used. ~~A reproducible sepia shall be filed~~ An electronic file is required to be filed prior to Planning and Zoning action with the Clerk.

**Section 20:** That Chapter 170.21(2)(A) Storm Drains of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

A. Each lot shall be provided with minimum six (6) inch diameter storm sewer service line that is a minimum of four (4) feet below ground level, stubbed to the property line, unless the ~~Building Official~~ Director of Community Development determines that sump lines can be taken to an existing overland drainage area. The sump pump line shall be a minimum of one and a half (1½) inches in diameter.

**Section 21:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 22:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kelly Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

First reading: \_\_\_\_\_  
Second reading: \_\_\_\_\_  
Third reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_

Meeting Date: 04/18/2016

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**Information**

**Subject**

Second consideration to amend the Building, Electrical, Plumbing, Mechanical, Fire and Fuel Gas Codes

**Information**

Council needs to hold the second consideration to amend the Building, Electrical, Plumbing, Mechanical, Fire and Fuel Gas Codes. Community Development Director Chuck Burgin prepared an update to the city's building, electrical, plumbing, mechanical, fire and fuel gas code of ordinances (packet). The codes are updated every three years. Highlights are as follows:

- 2009 to 2012 International Building Code
- 2009 to 2012 International Electrical Code
- 2009 to 2012 International Plumbing Code
- 2009 to 2012 International Mechanical Code
- 2009 to 2012 International Fire Code
- 2011 to 2012 International Fuel Gas Code

Simple motion for the second consideration is in order.

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**Attachments**

Ordinance

**ORDINANCE NO. - \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, CHAPTER 156 “BUILDING CODE”; CHAPTER 157 “ELECTRICAL CODE”; CHAPTER 158 “PLUMBING CODE”; CHAPTER 159 “MECHANICAL CODE”; CHAPTER 160 “FIRE PREVENTION CODE”; AND CHAPTER 162 “FUEL GAS CODE”**

**WHEREAS**, the Indianola Code of Ordinances regulates building within the City of Indianola, Iowa; and

**WHEREAS**, maintaining consistent regulations throughout the City is important to the City’s image and future development, and in the best long-term economic and social interests of the City’s current and future residents; and

**WHEREAS**, the City Council of the City of Indianola, Iowa now deems it necessary and proper to amend the Code of Ordinances to update certain building regulations within the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

**Section 1:** That Chapter 156 Table of Contents of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting 156.12 R202 Definitions and 156.19 R315.2 – Alterations, Repairs and Addition.

**Section 2:** That Chapter 156.01 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” and inserting in lieu thereof “2012.”

**Section 3:** That Chapter 156.02 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” and inserting in lieu thereof “2012.”

**Section 4:** That Chapter 156.03(1) of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “IBC – Chapter 13 Energy Efficiency Inspections.”

**Section 5:** That Chapter 156.03(2) of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “R323” and inserting in lieu thereof “R322”; and deleting “R408.6” and inserting in lieu thereof “R408.7.”

**Section 6:** That Chapter 156.03 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by insert a new paragraph (3) to read “R501.3 Fire protection of floors.”

**Section 7:** That Chapter 156.10 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “108.2.1” wherever it appears and inserting in lieu thereof “109.2.1.”

**Section 8:** That Chapter 156.11 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “R109.3” wherever it appears and inserting in lieu thereof “R108.3.”

**Section 9:** That Chapter 156.12 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting it in its entirety and reserving the paragraph number.

**Section 10:** That Chapter 156.15 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “R311.7.4.1” wherever it appears and inserting in lieu thereof “R311.7.5.1.”

**Section 11:** That Chapter 156.16 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “R311.7.7.2” wherever it appears and inserting in lieu thereof “R311.7.8.1.”

**Section 12:** That Chapter 156.19 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting it in its entirety and reserving the paragraph number.

**Section 13:** That Chapter 156.20 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “720 square feet” and inserting in lieu thereof “750 square feet.”

**Section 14:** That Chapter 156.21 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “R405” wherever it appears and inserting in lieu thereof “405.2.3,” and removing any membrane filter requirement.

**Section 15:** That Chapter 156.26 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “R317.2” and “R317.3” wherever it appears and inserting in lieu thereof “R302.”

**Section 16:** That Chapter 156.32 Under Floor Ventilation of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

**156.32 1203.3 - UNDER FLOOR VENTILATION.** Section 1203.3 Under Floor Ventilation, of the IBC is hereby amended by ~~deleting existing~~ by inserting exception #6:

Section 1203.3.2 Floor Surface Crawl Space and Sub-basements exception #6. All crawl space or subbasement floors shall be entirely covered with a 6-mil vapor barrier (visqueen). Edges and minimum 12" (inch) overlapping seams (as applicable) of said vapor barrier shall be held in place with a minimum of 2" (inches) of clean aggregate or a concrete mixture of a minimum of 1500 - PSI strength capped with a minimum 1 ½ inches of concrete.

**Section 17:** That Chapter 156.33 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “e. Vinyl:” and inserting in lieu thereof “f. Vinyl.”

**Section 18:** That Chapter 156.40 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” and inserting in lieu thereof “2012.”

**Section 19:** That Chapter 157.02 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2011” and inserting in lieu thereof “2014.”

**Section 20:** That Chapter 157.07 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting “Exception: In C-2 (Highway Commercial) and C-3 (General Retail) dwelling units. Raceway not required in an approved dwelling unit used in conjunction with a business or rental above a store unit.”

**Section 21:** That Chapter 157.11 Inspection of Damaged Premises of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

**157.11 INSPECTION OF DAMAGED PREMISES. DAMAGED ELECTRICAL COMPONENTS.** Subject to constitutional limitations, the Building Official shall, without notice or application, inspect all buildings damaged by fire, wind, tornado, cyclone or other calamity and prior to any repair or reconstruction shall make a specific inspection as to whether or not there is any exposed wiring resulting therefrom, and shall require that all exposed wiring be properly protected before any repair or improvement is permitted.

**Section 22:** That Chapter 158 Table of Contents of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “158.15 405.4.1 – Floor Flanges.”

**Section 23:** That Chapter 158.01 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” wherever it appears and inserting in lieu thereof “2012.”

**Section 24:** That Chapter 158.13 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken language and inserting the underlined language:

**158.13 PERSONS ELIGIBLE FOR PERMIT.** A permit required by this chapter shall be issued only to ~~a plumber licensed pursuant to this Code of Ordinances~~ a plumbing contractor licensed by the State of Iowa; however, any permit required by this chapter may be issued to the owner of a single- family dwelling, used exclusively for living purposes, to do any work regulated by this chapter in that dwelling, including the usual accessory buildings and quarters, if the dwelling will be occupied by the owner and if the owner personally purchases all material and performs all labor in connection with the work. All work done in accordance with this exception must meet all the requirements of this chapter and shall be inspected as on other work. Only a licensed plumber shall be issued a permit to tap a City water or sanitary sewer main.

**Section 25:** That Chapter 158.15 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting it in its entirety and reserving the paragraph number.

**Section 26:** That Chapter 159.01 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” wherever it appears and inserting in lieu thereof “2012.”

**Section 27:** That Chapter 159.02 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” and inserting in lieu thereof “2012.”

**Section 28:** That Chapter 160.02 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” wherever it appears and inserting in lieu thereof “2012.”

**Section 29:** That Chapter 160.02 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting “Appendix F – Hazard Ranking” and “Appendix I Fire Protection System – Non-compliant Construction.”

**Section 30:** That Chapter 160.03 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” wherever it appears and inserting in lieu thereof “2012.”

**Section 31:** That Chapter 160.05 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” and inserting in lieu thereof “2012.”

**Section 32:** That Chapter 162.01 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” wherever it appears and inserting in lieu thereof “2012.”

**Section 33:** That Chapter 162.02 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting “2009” and inserting in lieu thereof “2012.”

**Section 34:** That the Fire Code is hereby amended by adding the following:

160.15. Section 903.1.1 and 906.2.1; Non-City personnel performing inspection, testing and maintenance on fire protection systems and extinguishers shall possess valid certificates. The contractor or vendor must obtain a state licensure/certification and renewal is every two years (no previous retest requirement) and use of third party testing (administratively efficient).

160.16. Section 1104.16.5.2; Fire escapes (not exterior stairs) shall be examined for structural adequacy every five years. The Fire Department will identify and create a source for all fire escapes located in the city.

**Section 35:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 36:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.



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Kelly Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_

Third reading: \_\_\_\_\_

Publication Date: \_\_\_\_\_

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**Information**

**Subject**

Second consideration to amend the transient merchant ordinance to include peddlers and solicitors

**Information**

Council needs to hold the second consideration to amend the transient merchant ordinance. Staff is requesting that Chapter 122 Transient Merchant Ordinance be amended to add peddlers and solicitors to the ordinance. After review of the current ordinance, staff felt the current ordinance was a little vague on specific types of transient merchants. The amendment (packet) will define exactly what a Transient Merchant, Peddler and Solicitor consist of and will require additional information on the application. In addition the amended ordinance will require a cash bond, an application fee, a higher fee schedule, and time restrictions. It will also state who are exempt from obtaining a license.

Highlights of the amended ordinance include:

- Definitions of a Transient Merchant, Peddler and Solicitor
- Provides for criminal penalties allowed by Iowa law for simple misdemeanors for peddling, soliciting or engaging in the business of a transient merchant in the City without a license.
- The applicant will pay a cash bond of no less than \$200/license or \$1,000/employer employing a group of five or more license applicants – the bond will be held to indemnify and pay the city any penalties or costs incurred in the enforcement of any of the section of this Chapter. The bond will be returned upon request by the applicant or employer at any time more than four months after expiration of the license for which the cash bond was provided.
- Application for license shall be in writing and accompanied with a \$15 processing fee
- License fees shall be:
  - Solicitors - For each person actually soliciting, a fee of \$100/year
  - Peddlers or Transient Merchant
    - One day = \$50
    - One week = \$100
    - Up to six months = \$200
    - One year or any major part = \$300
- License will be in force and effective only between 10:00 a.m. and 8:00 p.m.
- The following are excluded from obtaining a license:
  - Newspapers
  - Club members - (Boy Scouts, Girl Scouts, 4-H clubs, Future Farmers of America, etc)
  - Local residents and farmers – those that sale their own produce on private property
  - Students – students representing the Indianola School District conducting project sponsored by organizations recognized by the school
  - Route Sales – route delivery persons who only incidentally solicit additional business or make special sales
  - Resale or Institutional Use – persons customarily calling on businesses or institutions for the purposes of selling products for resale or institutional use
  - City sponsored and/or community events held on City property
  - Charitable and nonprofit organizations

The current ordinance (packet) requires only an application; a bond in a penal sum of two times the value of goods, wares, or merchandise to be sold or offered shall also accompany the application. The applicant must also file a bond with the State of Iowa. The fee is \$20/day/person. Once the City Clerk has received the above information the police department will conduct a background check and, if approved, a permit is issued. A 10 day waiting period is required prior to any sales.

Simple motion for the second consideration is in order.

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## **Attachments**

Chapter 122 Current Ordinance

Amended Chapter 122

Application

## CHAPTER 122

### TRANSIENT MERCHANT LICENSES

122.01 Definition	122.07 Misrepresentation
122.02 License Required	122.08 Suspension and Revocation
122.03 Application for License	122.09 Penalty
122.04 Bond Required; Applicability; Forfeiture	122.10 Enforcement
122.05 Issuance of License	122.11 Ice Cream Vendors
122.06 License Fee	

**122.01 DEFINITION.** The term “transient merchant” as used in this chapter means and includes every merchant, whether an individual person, a firm, corporation, partnership or association, and whether owner, agent, bailee, consignee or employee, who shall bring or cause to be brought within the State of Iowa any goods, wares or merchandise of any kind, nature or description, with the intention of temporarily or intermittently selling or offering to sell at retail such goods, wares or merchandise within the City. The term “transient merchant” also means and includes every merchant, whether an individual person, a firm, corporation, partnership or an association, who shall by itself, or by agent, consignee or employee temporarily or intermittently engage in or conduct at one or more locations a business within the City for the sale at retail of any goods, wares or merchandise of any nature or description. A merchant engaging in business shall be presumed to be temporarily or intermittently in business unless it is the intention of such merchant to remain continuously in business at each location where the merchant is engaged in business within the City as a merchant for a period of more than sixty (60) days. The provisions of this chapter shall not be construed to apply to persons selling at wholesale to merchants, or to transient vendors of drugs or to persons selling or distributing livestock feeds, fresh meats, fish, fruit, or vegetables, or to persons selling their own work or production either by themselves or employees. Merchants wishing to sell ice cream and similar frozen desserts from a motorized vehicle on public streets within zoning districts throughout the City are included in and governed by the provisions of this chapter requiring such merchants to obtain a transient merchant license.

*(Ord. 1532 – June 14 Supp.)*

**122.02 LICENSE REQUIRED.** It is unlawful for any transient merchant, as defined in this chapter, to sell, dispose of, or offer for sale any goods, wares or merchandise of any kind, nature or description, at any time or place within the City, unless such transient merchant, as in this chapter defined, has a valid license as provided herein and complies with the regulations set forth in this chapter.

**122.03 APPLICATION FOR LICENSE.** Any transient merchant, as defined herein, desiring a transient merchant’s license shall, at least ten (10) days prior to the first day any sale is made, file with the Clerk an application in writing duly verified by the person, firm, corporation, partnership or association proposing to sell or offer to sell at retail any goods, wares or merchandise, or to engage in or conduct a temporary

or intermittent business for the sale at retail of any goods, wares or merchandise, which application shall state the following facts:

1. The name, residence and post office address of the person, firm, corporation, a partnership or association making the application, and if a corporation, the names and addresses of the officers thereof, and if a firm, partnership or association and not a corporation, the names and addresses of all members thereof.
2. If the application is made by an agent, bailee, consignee or employee, the application shall so state and set out the name and address of such agent, bailee, consignee or employee and shall also set out the name and address of the owner of the goods, wares and merchandise to be sold or offered for sale.
3. The application shall state whether or not the applicant has an Iowa retailers sales tax permit and if the applicant has such permit, shall state the number of such permit.
4. If the applicant is a corporation, the application shall state whether or not the applicant is an Iowa corporation or a foreign corporation, and if a foreign corporation, shall state whether or not such corporation is authorized to do business in Iowa.
5. The value of the goods to be sold or offered for sale or the average inventory to be carried by any such transient merchant engaging in or conducting an intermittent or temporary business as the case may be.
6. The date or dates upon which said goods, wares or merchandise shall be sold or offered for sale, or the date or dates upon which it is the intention of the applicant to engage in or conduct a temporary or intermittent business.
7. The location and address where such goods, wares or merchandise shall be sold or offered for sale, or such business engaged in or conducted.
8. If the applicant proposes to sell ice cream and other similar frozen desserts from a vehicle, the following additional application requirements shall be provided:
  - A. A description of the vehicle from which the sale will be conducted and a copy of the vehicle's current registration.
  - B. A photocopy of the applicant's driver's license.
  - C. The applicant shall obtain at his or her own expense his or her current DCI criminal history report, dated within one year of license application, through the Iowa Department of Public Safety and certified copy of his or her current driving record. If a new applicant resided outside of Iowa anytime during the five years before applying, the person must also obtain, at their own expense, a copy of his or her current criminal history report and certified copy of driving record from each state of residence during the prior five years. Any person whose license has been suspended or revoked, or has expired for more than 30 days, will be required to obtain a current criminal history report and certified driving record in the same manner as a new applicant.

D. A list of all felony and misdemeanor convictions (convicted of, pled guilty to or stipulated to the facts of a criminal offense), including all crimes involving sexual assault and child abuse, during the ten years immediately preceding the date of application. No license shall be issued to applicants who are registered sex offenders as a result of crimes against a person under the age of eighteen.

E. A list of all convictions for traffic violations for which the applicant's license was suspended, revoked or barred during the five years immediately preceding the date of application.

F. A copy of the license and most recent inspection report issued by the Department of Inspections and Appeals Mobile Food Unit and any recent inspection reports.

G. An insurance certificate for a policy naming the City of Indianola, (including its officers and employees), as an additional insured, with comprehensive general liability limits in an amount no less than \$500,000. The policy shall be in full force and effect during the life of the vendor's license. The required coverage shall be at least as broad as the Insurance Services Office, Inc. Form Number CG0001, covering commercial general liability. A copy of the current insurance certificate shall be maintained on file with the City Clerk.

*(Ord. 1532 – June 14 Supp.)*

**122.04 BOND REQUIRED; APPLICABILITY; FORFEITURE.** At the time of filing the application and as a part thereof, the applicant shall file with the Clerk a bond, with sureties to be approved by the Clerk, in a penal sum two (2) times the value of the goods, wares or merchandise to be sold or offered for sale or the average inventory to be carried by such transient merchant engaged in or conducting an intermittent or temporary business, as the case may be, as shown by the application, running to the State of Iowa and the City of Indianola, for the use and benefit of any purchaser of any merchandise from such transient merchant who might have a cause of action of any nature arising from or out of such sale against the applicant or the owner of such merchandise if other than the applicant. The bond shall further be conditioned on the payment by the applicant of all taxes that may be payable by, or due from, the applicant to the State of Iowa or any subdivision thereof, and the bond shall be further conditioned for the payment of any fines that may be assessed by any court against the applicant for violation of the provision of this chapter, and further conditioned for the payment and satisfaction of any and all causes of action against the applicant commenced within one (1) year from the date of sale thereof, and arising from such sale, provided, however, that the aggregate liability of the surety for all such taxes, fines and causes of action shall in no event exceed the principal sum of such bond. In such bond the applicant and surety shall appoint the Clerk the agent of the applicant and surety for the service of process. In the event of such service, the agent upon whom such service is made shall within five (5) days after the date of service, mail by ordinary mail a true copy of the process served upon the agent to each party for whom the agent is served, addressed to the last known address of such party. Failure to so

mail such copy shall not, however, affect the jurisdiction of the court. Such bond shall contain the consent of the applicant and surety that the district court of the county in which the plaintiff may reside or Warren County, Iowa, shall have jurisdiction of all actions against the applicant or surety, or both, arising out of the sale. The State of Iowa, the City of Indianola, or any subdivision thereof, or any person having a cause of action against the applicant or surety arising out of said sale may join the applicant and surety on such bond in the same action, or may in such action sue either the applicant or the surety alone. The requirements of this section also apply to transient merchants who are licensed in accordance with an ordinance of another city in the State of Iowa. Notwithstanding the above provisions, the bond provided for in this section shall be forfeited to the State of Iowa or the City of Indianola upon the applicant's failure to pay the total of all taxes payable by or due from the applicant to the State, which taxes are administered by the Department of Revenue and Finance. The department shall adopt administrative rules for the collection of the forfeiture. Notice shall be provided to the surety and to the applicant. Notice to the applicant shall be mailed to the applicant's last known address. The applicant or the surety shall have the opportunity to apply to the Director of Revenue and Finance for a hearing within thirty (30) days after the giving of such notice. Upon the failure to request a hearing in a timely manner, the bond shall be forfeited. If, after the hearing upon timely request, the director finds that the applicant has failed to pay the total of all taxes payable and the bond is forfeited, the director shall order the bond forfeited. The amount of the forfeiture shall be the amount of taxes payable or the amount of the bond. The surety shall not have standing to contest the amount of any taxes payable. For purposes of this section "taxes payable" means all taxes, penalties, interest, and fees that the department has previously determined to be due by assessment or in an appeal of an assessment.

**122.05 ISSUANCE OF LICENSE.** Upon receiving an application for a transient merchant's license, the Clerk shall investigate, or cause to be investigated, the reputation and character of the applicant. If upon making such investigation the Clerk is satisfied that the statements and representations contained in the application are true, and that the applicant is of good reputation and character, and the holder of an Iowa retailer's sales tax permit, and if a foreign corporation has authority to do business in the State of Iowa, the Clerk shall issue to the applicant a license as a transient merchant upon payment of the fee as herein prescribed for the period of time requested in the application and for use at the location and place where it is stated in the application the sale will be held or the business conducted, both of which shall be set out in the license. Such license shall be valid only for the period of time and at the location and place described therein.

**122.06 LICENSE FEE.** Prior to issuing the transient merchant's license, the Clerk shall collect for the City a license fee in the sum of twenty dollars (\$20.00) for each day the applicant, as shown by the application, shall propose to sell or offer for sale any goods, wares or merchandise, or for each day the applicant, as shown by the application, proposes to engage in and conduct a business as a transient merchant as the case may be.

The following license fees shall be paid to the Clerk prior to the issuance of any license proposing to sell ice cream and other frozen desserts in accordance with this chapter:

1. One day..... \$ 20.00
2. One week..... \$ 30.00
3. One month..... \$ 50.00
4. Six months.....\$100.00

*(Ord. 1532 – June 14 Supp.)*

**122.07 MISREPRESENTATION.** It is unlawful for any transient merchant making sales or engaging in or conducting a business under a transient merchant's license to make any false or misleading statements or representation regarding any article sold or offered for sale by such transient merchant as to condition, quality, original cost, or cost to such transient merchant of any article sold or offered for sale or to sell or offer for sale goods, wares or merchandise of a value in excess of the value thereof as shown by the application, or to sell or offer for sale at retail any goods, wares or merchandise, or to engage in or conduct an intermittent or temporary business on any days or at any place other than those shown by such license.

**122.08 SUSPENSION AND REVOCATION.** After an alleged violation of the provisions of this chapter or of any other local, State or Federal law, and before a proper hearing before the Clerk, the transient merchant's license shall be under suspension and the transient merchant shall not conduct any further business under the license until disposition of the matter after the hearing. The Clerk may revoke any license issued under the provision of this chapter after proper hearing before the Clerk, by the sending of due notice of said hearing by registered letter to the transient merchant at the merchant's last known address, return receipt requested, not less than twenty (20) days before the date of the hearing, for any of the following causes:

1. For any violations of the provisions of this chapter.
2. For failure to pay the sales tax as provided by law or misrepresentation of the source, condition, quality, weight or measure of the product sold by the transient merchant.
3. If any judgment recovered against any transient merchant with reference to the operation of that business remains unpaid for a period of six (6) months, provided such judgment be not stayed under a *supersedeas* bond upon appeal from such judgment.

The Clerk shall give immediate notice of the revocation of any license issued under the provisions of this chapter to the surety or sureties furnishing the bond provided for herein. In the event of revocation, no other transient merchant license shall be issued to such applicant for a period of two (2) years thereafter.

**122.09 PENALTY.** Any merchant, whether an individual person, a firm, corporation, partnership or association, violating any of the provisions of this chapter



shall be guilty of a simple misdemeanor, and each sale made in violation of the provisions hereof shall be and constitute a separate offense.

**122.10 ENFORCEMENT.** The City Attorney may seek an injunction from a court of competent jurisdiction in order to prohibit sales by a transient merchant who is in violation of this chapter.

**122.11 ICE CREAM VENDORS.** A person who obtains a license under the provisions of this chapter may sell ice cream and frozen desserts from a sanitary vehicle approved and licensed by a representative of the Department of Inspections and Appeals pursuant to state law, provided that such vehicles shall be operated and maintained in full compliance with the health, food, drug and sanitary provisions of this Code and the applicable statutes of the state of Iowa.

1. Hours. Ice cream vendor licensees shall be permitted to conduct sales in any zoning district between sunrise and sunset.
2. Manner of Sale on Public Streets. Prior to making a sale, the driver shall drive to the side of the public street, as close as practicable to the curb or the edge of the portion of the street used for vehicular traffic. The driver shall stop, stand, or park such vehicle in full compliance with all applicable traffic laws, and shall remain so stopped, standing, or parked for no longer than is necessary to make sales to customers in the immediate vicinity desiring to make purchases.
3. Safety Standards. The sale of ice cream and other frozen desserts from a licensee's motorized vehicle is conditional upon the vehicle meeting the following minimum safety standards at all times:
  - A. A sign clearly visible from the front, rear, and both sides of the vehicle in at least 4" letters of contrasting colors with a warning stating, "CAUTION—CHILDREN."
  - B. Four-way, yellow flashing or oscillating hazard lights to warn approaching drivers of children. Such light shall be operated at all times during which ice cream sales occur in accordance with this chapter.
  - C. Left and right outside rear view mirrors and two additional outside wide-angle mirrors on the front and back of the vehicle to enable the driver to see around the entire vehicle.
4. Exclusive License. No foods other than ice cream or frozen desserts may be sold from a motorized vehicle within the City except in accordance with this chapter or as otherwise expressly provided in other sections of this Code.

*(Ord. 1532 – June 14 Supp.)*

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF INDIANOLA, IOWA, CHAPTER 122 “TRANSIENT  
MERCHANT LICENSES”**

**WHEREAS**, the Indianola Code of Ordinances currently covers transient merchants;

**WHEREAS**, the City Council of the City of Indianola, Iowa, now deems it necessary and proper to amend the Code of Ordinances to expand the ordinance to include peddlers and solicitors.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

**Section 1:** That the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the current Chapter 122 and inserting the following:

**CHAPTER 122**

**PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS**

122.01 Purpose	122.11 Revocation of License
122.02 Definitions	122.12 Notice
122.03 License Required	122.13 Hearing
122.04 Application for License	122.14 Record and Determination
122.05 License Fees	122.15 Appeal
122.06 Bond Required	122.16 Effect of Revocation
122.07 License Issued	122.17 Rebates
122.08 Display of License	122.18 License Exemptions
122.09 License Not Transferable	122.19 Charitable and Nonprofit Organizations
122.10 Time Restriction	122.20 Prohibited Acts
	122.21 Ice Cream Vendors

**122.01 PURPOSE.** The purpose of this chapter is to protect residents of the City against fraud, unfair competition and intrusion into the privacy of their homes by licensing and regulating peddlers, solicitors and transient merchants.

**122.02 DEFINITIONS.** For use in this chapter the following terms are defined:

1. “Peddler” means any person carrying goods or merchandise who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.
2. “Solicitor” means any person who solicits or attempts to solicit from house to house or upon the public street any contribution or donation or any order for goods, services, subscriptions or merchandise to be delivered at a future date.
3. “Transient merchant” means any person who engages in a temporary or itinerant merchandising business and in the course of such business hires, leases or occupies any building or structure whatsoever, or who operates out of a vehicle which is parked anywhere within the City limits. Temporary association with a local merchant, dealer, trader or auctioneer, or conduct of such transient business in connection with, as a part of, or in the name of any local merchant,

dealer, trader or auctioneer does not exempt any person from being considered a transient merchant.

#### **122.03 LICENSE AND BOND REQUIRED.**

1. Any person engaging in peddling, soliciting or in the business of a transient merchant in the City without first obtaining a license as herein provided is in violation of this chapter. In addition to any other provision of the Code of Ordinances specifying penalties, the City hereby specifically provides for criminal penalties allowed by Iowa law for simple misdemeanors for peddling, soliciting or engaging in the business of a transient merchant in the City without a license.
2. No license shall be issued until the applicant has delivered to the city clerk a cash bond for no less than \$200.00 per license or \$1,000.00 for an employer employing a group of five (5) or more license applicants.
  - A. **Use of Bond.** The bond shall be held to indemnify and pay the city any penalties or costs incurred in the enforcement of any of the sections of this Chapter, and to indemnify or reimburse any purchaser for damages recovered pursuant to a judgment of the court as a result of misrepresentation related to the goods or services sold by a licensee, provided that the action by the purchaser must be commenced within three months from the date of purchase.
  - B. **Release of Bond.** The balance of the bond shall be released by the city clerk and returned to the applicant or employer upon request by the applicant or employer at any time more than four months after expiration of the license for which the cash bond was provided. Except as otherwise provided by court order, the city clerk shall not release any bond during the pendency of any action in state or federal court seeking a judgment upon a claim eligible for payment from the bond.

**122.04 APPLICATION FOR LICENSE.** An application in writing shall be filed with the Clerk for a license under this chapter. Such application shall be accompanied by a \$15.00 application fee and set forth the following information:

1. Applicant's name, e-mail address, if any, permanent and local address, and local phone number or cell phone number;
2. Business address, business e-mail address, if any, and business phone number, if any;
3. The nature of the applicant's business;
4. The last three places of such business;
5. The length of time sought to be covered by the license;
6. Applicant's federal identification number and the federal identification number of any business for which applicant claims to be peddling as an agent, employee, or otherwise;

7. An Iowa sales tax permit number or a letter from the Iowa Department of Revenue confirming a sales tax permit is not required;
8. A Department of Criminal Investigation criminal history report/record for applicant from the state of applicant's residence for the previous five (5) years, including pending charges, dated no more than 30 days prior to the date of the application;
9. A criminal background check from the State of Iowa for applicant and any additional individuals listed on application, dated no more than 1 year prior to the date of the application;
10. Whether applicant has been listed on any sex offender registry within the last five (5) years;
11. Whether applicant has had a peddlers license suspended, revoked, or denied by this or any other city in the last five (5) years and the reasons therefore;
12. The dates of any previous peddlers licenses issued by the city clerk;
13. A list of any vehicles used in the business and the license plate number of any such vehicles.

If the applicant proposes to sell ice cream and other similar frozen desserts from a vehicle, the following additional application requirements shall be provided:

1. A description of the vehicle from which the sale will be conducted and a copy of the vehicle's current registration.
2. A photocopy of the applicant's driver's license.
3. The applicant shall obtain at his or her own expense his or her current DCI criminal history report, dated within one year of license application, through the Iowa Department of Public Safety and certified copy of his or her current driving record. If a new applicant resided outside of Iowa anytime during the five years before applying, the person must also obtain, at their own expense, a copy of his or her current criminal history report and certified copy of driving record from each state of residence during the prior five years. Any person whose license has been suspended or revoked, or has expired for more than 30 days, will be required to obtain a current criminal history report and certified driving record in the same manner as a new applicant.
4. A list of all felony and misdemeanor convictions (convicted of, pled guilty to or stipulated to the facts of a criminal offense), including all crimes involving sexual assault and child abuse, during the ten years immediately preceding the date of application. No license shall be issued to applicants who are registered sex offenders as a result of crimes against a person under the age of eighteen.

5. A list of all convictions for traffic violations for which the applicant's license was suspended, revoked or barred during the five years immediately preceding the date of application.
6. A copy of the license issued by the Department of Inspections and Appeals Mobile Food Unit and any recent inspection reports.
7. An insurance certificate for a policy naming the City of Indianola, (including its officers and employees), as an additional insured, with comprehensive general liability limits in an amount no less than \$500,000. The policy shall be in full force and effect during the life of the vendor's license. The required coverage shall be at least as broad as the Insurance Services Office, Inc. Form Number CG0001, covering commercial general liability. A copy of the current insurance certificate shall be maintained on file with the City Clerk.

Upon receipt of the application and accompanying criminal background check, the City Clerk shall conduct an investigation under the following procedures prior to issuing a license:

1. The city clerk shall refer the application and criminal background check provided by the applicant to the chief of police or his/her designee, who shall make an investigation of the character and reputation of the person(s) who will conduct business within the City of Indianola, Iowa, to the extent he/she believes necessary for the protection of the public welfare, except that prior misconduct cannot serve as a basis for denial of a license;
2. The chief of police shall endorse the application with his/her approval or disapproval and forward such endorsed application to the city clerk;
3. If the application has been approved by the chief of police, the city clerk may issue a license to the applicant upon the payment of all license and application fees, bonds, and compliance with all other conditions provided in this Code;
4. If the application has not been approved by the chief of police, the city clerk shall not issue a license unless and until the causes for such disapproval are eliminated;
5. When causes for disapproval are eliminated, the applicant may resubmit to the clerk and the clerk shall forward the amended application to the chief of police for investigation in the same manner as submission of the initial application set forth herein.

**122.05 LICENSE FEES.** The following license fees shall be paid to the Clerk prior to the issuance of any license.

1. Solicitors. For each person actually soliciting (principal or agent), a fee of one hundred dollars (\$100.00) per year.
2. Peddlers or Transient Merchants.
  - A. For one day ..... \$ 50.00
  - B. For one week..... \$ 100.00
  - C. For up to six (6) months..... \$ 200.00

D. For one year or any major part thereof ..... \$ 300.00

3. Ice Cream Vendors. The following license fees shall be paid to the Clerk prior to the issuance of any license proposing to sell ice cream and other frozen desserts in accordance with this Chapter:

- A. One day..... \$ 20.00
- B. One week..... \$ 30.00
- C. One month..... \$ 50.00
- D. One month to six months..... \$100.00

**122.06 BOND REQUIRED.** Before a license under this chapter is issued to a transient merchant, an applicant shall provide to the Clerk evidence that the applicant has filed a bond with the Secretary of State in accordance with Chapter 9C of the Code of Iowa.

**122.07 LICENSE ISSUED.** If the Clerk finds the application is completed in conformance with the requirements of this chapter, the facts stated therein are found to be correct and the license fee paid, a license shall be issued immediately.

**122.08 DISPLAY OF LICENSE.** Each solicitor or peddler shall keep such license in possession at all times while doing business in the City and shall, upon request, exhibit the license as evidence of compliance with all requirements of this chapter or leave a copy of the license with the prospective customer. Each transient merchant shall display publicly such merchant's license in the merchant's place of business. Any misrepresentation in the displaying of licenses issued under this Chapter shall subject the licensee to revocation in addition to any claim in state or federal court by an injured purchaser.

**122.09 LICENSE NOT TRANSFERABLE.** Licenses issued under the provisions of this chapter are not transferable in any situation and are to be applicable only to the person filing the application.

**122.10 TIME RESTRICTION.** All peddler's and solicitor's licenses shall provide that said licenses are in force and effect only between the hours of 10:00 a.m. and 8:00 p.m.

**122.11 REVOCATION OF LICENSE.** The Clerk or the Police Chief or Police Chief's Designee may summarily suspend or revoke any license issued under this chapter by issuance of personal service of the Notice of Revocation on the licensee or on an officer or employee of the licensee or, if personal service cannot be effected, by mailing the Notice by certified mail, return receipt requested, to the licensee's last known mailing address for the following reasons:

1. Fraudulent Statements. The licensee has made fraudulent statements in the application for the license or in the conduct of the business.
2. Violation of Law. The licensee has violated this chapter; including conduct prohibited by Section 122.20, or has otherwise conducted the business in an unlawful manner.
3. Endangered Public Welfare, Health or Safety. The licensee has conducted the business in such manner as to endanger the public welfare, safety, order or morals.

The license shall stand revoked unless, within five days after receipt of the Notice of Revocation from the Clerk, the licensee files a written request for a public hearing on the revocation.

**122.12 NOTICE.** The Notice of Revocation sent to or served upon the licensee shall contain particulars of the complaints against the licensee, the ordinance provisions or State statutes allegedly violated, and advise that the time for requesting a hearing will expire within five days of the date of service or certified mail receipt of the Notice. The license shall be suspended until such time as a hearing is held by the request of the licensee.

**122.13 HEARING.** If timely requested in accordance with Section 122.11, the Clerk shall conduct a hearing at which both the licensee and any complainants shall be present to determine the truth of the facts alleged in the complaint and notice. Should the licensee, or authorized representative, request a hearing and fail to appear without good cause, the Clerk may proceed to hold the decision to revoke the license as final and no appeal by the licensee will be heard in accordance with Section 122.15.

**122.14 RECORD AND DETERMINATION.** The Clerk shall make and record findings of fact and conclusions of law, and shall revoke a license only when upon review of the entire record the Clerk finds clear and convincing evidence of substantial violation of this chapter or State law.

**122.15 APPEAL.** If the Clerk revokes or refuses to issue a license, the Clerk shall make a part of the record the reasons therefor. The licensee, or the applicant, shall have a right to a hearing before the Council at its next regular meeting. The Council may reverse, modify or affirm the decision of the Clerk by a majority vote of the Council members present and the Clerk shall carry out the decision of the Council. The Clerk's decision to revoke or refuse issuance of a license shall stand unless and until a timely appeal is made before the Council at its next regular meeting.

**122.16 EFFECT OF REVOCATION.** Revocation of any license shall bar the licensee from being eligible for any license under this chapter for a period of one year from the date of the revocation.

**122.17 REBATES.** No rebates of the fees required in this chapter shall be permitted without Council approval.

**122.18 LICENSE EXEMPTIONS.** The following are excluded from the application of this chapter.

1. Newspapers. Persons delivering, collecting for or selling subscriptions to newspapers.
2. Club Members. Members of local civic and service clubs, Boy Scout, Girl Scout, 4-H Clubs, Future Farmers of America and similar organizations and youth groups.
3. Local Residents and Farmers. Local residents and farmers who offer for sale their own produce on private property.
4. Students. Students representing the Indianola School District conducting projects sponsored by organizations recognized by the school.
5. Route Sales. Route delivery persons who only incidentally solicit additional business or make special sales.
6. Resale or Institutional Use. Persons customarily calling on businesses or institutions for the purposes of selling products for resale or institutional use.

7. City sponsored and/or community events held on City property.

**122.19 CHARITABLE AND NONPROFIT ORGANIZATIONS.** Authorized representatives of charitable or nonprofit organizations operating under the provisions of Chapter 504A of the Code of Iowa desiring to solicit money or to distribute literature are exempt from the operation of Sections 122.04 and 122.05. All such organizations are required to submit in writing to the Clerk the name and purpose of the cause for which such activities are sought, the name and social security number of each representative of the organization, names and addresses of the officers and directors of the organization, a list of any vehicles used and the license plate number of any such vehicles, the period during which such activities are to be carried on, and whether any commissions, fees or wages are to be charged by the solicitor and the amount thereof. If the Clerk finds that the organization is a bona fide charity or nonprofit organization the Clerk shall issue, free of charge, a license containing the above information to the applicant. In the event the Clerk denies the exemption, the authorized representatives of the organization may appeal the decision to the Council, as provided in Section 122.15 of this chapter.

**122.20 PROHIBITED ACTS.**

1. No peddler shall conduct peddling with any person situated in a motor vehicle upon any public street, alley, driveway access, or public way
2. No peddler shall conduct peddling upon any part of the public right away along a parade route on the day of any permitted parade.
3. No peddler shall conduct peddling within one thousand (1,000) feet of the perimeter of a street closure, or inside such perimeter, for an event where a street use permit has been issued unless written permission from the street use permit holder has been obtained.
4. No peddler shall conduct peddling between the hours of 9:00 p.m. and 9:00 a.m.
5. No peddler shall do business or attempt to do business upon any property on which a notice is posted prohibiting peddling or soliciting
6. No peddler shall harass, intimidate, coerce, annoy, disrespect, alarm, or threaten any individual to induce a sale.
7. No peddler shall falsely or fraudulently misrepresent the quality, character or quantity of any article, item or commodity offered for sale or sell any unwholesome or tainted food or foodstuffs.
8. No peddler shall conduct business in such a manner as to endanger the public health, welfare, or safety.

**122.21 ICE CREAM VENDORS.** A person who obtains a license under the provisions of this Chapter may sell ice cream and frozen desserts from a sanitary vehicle approved and licensed by a representative of the Department of Inspections and Appeals pursuant to state law, provided that such vehicles shall be operated and maintained in full compliance with the health, food, drug and sanitary provisions of this Code and the applicable statutes of the state of Iowa.



1. Hours. Ice cream vendor licensees shall be permitted to conduct sales in any zoning district between sunrise and sunset.

2. Manner of Sale on Public Streets. Prior to making a sale, the driver shall drive to the side of the public street, as close as practicable to the curb or the edge of the portion of the street used for vehicular traffic. The driver shall stop, stand, or park such vehicle in full compliance with all applicable traffic laws, and shall remain so stopped, standing, or parked for no longer than is necessary to make sales to customers in the immediate vicinity desiring to make purchases.

3. Safety Standards. The sale of ice cream and other frozen desserts from a licensee's motorized vehicle is conditional upon the vehicle meeting the following minimum safety standards at all times:

a. A sign clearly visible from both the front and rear front, back and both sides of the vehicle in at least 4" letters of contrasting colors with a warning stating, "CAUTION—CHILDREN."

b. Four-way, yellow flashing or oscillating hazard lights to warn approaching drivers of children. Such light shall be operated at all times during which ice cream sales occur in accordance with this Chapter.

c. Left and right outside rear view mirrors and two additional outside wide-angle mirrors on the front and back of the vehicle to enable the driver to see around the entire vehicle.

4. Exclusive License. No foods other than ice cream or frozen desserts may be sold from a motorized vehicle within the City except in accordance with this Chapter or as otherwise expressly provided in other sections of this Code.

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_  
Third reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_

**CITY OF INDIANOLA, IOWA**  
**APPLICATION FOR PEDDLERS, SOLICITORS &**  
**TRANSIENT MERCHANT PERMIT**

---

Date of Application: \_\_\_\_\_

1. Name: \_\_\_\_\_ Age: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Local Address: : \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone # \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Email address: \_\_\_\_\_

2. Business Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Phone Number \_\_\_\_\_

Email address: \_\_\_\_\_

3. Nature of Applicant's business \_\_\_\_\_

4. The last three places of the above business:

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5. Exact Type of Merchandise Selling: \_\_\_\_\_

6. Length of time to be covered by a peddler's, solicitors or transient merchant permit:

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7. Name(s) of person going door to door, social security number, description of vehicle(s), and license plate number(s):

Name	SS#	Vehicle Description	License Plate #
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. Applicant's Federal Identification Number and Federal Identification Number of any business for which applicant claims to be peddling as an agent, employee, or otherwise.

_____	_____
_____	_____

9. Iowa Sales Tax Permit Number or attach letter from the Iowa Department of Revenue confirming a sales tax permit is not required. Permit Number \_\_\_\_\_

10. Please attach Department of Criminal Investigation criminal history report/record for applicant from the state of applicant's residence for the previous five (5) years, including pending charges, dated no more than 30 days prior to the date of the application.

11. Please attach a criminal background check from the State of Iowa for applicant and any additional individuals listed on application, dated no more than 1 year prior to the date of the application.

12. Has applicant been listed on any sex offender registry within the last five (5) years? \_\_\_\_\_

13. Has applicant had a peddlers, solicitors or transient merchant license suspended, revoked, or denied by this or any other city in the last five (5) years?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, the reason why.

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14. The dates of any previous peddlers, solicitors or transient merchant licenses issued by the City Clerk:

The Undersigned, in support of their request for the issuance of a peddlers, solicitor or transient merchant permit, states the information provided above is true and correct.

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Print Name	Signature	Date
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**License Fees:**

1. Solicitors\*. For each person actually soliciting (principal or agent), a fee of one hundred dollars (\$100.00) per year.

2. Peddlers\* or Transient Merchants\*: (check one)

1 day \$50.00 ☐

1 week \$100.00 ☐

1 to 6 months \$200.00 ☐

1 year or major part thereof \$300.00 ☐

**Bond Required.** Before a license under this chapter is issued to a transient merchant, an applicant shall provide to the Clerk evidence that the applicant has filed a bond with the Secretary of State in accordance with Chapter 9C of the Code of Iowa.

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**Restriction.** All peddler's and solicitor's licenses shall provide that said licenses are in force and effect only between the hours of ten o'clock (10:00) a.m. and eight o'clock (8:00) p.m.

**Definitions:**

1. "Peddler" means any person carrying goods or merchandise who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.

2. "Solicitor" means any person who solicits or attempts to solicit from house to house or upon the public street any contribution or donation or any order for goods, services, subscriptions or merchandise to be delivered at the future date.

3. "Transient merchant" means any person who engages in a temporary or itinerant merchandising business and in the course of such business hires, leases or occupies any building or structure whatsoever, or who operates out of a vehicle which is parked anywhere within the City limits. Temporary association with a local merchant, dealer, trader or auctioneer, or conduct of such transient business in connection with, as a part of, or in the name of any local merchant, dealer, trader or auctioneer does not exempt any person from being considered a transient merchant.

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For Clerk's Use Only:

Date: \_\_\_\_\_ Fee: \_\_\_\_\_ Receipt # \_\_\_\_\_ Permit # \_\_\_\_\_

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**Information**

**Subject**

Resolution approving the preliminary plat of Inga Subdivision within the two mile boundary of the City of Indianola (P&Z approved unanimously on 4/12/16)

**Information**

Council needs to consider the preliminary plat of Inga Subdivision. Because subdivisions and development of land in close proximity to cities has a direct affect on the future expansion of a community, Iowa Code Chapter 354.9 provides an avenue that grants cities the authority to approve plats within two miles of the city limits. Both the preliminary and final plats require approval from both the City of Indianola and Warren County. Chuck Burgin, Community Development Director, attended the Warren County Planning and Zoning Commission meeting on March 31st, and their commission approved the plat. The Board of Supervisors will take action on the final plat only on May 17, 2016.

This plat is located directly adjacent to the corporate limits along Highway 65-69 north (see aerial map). This plat consists of two lots and an outlot on 10.01 acres. There is an existing dwelling and several accessory buildings on lot #1 and a proposed dwelling indicated on lot #2. Additional platting will be required for development of outlot X in the future.

**HISTORY**

Chuck's first contact regarding this property was with the land surveyor wanting approval from this department for a plat of survey allowing an additional split in the original tract of land, creating a fifth split of land. The owner of the site, Linda Schnurbusch, wants to sell the existing dwelling and construct a new home to the south. The Community Development Director has the authority to approve plats of survey within the two mile boundary provided the split does not create a third parcel, in which case the Planning and Zoning Commission can recommend and Council may approve.

The process for rating plats of survey and giving a positive recommendation consist of the following:

- Is the split of land within the growth area of the community? (yes)
- Does the split conform to minimum lot area? (county yes) (A-1 zoning, city no)
- Does the split limit development or future utility and street extensions? (Because of the limited access off of U.S. Hwy. 65-69, yes.)
- Is the property within the growth staging area of the comprehensive plan? (yes)
- Will the split of land create additional development? (yes)
- Will the new development be the highest and best use of the land? (unknown)
- Will approval of a plat of survey for this site set precedence for other requests? (yes)

In Chuck's opinion, there are too many issues relating to this property to recommend approval of a plat of survey. Therefore, Chuck suggested to the owner she seek approval through our platting process. Even though this process is more expensive and time consuming for the owner, there are advantages to the City.

1. A future 60' wide public right-of-way is indicated on the preliminary plat. This future road will not be obstructed by development and opens a corridor for development from the frontage road to the adjoining property to the east. This corridor provides for extension of future utilities as well. A note will be added to the final plat indicating this area as public right-of-way upon annexation into the city.

2. Specific zoning classification will be given to the platted area as part as a future annexation allowing the individual lots to conform to our ordinance.

3. Requiring the land to be subdivided versus approval of a plat of survey avoids setting precedence for future requests.

4. This option is considered a good planning practice.

Because of the location, limited size and proposed use of the platted area, Chuck recommended and P&Z approved unanimously for the following reasons:

1. No public sewer required until annexation occurs.
2. No public sidewalks need to be shown on the plat.
3. No street grade or cross-section of proposed streets.
4. No recommendation from Warren County Soil Conservation District is needed at this time.

Roll call is in order

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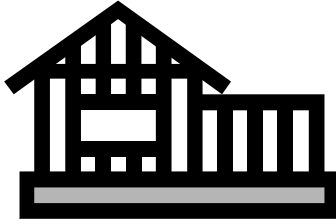
### **Attachments**

PZ Memo

PZ Minutes

Inga Subdivision Information

Resolution



**To:** Planning and Zoning Commission  
**From:** Chuck Burgin, Director of Community Development  
**Subject:** April 12, 2016 Meeting

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**Item # 4** Consider Preliminary Plat of Inga Subdivision within the Two Mile Boundary of the City of Indianola.

Because subdivisions and development of land in close proximity to cities has a direct affect on the future expansion of a community, Iowa Code chapter 354.9 provides an avenue that grants cities the authority to approve plats within two miles of the city limits. Both the preliminary and final plats require approval from both the City of Indianola and Warren County. I attended the Warren County Planning and Zoning Commission meeting on March 31<sup>st</sup>, and their commission approved the plat. The Board of Supervisors will take action on the final plat only on May 17, 2016.

This plat is located directly adjacent to the corporate limits along Highway 65-69 north. (see aerial map) This plat consists of two lots and an outlot on 10.01 acres. There is an existing dwelling and several accessory buildings on lot #1 and a proposed dwelling indicated on lot #2. Additional platting will be required for development of outlot X in the future.

## **HISTORY**

My first contact regarding this property was with the land surveyor wanting approval from this department for a plat of survey allowing an additional split in the original tract of land, creating a fifth split of land. The owner of the site, Linda Schnurbusch, wants to sell the existing dwelling and construct a new home to the south. The Community Development Director has the authority to approve plats of survey within the two mile boundary provided the split does not create a third parcel, in which case the Planning and Zoning Commission can recommend and Council may approve.

The process for rating plats of survey and giving a positive recommendation consist of the following:

- Is the split of land within the growth area of the community? (yes)
- Does the split conform to minimum lot area? (county yes) (A-1 zoning, city no)



- Does the split limit development or future utility and street extensions? (Because of the limited access off of U.S. Hwy. 65-69, yes.)
- Is the property within the growth staging area of the comprehensive plan? (yes)
- Will the split of land create additional development? (yes)
- Will the new development be the highest and best use of the land? (unknown)
- Will approval of a plat of survey for this site set precedence for other requests? (yes)

In my opinion, there are too many issues relating to this property to recommend approval of a plat of survey. Therefore, I suggested to the owner she seek approval through our platting process. Even though this process is more expensive and time consuming for the owner, there are advantages to the City.

1. A future 60' wide public right-of-way is indicated on the preliminary plat. This future road will not be obstructed by development and opens a corridor for development from the frontage road to the adjoining property to the east. This corridor provides for extension of future utilities as well. A note will be added to the final plat indicating this area as public right-of-way upon annexation into the city.
2. Specific zoning classification will be given to the platted area as part as a future annexation allowing the individual lots to conform to our ordinance.
3. Requiring the land to be subdivided versus approval of a plat of survey avoids setting precedence for future requests.
4. This option is considered a good planning practice.

Because of the location, limited size and proposed use of the platted area, I recommend approval for the following reasons:

1. No public sewer required until annexation occurs.
2. No public sidewalks need to be shown on the plat.
3. No street grade or cross-section of proposed streets.
4. No recommendation from Warren County Soil Conservation District is needed at this time.

**Item # 5** Consider Request from VanWall Group to Seek an Alternate Method of Approval of the Site Plan Ordinance at 1306 South Jefferson.

The Architectural Design Standards within the Site Plan Ordinance requires the use of approved exterior materials for all buildings including accessory buildings in excess of 150 sq. ft. for those buildings fronting Highways 65-69 and 92. Applicants have an opportunity to seek an alternate method of approval if they feel the exterior materials required by the ordinance, is not warranted.

I have enclosed the letter requesting the use of prefinished painted steel panels for a proposed machinery service storage shed, as well as a site plan indicating the location of the new building

and past P & Z and City Council site plan approvals for Barker Implement. Also enclosed are some photos of the existing buildings and the proposed building site.

The letter requesting the exemption is self explanatory and lists several reasons justifying the request.

1. The location of the new building will be approximately 750' from the highway.
2. The majority of the building will be screened from the highway.
3. The speed of traffic along the highway will further limit the visibility.

Planning and Zoning Commission and City Council have approved similar requests for metal sided buildings such as the cart storage building for Deer Run Golf Course, a storage building for Circle B Cashway, a storage building for Farm Service, the storage and service building for I.O.O.F Cemetery and the pre-cast concrete storage building for Herberger Construction.

I recommend approval of the request.

### **Other Business**

On April 4<sup>th</sup>, Council held a public hearing regarding the proposed changes to the Site Plan, Zoning and Subdivision ordinances that the Commission approved in March. The first Council reading was approved with no comment.

INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
APRIL 12, 2016  
6:00 P.M.

The meeting was called to order by Chairperson Doug Opie and on roll call the following members were present:

Joe Butler  
Tiffany Coleman  
Al Farris  
Cindy Johnson  
Becky Needles  
Doug Opie  
Josh Rabe  
Misty Soldwisch

Also present: Greg and Buff Ross, Bob Downing, Mark See, Mindi Robinson and Chuck Burgin.

The minutes of the March 8, 2016 meeting were approved on a motion made by Rabe and seconded by Butler. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider Preliminary Plat of Inga Subdivision within the Two Mile Boundary of the City of Indianola.**

Chuck reviewed the proposed plat stating the plat is located directly adjacent to the corporate limits along Highway 65/69 north. He further stated Iowa Code chapter 354.9 grants cities the authority to approve plats within two miles of the city limits. Chuck recommended the property owner bring a subdivision plat rather than a plat of survey because there were too many issues relating to the property to recommend approval of a plat of survey. Chuck pointed out there is a highly limited access off of the highway as the IDOT purchased highway entrances and no additional accesses have been approved. Chuck stated both the Warren County Engineer and the Warren County Planning and Zoning have approved the plat.

Greg Ross of Ross Land Surveying spoke on behalf of the request stating the property owner had purchased a prefab home and didn't realize all the legalities with the county and city she would have to go through. Ross further stated Outlot X is indicated as totally unbuildable until subdivided due to the high cost to run water through the property. He stated it would not be built upon until annexed into the city limits.

Commission discussed access issues from the highway.

Bob Downing, 8489 Highway 65/69, voiced that he has no objection to this development however it may not be the best use of the property.

Motion was made by Farris and seconded by Soldwisch to approve the preliminary plat of Inga subdivision within the two mile boundary of the city of Indianola with the

stipulation that a 60' Right of Way be indicated on the final plat, no public sewer required until annexation occurs, no public sidewalks need to be shown on the plat, no street grade or cross-section of proposed streets and no recommendation from Warren County Soil Conservation District is needed at this time. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider Request from VanWall Group to Seek an Alternate Method of Approval of the Site Plan Ordinance at 1306 South Jefferson.**

Chuck reviewed the request from VanWall stating the architectural design criteria within the site plan ordinance requires the use of approved materials for all buildings in excess of 150 sq. ft. for those buildings fronting Highway 65/69 or Highway 92. Applicants have the option to seek an alternate method of approval if they feel the exterior materials required by the ordinance are not warranted. VanWall proposes to construct a 72' x 110' steel sided building. The proposed steel panels will match the color and design of the existing shop and other storage buildings on the property. He further stated the location of the proposed building will not be highly visible from the highway and that prior requests of alternate methods to the site plan ordinance have been approved at this site for the same reasons.

Mark See, location manager of VanWall Indianola, spoke on behalf of the request stating the business wishes to expand their agriculture footprint to expand the agriculture business. In order to do this it would be helpful to have a storage facility for the Ag equipment so that a customer's piece of equipment could be stored out of the elements when taken to the shop for repairs. He further stated the storage building would increase the business and therefore increase revenue to the community.

Farris stated he had visited the site and said a person would be hard pressed to view the proposed building from the highway.

Chuck stated this request is the perfect example as to why the city code allows for an alternate method of approval to the site plan ordinance.

Motion was made by Needles and seconded by Butler to approve the request from VanWall Group to approve the alternate method of approval of the site plan ordinance at 1306 South Jefferson Way. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Other Business**

Chuck informed Commission that at the March meeting the Council held their first reading of the ordinance amending Chapter 175 Zoning, Chapter 166 Site Plan and Chapter 170 Subdivision Ordinances with no objections.

Meeting adjourned on a motion by Rabe and seconded by Coleman.

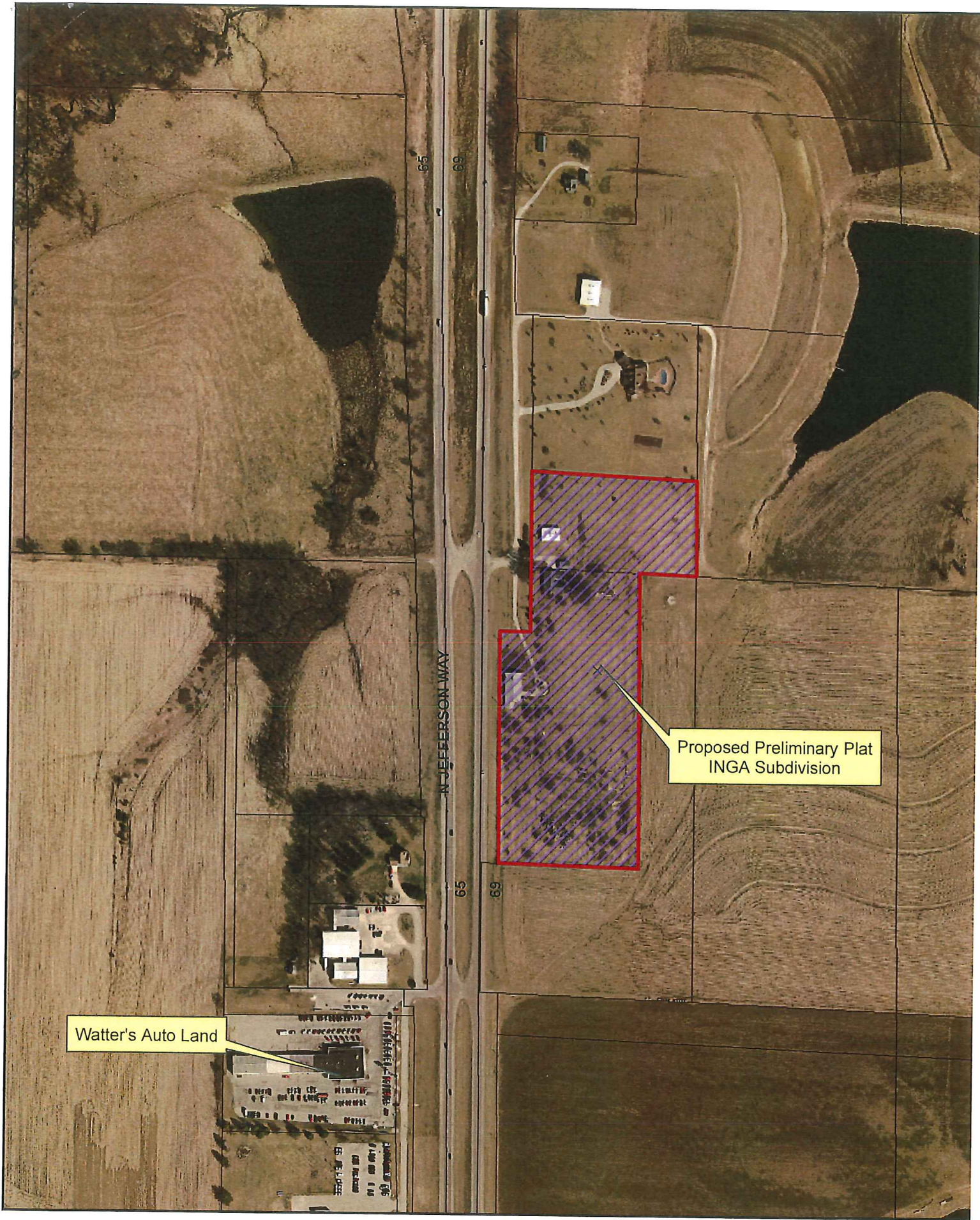
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Doug Opie, Chairperson

---

Mindi Robinson





Watter's Auto Land

Proposed Preliminary Plat  
INGA Subdivision





W 1/4 COR  
SEC 7, T76N, R23W  
SEC MAC NAL

2690.01'-M  
N00°15'03"W

667.27'-M  
N00°12'57"W

150.19'-M  
S87°21'36"E

252.57'-M  
N00°12'59"W

186.60'-M  
N00°15'03"W

90.00'+R/M  
N89°56'31"E

N87°21'36"W  
305.83'

60' STREET (LOT A)

S89°51'14"W  
392.91'-M

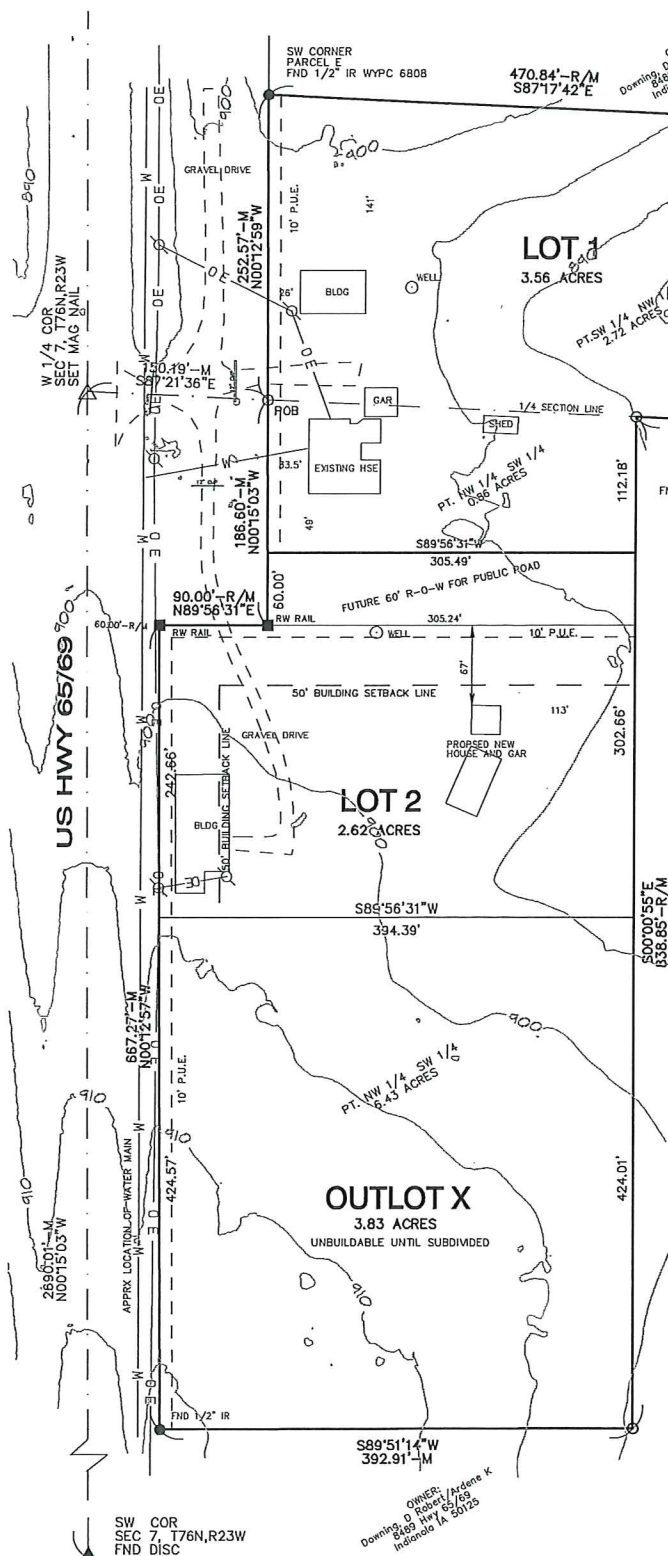
470.84'-R/M  
S87°17'42"E

N87°21'36"W  
163.87'-R/M

S00°04'44"E  
252.00'-M

S00°00'55"E  
838.85'-R/M

SW COR  
SEC 7, T76N, R23W  
FND DISC



### OWNER/DEVELOPER:

LINDA KAYE SCHNURBUSCH  
8495 HWY 65/69  
INDIANOLA, IOWA

### SITE ADDRESS:

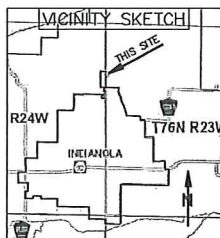
8495 HWY 65/69  
INDIANOLA, IOWA

### ZONING:

AGRICULTURE

### LEGAL DESCRIPTION:

ALL THAT PART OF THE NORTHWEST QUARTER (NW 1/4), AND THAT PART OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 7, TOWNSHIP 76 NORTH, RANGE 23 WEST OF THE 5TH PM, WARREN COUNTY, IOWA, MORE PARTICULARLY DESCRIBE AS FOLLOWS:  
COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 7; THENCE SOUTH 87°21'36" EAST, A DISTANCE OF 150.19 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF US HIGHWAY NO. 65-69, AS PRESENTLY ESTABLISHED, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE NORTH 00°12'59" WEST ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 252.57 FEET; THENCE SOUTH 87°17'42" EAST, A DISTANCE OF 470.84 FEET; THENCE SOUTH 00°04'44" EAST, A DISTANCE OF 252.00 FEET; THENCE NORTH 87°21'36" WEST, A DISTANCE OF 163.87 FEET; THENCE SOUTH 00°00'55" EAST, A DISTANCE OF 838.85 FEET; THENCE SOUTH 89°51'14" WEST, A DISTANCE OF 392.91 FEET TO SAID EASTERLY RIGHT-OF-WAY LINE; THENCE NORTH 00°12'57" WEST ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 667.27 FEET; THENCE NORTH 89°56'31" EAST, A DISTANCE OF 90.00 FEET; THENCE NORTH 00°15'03" WEST, A DISTANCE OF 186.60 FEET TO THE POINT OF BEGINNING, ALL SAID CONTAINING, 10.01 ACRES, MORE OR LESS, AND SUBJECT TO ANY EASEMENTS OR RESTRICTIONS OF RECORD.



JOB # 5089

<b>DATES OF SURVEY FIELD WORK:</b> OCT 23, 2015		<b>REVISIONS AND SUBMITTALS</b> WARREN COUNTY 12/21/15 prelim to County 1/13/16		<b>PRELIMINARY</b> <b>INGA PLAT</b> PT. OF SECTION 7, T76N, R23W	
<b>GRAPHIC SCALE</b> 1"=100' 0 100'		<b>PROFESSIONAL LAND SURVEYOR</b> GREGORY L. ROSS L.S. #13286 IOWA		I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. Signed: _____ 1/13/16 GREGORY L. ROSS Iowa Reg. No. 13286 Date My license renewal date is December 31, 2016 PAGES COVERED BY THIS SEAL AND CERTIFICATION:	
<b>ROSS</b> land SURVEYING, Inc. PO Box 336 Johnston, Iowa 50131 PH: 515.254.2567 www.rosslandsurveying.com		<b>LEGEND</b> ● ---FOUND CORNER ○ ---SET 1/2" IR w/opc [W/orange plastic cap #13286] ---CUT "X" ▲ ---SECTION CORNER W/(color) (cap) (P) SURVEYOR'S ID CAP IP ---IRON PIPE IR ---IRON ROD M ---MEASURED DISTANCE R ---RECORD DISTANCE			

**354.9 Review of plats within two miles of a city.**

1. If a city, which has adopted ordinances regulating the division of land, desires to review subdivision plats or plats of survey for divisions or subdivisions outside the city's boundaries, then the city shall establish by ordinance specifically referring to the authority of this section, the area subject to the city's review and approval. The area of review may be identified by individual tracts, by describing the boundaries of the area, or by including all land within a certain distance of the city's boundaries, which shall not extend more than two miles distance from the city's boundaries. The ordinance establishing the area of review or modifying the area of review by a city, shall be recorded in the office of the recorder and filed with the county auditor.

2. If a subdivision lies in a county, which has adopted ordinances regulating the division of land, and also lies within the area of review established by a city pursuant to this section, then the subdivision plat or plat of survey for the division or subdivision shall be submitted to both the city and county for approval. The standards and conditions applied by a city or county for review and approval of the subdivision shall be the same standards and conditions used for review and approval of subdivisions within the city limits or shall be the standards and conditions for review and approval established by agreement of the city and county pursuant to chapter 28E. Either the city or county may, by resolution, waive its right to review the subdivision or waive the requirements of any of its standards or conditions for approval of subdivisions, and certify the resolution which shall be recorded with the plat.

3. If cities establish overlapping areas of review outside their boundaries, then the cities shall establish by agreement pursuant to chapter 28E reasonable standards and conditions for review of subdivisions within the overlapping area. If no agreement is recorded pursuant to chapter 28E, then the city which is closest to the boundary of the subdivision shall have authority to review the subdivision.

4. For purposes of this section, "*subdivision*" also includes a declaration for the establishment of a horizontal property regime under chapter 499B. A declaration of a horizontal property regime that is proposed to be located within the area of review established by a city pursuant to this section shall be subject to review and approval in the same manner as a subdivision.

90 Acts, ch 1236, §23

C91, §409A.9

C93, §354.9

2002 Acts, ch 1132, §3, 11; 2010 Acts, ch 1051, §1; 2013 Acts, ch 30, §79

Referred to in §354.8, §499B.3



Preparer Information: City of Indianola, PO Box 299, Indianola, Iowa 50125  
Return Address: City of Indianola, PO Box 299, Indianola, Iowa 50125

RESOLUTION NO. 2016-\_\_\_\_

WHEREAS, Linda Kaye Schnurbusch has submitted a preliminary plat for Inga Subdivision, within the two mile boundary of the City of Indianola, and

WHEREAS, the City of Indianola has jurisdiction of such plats pursuant to the Subdivision Regulations of Chapter 170, Indianola Code of Ordinances, and

WHEREAS, the Indianola Planning and Zoning Commission has submitted a recommendation to the City Council which approves the plat, and

WHEREAS, pursuant to Indianola Code of Ordinance Section 170.05(5), the Council must pass a resolution approving or rejecting the preliminary plat, and

WHEREAS, the Council finds that all the requirements of the Indianola Code of Ordinances regarding subdivision regulations and the preliminary plat for Inga Subdivision, within the two mile boundary of the City of Indianola have been met.

NOW, THEREFORE, BE IT RESOLVED by the Indianola City Council as follows:

The preliminary plat for Inga Subdivision, within the two mile boundary of the City of Indianola submitted to the City of Indianola by Linda Kaye Schnurbusch is hereby approved.

Passed and approved at Indianola, Iowa this 18th day of April, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

STATE OF IOWA, WARREN COUNTY, SS:

On this 18th day of April, 2016 before me, the undersigned, a Notary Public in the State of Iowa personally appeared Kelly B. Shaw and Diana Bowlin, to me personally know, who being by my duly sworn, did say that they are the Mayor and City Clerk respectively of the City of Indianola, which executed the foregoing instrument to which this is attached, that the seal affixed to it is the seal of the City; that the instrument was signed and sealed on behalf of the City by authority of its Council; and that Kelly B. Shaw and Diana Bowlin as such officers acknowledged the execution of the instrument to be the voluntary act of the City.

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Notary Public In And For The State of Iowa

**Meeting Date:** 04/18/2016

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**Information**

**Subject**

Consider request from Van Wall Group to seek an alternate method of approval of the site plan ordinance at 1306 S. Jefferson (P&Z approved unanimously on 4/12/16)

**Information**

The Architectural Design Standards within the Site Plan Ordinance requires the use of approved exterior materials for all buildings including accessory buildings in excess of 150 sq. ft. for those buildings fronting Highways 65-69 and 92. Applicants have an opportunity to seek an alternate method of approval if they feel the exterior materials required by the ordinance, is not warranted.

Enclosed is the letter requesting the use of prefinished painted steel panels for a proposed machinery service storage shed, as well as a site plan indicating the location of the new building and past P & Z and City Council site plan approvals for Barker Implement. Also enclosed are some photos of the existing buildings and the proposed building site.

The letter requesting the exemption is self explanatory and lists several reasons justifying the request.

1. The location of the new building will be approximately 750' from the highway.
2. The majority of the building will be screened from the highway.
3. The speed of traffic along the highway will further limit the visibility.

Planning and Zoning Commission and City Council have approved similar requests for metal sided buildings such as the cart storage building for Deer Run Golf Course, a storage building for Circle B Cashway, a storage building for Farm Service, the storage and service building for I.O.O.F Cemetery and the pre-cast concrete storage building for Herberger Construction.

Chuck recommended approval and P&Z approved unanimously.

Simple motion is in order.

---

**Attachments**

Van Wall Information



March 29, 2016

To: Planning and Zoning commission, Mayor and City Council

Attn: Mr. Chuck Burgin

Director of Community Development

City of Indianola Community Development

110 North 1<sup>st</sup> Street

Indianola, Iowa 50125

RE: VanWall Equipment

Site Plan – Alternate Method for Approval

Dear Mr. Burgin :

We appreciate your time and attention in working with our planner and builder to discuss and review the intended expansion of our service facilities at our Indianola John Deere store located at 1306 South Jefferson Way. Our expansion plan is for a Machinery Service storage shed to be located east of our existing Service shop which was approved and built in 2012.

We are currently developing preliminary schematic building plans for construction of the building that will incorporate the requirements of the 2009 IBC and Building ordinances of the City of Indianola. Attached is a site plan, as well as building elevations indicating the exterior metal panels.

In doing so, and in order to continue expansion with consistency of prior design and construction that has previously received approval from the City of Indianola, we are also requesting an alternative method to address the following:

A.) Chapter 166 – Site Plan, Paragraph 166.11.3 Design Standards: Highway corridors

- a. We request approval of the proposed new building in prefinished painted steel panels that, in both color and design, match the existing shop and other service and storage buildings. Reasons for this request include:
- i. The new building will be located more than 750 feet east of Highway 69.
  - ii. The new service storage building will be mostly screened from view by our existing store which is clad in brick and steel wall panels and also by our current service storage and repair buildings which are clad in matching steel panels.
  - iii. Traffic which passes by our location is traveling mostly at 45 MPH making visual access to the planned building which is planned to be located deep inside our property east of existing structures very unlikely.

Additional Notes :

We do not intend to utilize the building for purposes of signage, off street branding or advertising. The new building is intended as an additional support structure for our existing repair shop and approval is requested to allow the new building to be of consistent exterior design and appearance of the shop which was approved and constructed in 2012.

The building will be used for cold storage and is not intended for human occupancy.

Past precedent:

Our existing storage and service buildings and portions of the existing store are clad in prefinished steel wall panels of the same type proposed for the new storage building.

Normal business operations will likely find large John Deere agricultural equipment in front of and around the service and storage buildings further restricting visibility and adding to the screening of the new structure which, when completed, is anticipated to be nearly obscured from highway frontage view, will blend in with existing buildings and makes it virtually un-noticable to those passing by.

The building will help us to better serve our customers and is intended to increase business for our service department which in turn can be reasonably expected to be an economic benefit for the City of Indianola

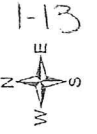
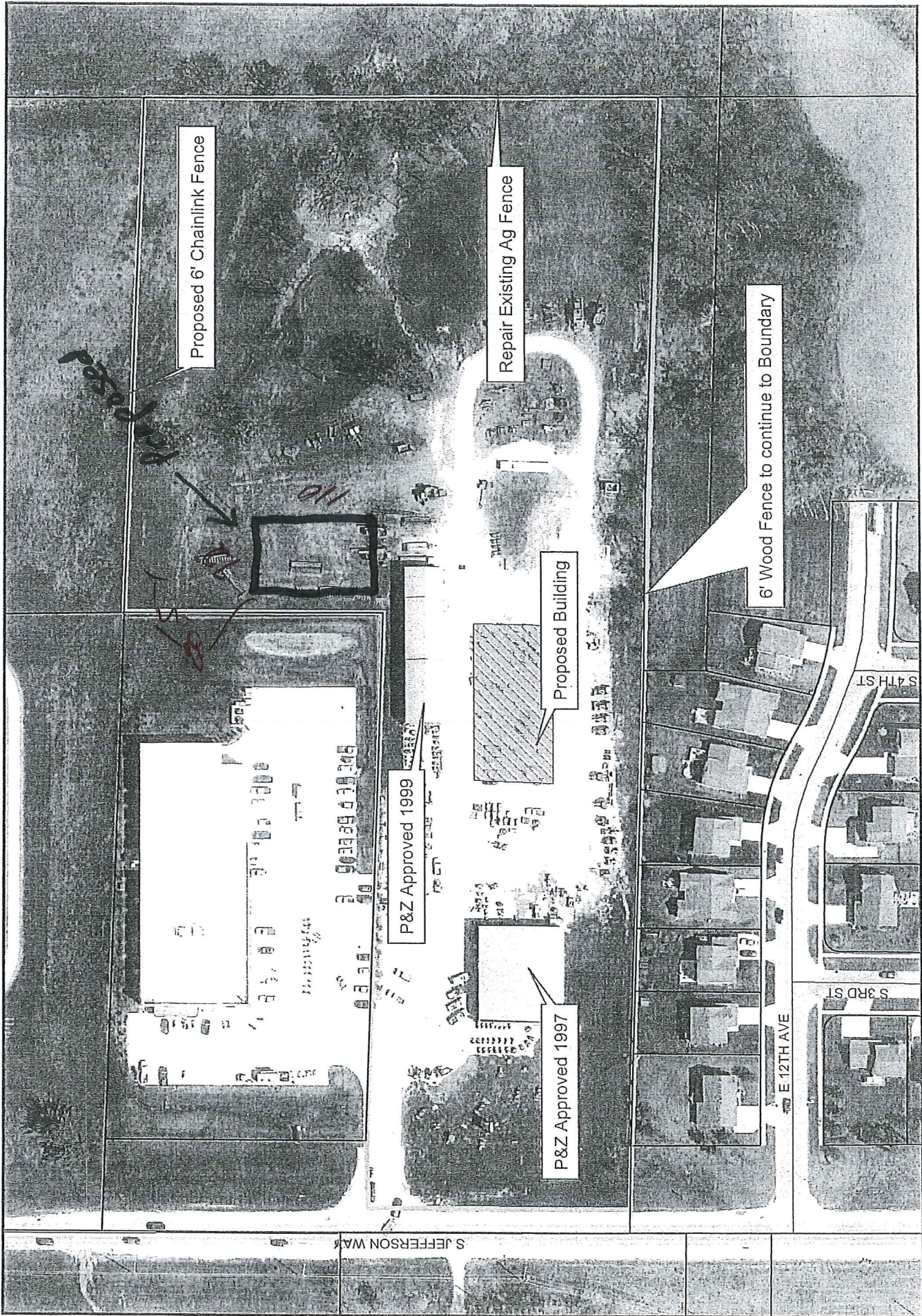
Your time and attention to this matter is greatly appreciated. Should you have any questions please feel free to contact us.



Mark See – VanWall Indianola Location Manager 515-231-9179

Steve Menz – Project Building Contractor 515-491-9034





# 1306 South Jefferson Barker Implement





Van Wall Request to Seek Alternate Method of Approval of Site Plan Ordinance

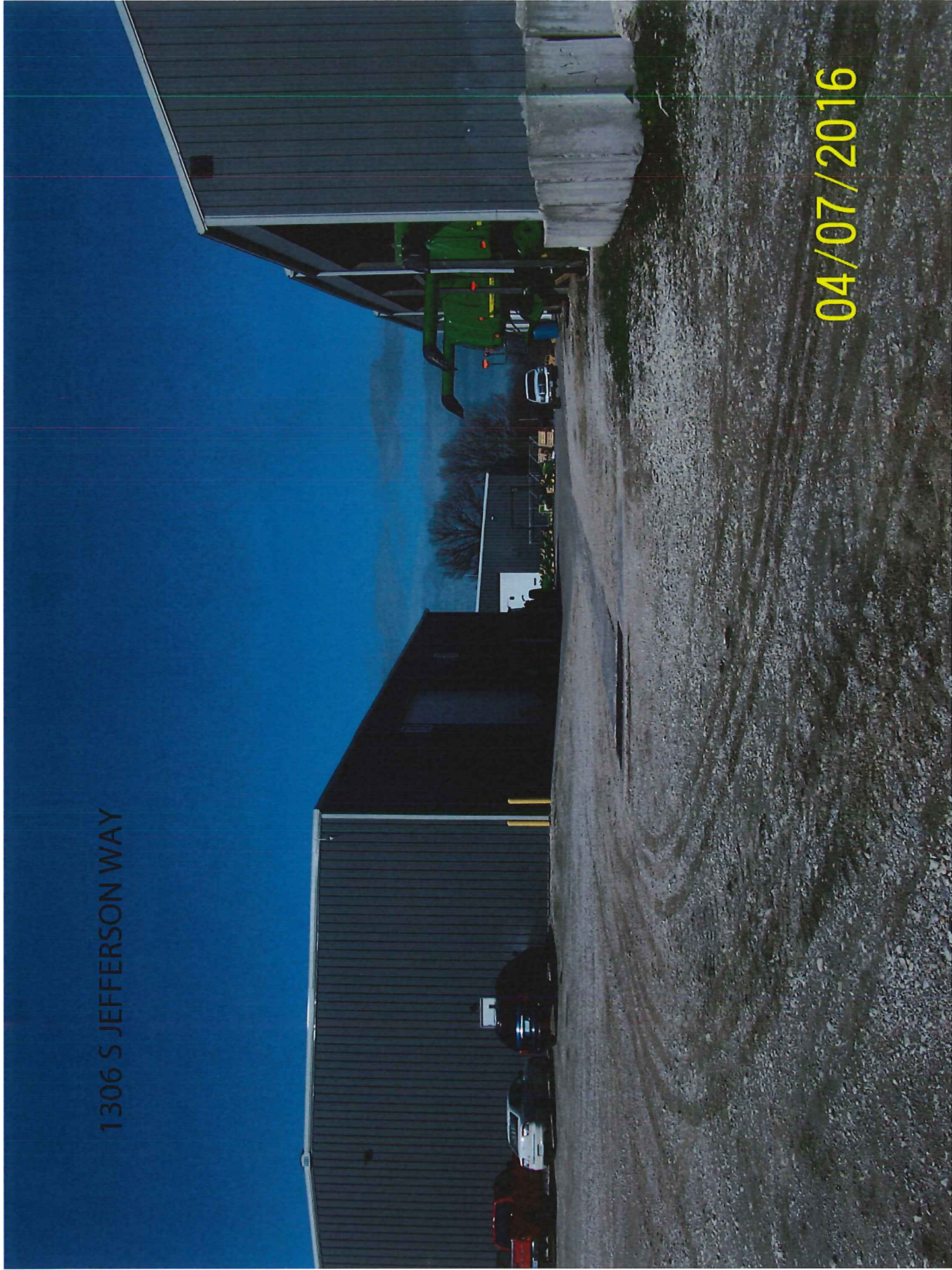
1306 South Jefferson





1306 S JEFFERSON WAY

04/07/2016

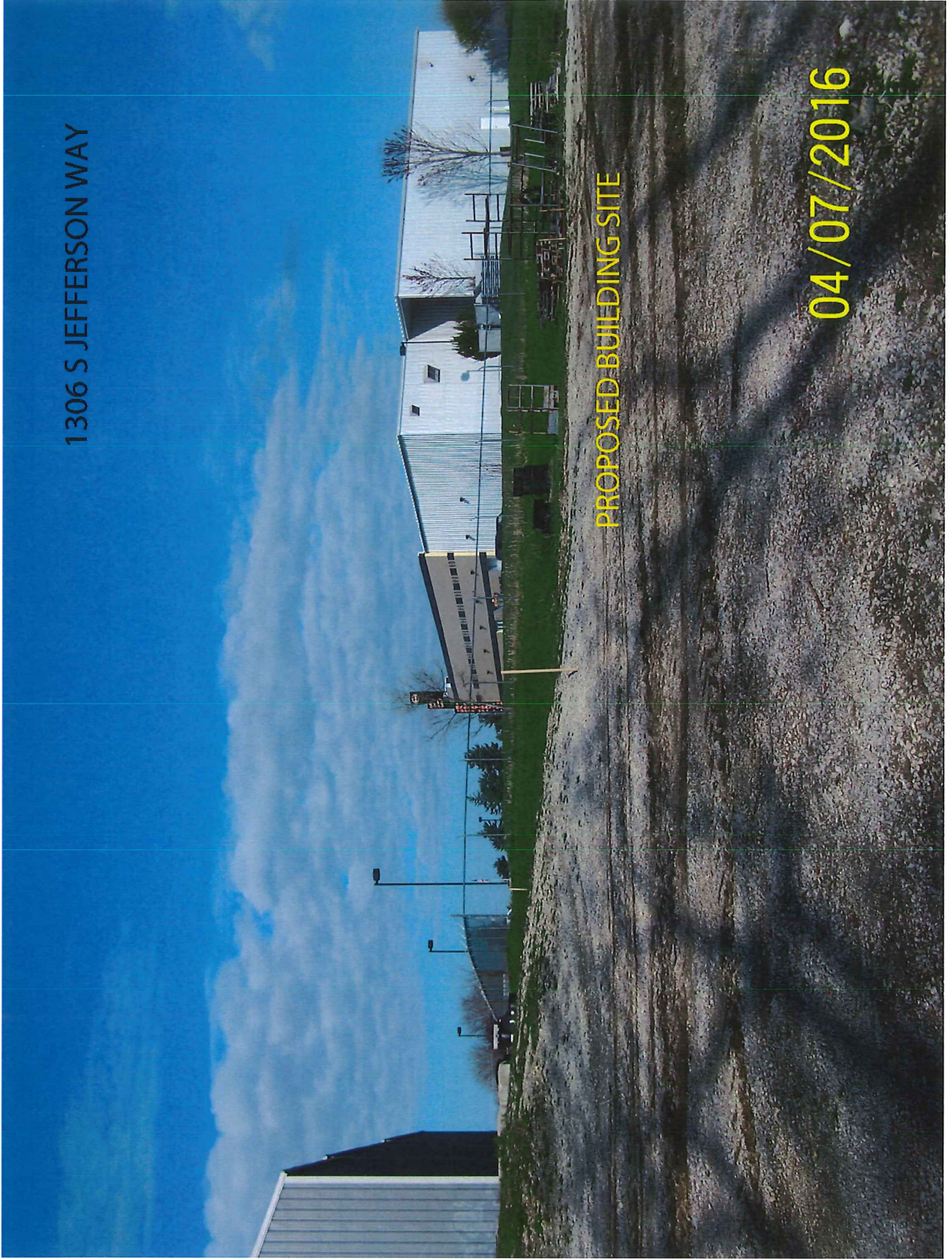




1306 S JEFFERSON WAY

PROPOSED BUILDING SITE

04/07/2016



**Meeting Date:** 04/18/2016

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**Information**

**Subject**

Request from the Indianola Chamber of Commerce for Friday Night Live Summer Concert Series at the Memorial Park

\* Dates will be June 3, 10 & 24, 2016 from 6:00 p.m. - 9:00 p.m.

**Information**

The Indianola Chamber of Commerce is requesting to hold Friday Night Live Summer Concert Series at the Memorial Park (see packet) on June 3, 10 & 24, 2016 from 6:00 p.m. - 9:00 p.m. Council will need to consider the following items:

- Resolution suspending enforcement of Indianola Code 47.01(11) regarding the sale and consumption of wine in city parks
- Approval of the liquor license
- Approval of the noise permit

---

**Attachments**

Flyer for Concert Series

Map



# SAVE! THE DATES!

JUNE 3 | 10 | 24

## FRIDAY NIGHT LIVE

SUMMER CONCERT SERIES

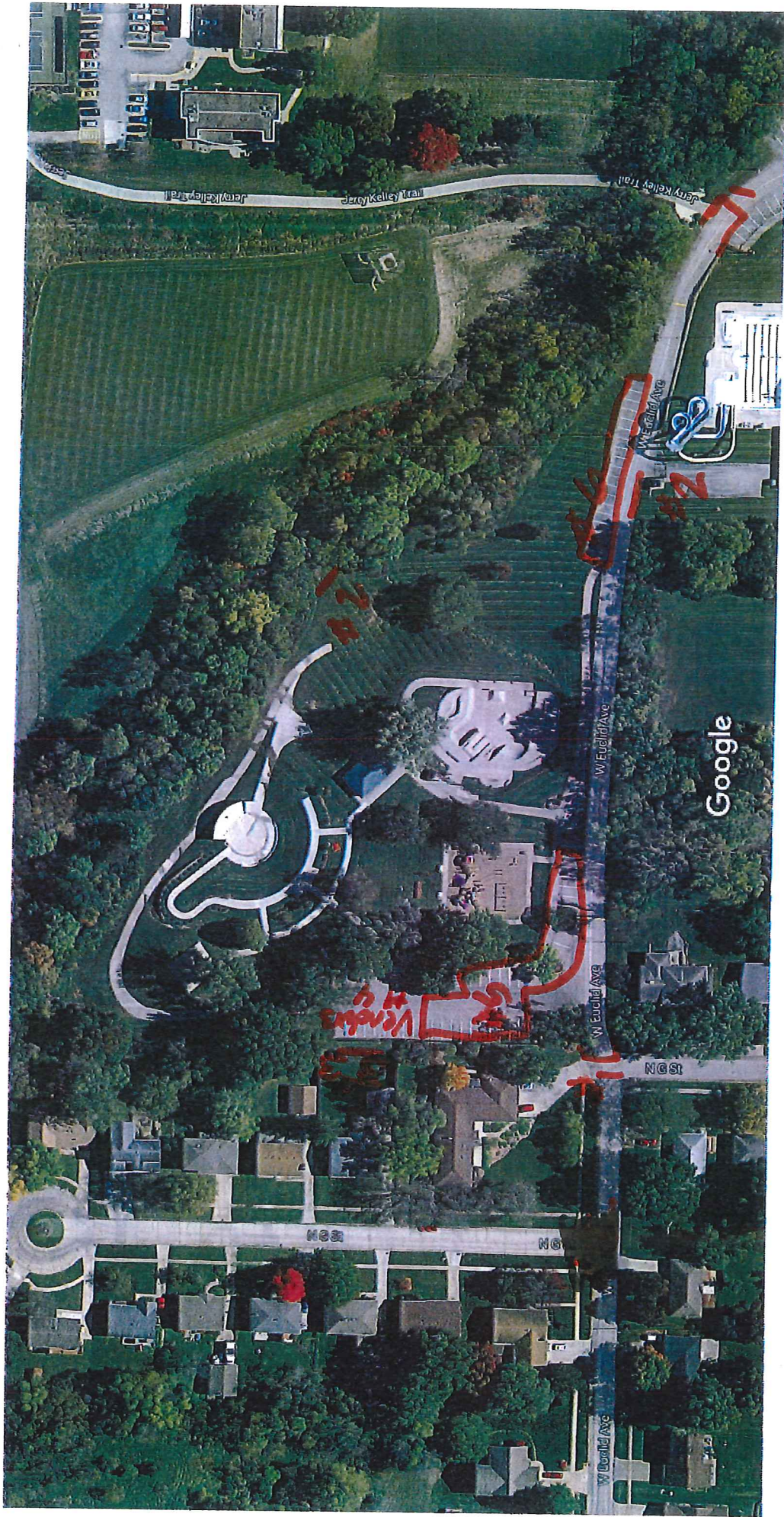
Enjoy LIVE Music, Food, Drink and Fun for All Ages!  
June 3rd, 10th and 24th, 6-9 PM  
Indianola's Memorial Park  
Admission: \$5 adults • 10 and under FREE

PRESENTED BY





Google Maps



Imagery ©2016 Google, Map data ©2016 Google 50 ft

Google Maps

- 1 = Barricade  
Walking Entrance/Exit
- 2 = Snow Fence
- 3 = Homeowner Fence
- 4 = Vendor area (3 vendors)
- 5 = Handicap Parking
- 6 = Volunteer Parking



**Meeting Date:** 04/18/2016

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**Information**

**Subject**

Resolution suspending enforcement of Indianola Code 47.01(11) regarding the sale of beer and wine coolers in city parks for the Friday Night Live Summer Concert Series as requested by the Indianola Chamber of Commerce

**Information**

The Indianola Chamber of Commerce is requesting to host three concerts in Memorial Park (North "G" and West Euclid Avenue) June 3, 10 & 24th. Brenda Easter met with Chief Button and discussed the security for the event. They will be hiring an off duty police officer for the event. The event is 6 p.m. to 9 p.m. on each night, and will have a live band each night. They are also requesting to serve alcohol. The Parks and Recreation Commission unanimously approved the Chamber's use of the Memorial Park and allowing Alcohol Sales at their meeting on April 13, 2016.

If council wishes to approve the event, the resolution (packet) will need to be considered. Highlights of the resolution include:

- The Beer (includes Wine Coolers) will be sold and served in accordance with the State of Iowa Alcoholic Beverages Division
- The Indianola Chamber of Commerce will be required to comply with all other requirements of the Municipal Code of the City for the event along with the terms of the Permit issued by the State.
- Friday Night Live Summer Concert Series will be held on June 3, 10 and 24, 2016 from 6:00 p.m. to 9:00 p.m. and council confirms that the enforcement of the Indianola Code Section 47.01(11) will be temporarily suspended from 6:00 p.m. to 9:00 p.m. for the event and confirms that a beer permit will be issued (upon approval by the City Council) by the State of Iowa
- All participants and sponsors of said event shall be required to comply with all other requirements of the Municipal Code of the City, but the enforcement of the prohibition on the sale of beer and wine coolers in the park is hereby waived.

Roll call approving the resolution is in order.

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**Attachments**

Resolution

**RESOLUTION NO. 2016-\_\_\_\_\_**

**A RESOLUTION SUSPENDING ENFORCEMENT OF INDIANOLA CODE § 47.01(11) REGARDING THE SALE AND CONSUMPTION OF ALCOHOL IN CITY PARKS FOR THE FRIDAY NIGHT LIVE CONCERT SERIES IN THE INDIANOLA MEMORIAL PARK**

**WHEREAS**, the Indianola Chamber of Commerce intends to hold a Friday Night Live Summer Concert Series at the Indianola Memorial Park; and

**WHEREAS**, said event is set to occur on Friday, June 3, 10 and 24, 2016 from 6:00 p.m. to 9:00 p.m. at the Indianola Memorial Park, in the City of Indianola; and

**WHEREAS**, the City has been notified of said event because the Indianola Chamber of Commerce will be selling alcoholic beverages to attendants at the event; and

**WHEREAS**, the Indianola Chamber of Commerce has applied for a Class “B” Beer (includes Wine Coolers) and Outdoor Area through the State of Iowa to sale alcoholic beverages at the Indianola Memorial Park; and

**WHEREAS**, alcoholic beverages for the Friday Night Live Concert Series will be served in accordance with the authorization by the State of Iowa; and

**WHEREAS**, Indianola Code Section 47.01(11) governing alcoholic beverages in parks reads: “No person shall bring within, sell, give away or drink alcoholic beverages, except beer, at any time in the park, or be under the influence of intoxicating liquor or a controlled substance while in any park;” and

**WHEREAS**, the City staff and City Attorney have determined that the Indianola Chamber of Commerce has applied for a Class “B” Beer (includes Wine Coolers) and Outdoor Area permit; and

**WHEREAS**, the Indianola Chamber of Commerce will be required to comply with all other requirements of the Municipal Code of the City for the event along with the terms of the a Class “B” Beer (includes Wine Coolers) and Outdoor Area permit issued by the State.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa, that the City of Indianola hereby acknowledges receipt of notification of the Friday Night Live Summer Concert Series on Friday, June 3, 10 and 24, 2016, confirms that enforcement of Indianola Code Section 47.01(11) will be temporarily suspended from 6:00 p.m. – 9:00 p.m. for the Friday Night Live Concert Series, and confirms that the Class “B” Beer (includes Wine Coolers) and Outdoor Area permit to be obtained for said event is hereby approved. The permit will be sent to the State of Iowa to be issued to the Indianola Chamber of Commerce.

**BE IT FURTHER RESOLVED** that all participants and sponsors of said event shall be required to comply with all other requirements of the Municipal Code of the City, but that enforcement of the prohibition on the sale, use, and consumption of wine in the park is hereby waived.

**Dated** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

**ATTEST:**

\_\_\_\_\_  
Diana Bowlin, City Clerk

**Meeting Date:** 04/18/2016

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**Information**

**Subject**

A new Class "B" Beer (includes Wine Coolers) and Outdoor Area for The Indianola Chamber of Commerce at the Memorial Park (North "G" and West Euclid Avenue)

**Information**

This is a new beer permit for the Indianola Chamber of Commerce at the Memorial Park on June 3, 10 & 24, 2016. All the paperwork is in order and staff has approved.

Simple motion is in order.

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**Attachments**

Chamber of Commerce Liquor License

April 6, 2016

NAME OF APPLICANT: Indianola Chamber of Commerce – Memorial Park – Friday Night Live Summer Concert Series – June 3, 10 & 24, 2016 from 6:00 – 9:00 p.m.

TYPE OF LICENSE/PERMIT: Class “B” Beer (includes Wine Coolers) and Outdoor Area

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>X</u>	<u></u>
Fire Chief	<u>X</u>	<u></u>
B&Z Official	<u>X</u>	<u></u>
Sign Compliance	<u>X</u>	<u></u>

\*Reasons for disapproval



**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>Indianola Chamber of Commerce</u>		
<b>Name of Business (DBA):</b> <u>Indianola Chamber of Commerce</u>		
<b>Address of Premises:</b> <u>North G St. and West Euclid Ave.</u>		
<b>City</b> <u>Indianola</u>	<b>County:</b> <u>Warren</u>	<b>Zip:</b> <u>50125</u>
<b>Business</b>	<u>(515) 961-6269</u>	
<b>Mailing</b>	<u>104 N. Howard</u>	
<b>City</b> <u>Indianola</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50125</u>

**Contact Person**

<b>Name</b> <u>Brenda Easter</u>	
<b>Phone:</b> <u>(515) 961-6269</u>	<b>Email</b> <u>chamber@indianolachamber.com</u>

**Classification** Class B Beer (BB) (Includes Wine Coolers)

**Term:** 5 days

**Effective Date:** 06/03/2016

**Expiration Date:** 01/01/1900

**Privileges:**

Class B Beer (BB) (Includes Wine Coolers)

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>[REDACTED]</u>	<b>Federal Employer ID</b> <u>42-0890125</u>

**Ownership**

**Brenda Easter**

<b>First Name:</b> <u>Brenda</u>	<b>Last Name:</b> <u>Easter</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>Executive Director</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Justin Brown**

<b>First Name:</b> <u>Justin</u>	<b>Last Name:</b> <u>Brown</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>President</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Erin Freeberg**

<b>First Name:</b> <u>Erin</u>	<b>Last Name:</b> <u>Freeberg</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>Vice President</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

### Insurance Company Information

**Insurance Company:** Scottsdale Insurance Company

**Policy Effective Date:** 06/03/2016

**Policy Expiration** 06/08/2016

**Bond Effective**

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**

**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>Indianola Chamber of Commerce</u>		
<b>Name of Business (DBA):</b> <u>Indianola Chamber of Commerce</u>		
<b>Address of Premises:</b> <u>North G St. and West Euclid Ave.</u>		
<b>City</b> <u>Indianola</u>	<b>County:</b> <u>Warren</u>	<b>Zip:</b> <u>50125</u>
<b>Business</b>	<u>(515) 961-6269</u>	
<b>Mailing</b>	<u>104 N. Howard</u>	
<b>City</b> <u>Indianola</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50125</u>

**Contact Person**

<b>Name</b> <u>Brenda Easter</u>	
<b>Phone:</b> <u>(515) 961-6269</u>	<b>Email</b> <u>chamber@indianolachamber.com</u>

**Classification** Class B Beer (BB) (Includes Wine Coolers)

**Term:** 5 days

**Effective Date:** 06/10/2016

**Expiration Date:** 01/01/1900

**Privileges:**

Class B Beer (BB) (Includes Wine Coolers)

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>0</u>	<b>Federal Employer ID</b> <u>92-0890125</u>

**Ownership**

**Brenda Easter**

<b>First Name:</b> <u>Brenda</u>	<b>Last Name:</b> <u>Easter</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>Executive Director</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Justin Brown**

<b>First Name:</b> <u>Justin</u>	<b>Last Name:</b> <u>Brown</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>President</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Erin Freeberg**

<b>First Name:</b> <u>Erin</u>	<b>Last Name:</b> <u>Freeberg</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>Vice President</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

### Insurance Company Information

**Insurance Company:** Scottsdale Insurance Company

**Policy Effective Date:** 06/10/2016

**Policy Expiration** 06/15/2016

**Bond Effective**

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**

**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>Indianola Chamber of Commerce</u>		
<b>Name of Business (DBA):</b> <u>Indianola Chamber of Commerce</u>		
<b>Address of Premises:</b> <u>North G St. and West Euclid Ave.</u>		
<b>City</b> <u>Indianola</u>	<b>County:</b> <u>Warren</u>	<b>Zip:</b> <u>50125</u>
<b>Business</b>	<u>(515) 961-6269</u>	
<b>Mailing</b>	<u>104 N. Howard</u>	
<b>City</b> <u>Indianola</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50125</u>

**Contact Person**

<b>Name</b> <u>Brenda Easter</u>	
<b>Phone:</b> <u>(515) 961-6269</u>	<b>Email</b> <u>chamber@indianolachamber.com</u>

**Classification** Class B Beer (BB) (Includes Wine Coolers)

**Term:** 5 days

**Effective Date:** 06/24/2016

**Expiration Date:** 01/01/1900

**Privileges:**

Class B Beer (BB) (Includes Wine Coolers)

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>01</u>	<b>Federal Employer ID</b> <u>42-0890125</u>

**Ownership**

**Brenda Easter**

<b>First Name:</b> <u>Brenda</u>	<b>Last Name:</b> <u>Easter</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>Executive Director</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Justin Brown**

<b>First Name:</b> <u>Justin</u>	<b>Last Name:</b> <u>Brown</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>President</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Erin Freeberg**

<b>First Name:</b> <u>Erin</u>	<b>Last Name:</b> <u>Freeberg</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>Vice President</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Insurance Company Information**

**Insurance Company:** Scottsdale Insurance Company

**Policy Effective Date:** 06/24/2016

**Policy Expiration** 06/29/2016

**Bond Effective**

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**

**Meeting Date:** 04/18/2016

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**Information**

**Subject**

A noise permit request from the Indianola Chamber of Commerce at the Memorial Park for Friday Night Live Summer Concert Series at Memorial Park on June 3, 10 & 24, 2016 from 6:00 p.m. - 9:00 p.m.

**Information**

In your packet is a noise permit application for the Friday Night Live Summer Concert Series at Memorial Park as requested by the Indianola Chamber of Commerce. The event will be held June 3, 10 & 24, 2016 from 6:00 p.m. - 9:00 p.m. Council approval is necessary since this permit is for multiple days. Staff has reviewed and approved.

Simple motion is in order.

---

**Attachments**

Noise Permit

Date: 4/6/16

### Noise Permit Application

**For Indianola Chamber of Commerce - Friday Night Live Summer Concert Series**

**Event Date: June 3, 10 & 24, 2016 from 6:00 p.m. - 9:00 p.m.**

#### Staff Recommendation



Attached is an noise permit application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request. Initial and date under either approval or disapproval.

Police Department – Dave Button

City Manager – Ryan Waller

Approve

Disapprove

 4-6-16  
 4-6-16

**Comments:**

Please return to Diana Bowlin by: ASAP

**Thank you for your time and consideration!**



Noise Event Application

2

Event Name: FRIday Night Live Summer Concert Series  
Date/Time of Event: June 3, 10th : 24th 6pm - 9pm  
Location of Event: Memorial Park  
Event Sponsor(s): Indianola Chamber of Commerce

Contact Information:

Organization: Indianola Chamber of Commerce  
Contact Name: Brenda Easter  
Address: 104 N. Howard  
Telephone Number: 515-961-6269  
Cell Phone Number: 515-442-6838  
Fax Number: 515-961-9753  
Email Address: brenda@indianolachamber.com  
Today's Date: 3-10-16

Anticipated Attendance: 500 Per Day

1500 Total for 3 nights

Event Information:

Event Starts	Date: <u>6/3, 6/10, 6/24</u>	Time: <u>6pm</u>	Day of Week: <u>Friday</u>
Event Ends	Date: <u>6/3, 6/10, 6/24</u>	Time: <u>9pm</u>	Day of Week: <u>Friday</u>

Previous Event Information - New

Date of Event: NA Time of Event: NA

Please provide a map showing the event location and location of band/music,  
please specify: ☒ Band ☐ DJ ☐ Other (please specify)

Map attached

RETURN NOISE APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

[www.indianolaiowa.gov](http://www.indianolaiowa.gov)

E-Mail: [dbowlin@cityofindianola.com](mailto:dbowlin@cityofindianola.com)

APPLICANT SIGNATURE: Brenda Easter

Late Fee: Cash: \_\_\_\_\_ Check: \_\_\_\_\_ Received By: \_\_\_\_\_

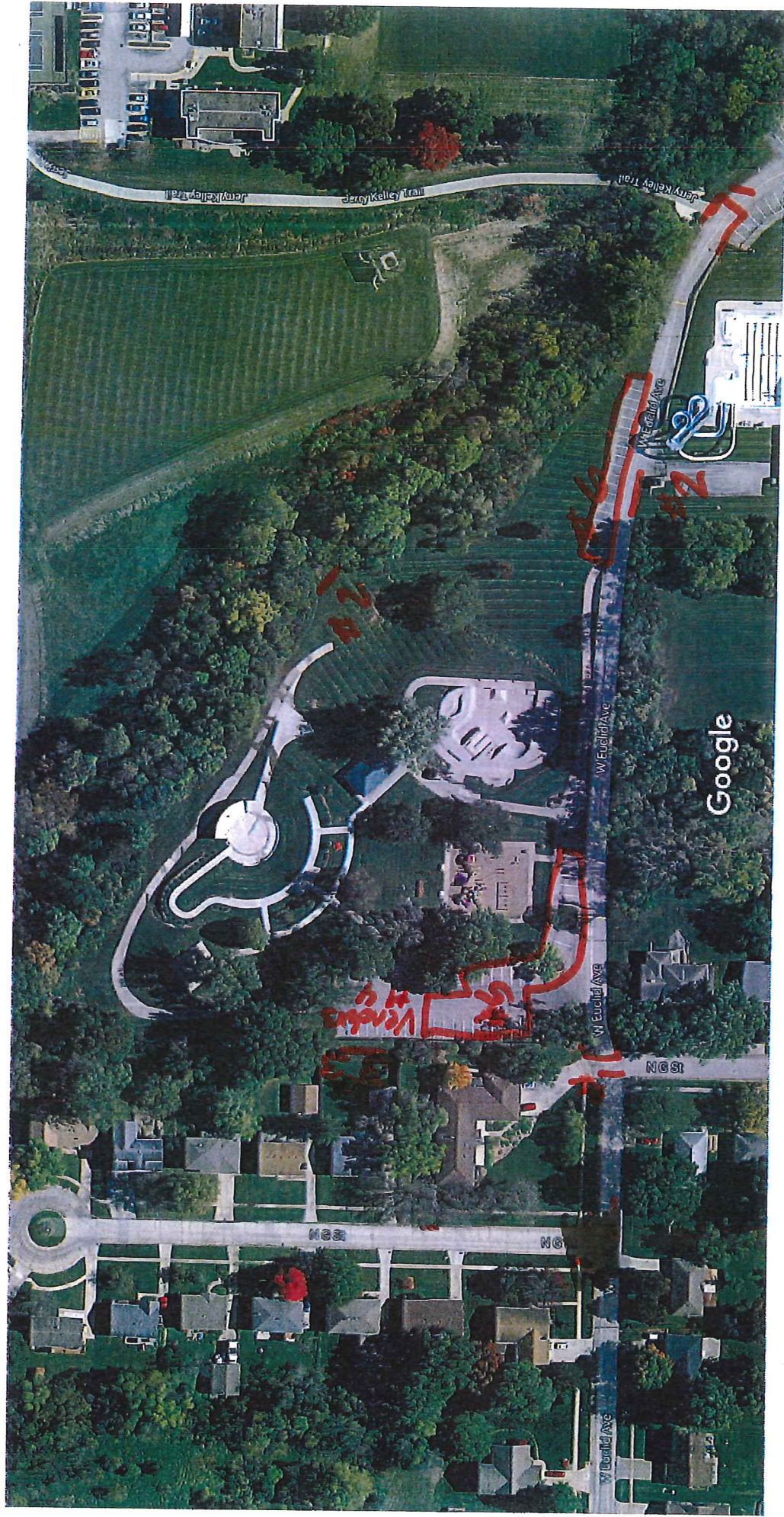
OFFICE USE ONLY

DATE RECEIVED:				
	Signature	Date	Approved	Denied
Police Department:				
City Manager:				

**RETURN NOISE APPLICATION TO:**  
 110 North First Street, PO Box 299  
 Indianola, Iowa 50125  
 Phone: 515-961-9410 Fax: 515-961-9402  
[www.indianolaiowa.gov](http://www.indianolaiowa.gov)  
 E-Mail: [dbowlin@cityofindianola.com](mailto:dbowlin@cityofindianola.com)



Google Maps



Imagery ©2016 Google, Map data ©2016 Google 50 ft

Google Maps

- 1 = Barricade Walking Entrance/Exit  
 2 = Snow Fence  
 3 = Homeowner Fence  
 4 = Vendor area (3 vendors)  
 5 = Handicap Parking  
 6 = Volunteer Parking



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**Information**

**Subject**

Resolution determining property to be surplus and authorizing the sale of items from the Street, Park/Recreation and Fire Department

**Information**

In your packet is a resolution determining property to be surplus and authorizing the sale of the following:

- Street Department
  - Paver And Roller For steel
  - Saw And Plate Tamper
  - Homemade Trailer
- Parks Department
  - 1993 Ford F250 4x4 pickup
  - Old Rental Trailer With Mounted BBQ Grill
  - 1975 Wheel Hours Garden Tractor
  - 1995 Wheel Horse Garden Tractor
- Fire Department
  - 2 Bullard Thermal Imagers
  - 2 Haligan Bars
  - 10 Pair Of Used Fire Boots
  - 3 Base Radio's
  - 7 Pike Poles
  - 1 Used Vehicle Console for Radio
  - 2 Radio Chargers
  - 8 Used Lights
  - 7 Used Valve Caps
  - 1 Used Light Bar
  - 1 Box Miscellaneous Hardware parts
  - 20 Used Hose Ends
  - 1 Used Cut-Off-Saw
  - 1 Used Cot
  - 5 Used Pagers
  - 4 Used Fire Truck Manuals
  - 3 Used Fire Swatters And Rakes
  - 16 Sections Of Damaged Fire Hose

The resolution declares:

- The City is no longer using said property and City staff is recommending disposal of it
- The City Council believes it to be in the best interest of the City to sell the property in a commercial reasonable manner
- The City Council authorizes City staff to dispose of said property and to take all steps necessary to sale the property

Roll call is in order.

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**Attachments**

Resolution

**RESOLUTION NO. 2016-\_\_\_\_\_**

**RESOLUTION DETERMINING PROPERTY TO BE SURPLUS  
AND AUTHORIZING SALE OF PROPERTY**

**WHEREAS**, the City of Indianola owns the following property which was purchased with public funds:

Street Department – Paver And Roller For Steel, Saw And Plate Tampers And A Home Made Trailer

Park and Recreation Department – 1993 Ford F250 4x4 pickup, Old Rental Trailer With Mounted BBQ Grill, 1975 and 1995 Wheel Horse Garden Tractor

Fire Department - 2 Bullard Thermal Imagers, 2 Haligan Bars, 10 Pair Of Used Fire Boots, 3 Base Radio's, 7 Pike Poles, 1 Used Vehicle Console for Radio, 2 Radio Chargers, 8 Used Lights, 7 Used Valve Caps, 1 Used Light Bar, 1 Box Miscellaneous Hardware Parts, 20 Used Hose Ends, 1 Used Cut-off-saw, 1 Used Cot, 5 Used Pagers, 4 Used Fire Truck Manuals, 3 Used Fire Swatters and Rakes, 16 Sections Of Damaged Fire Hose

; and

**WHEREAS**, the City is no longer using said property and City staff is recommending disposal of it; and

**WHEREAS**, the City Council agrees that the property is surplus; and

**WHEREAS**, the City Council believes it to be in the best interest of the City to sell the property in a commercially reasonable manner.

**NOW THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Indianola, Iowa that the above-described property is determined to be surplus property.

**BE IT FURTHER RESOLVED** by the City Council that the City staff is hereby authorized to determine the commercially reasonable manner to dispose of said property and to take all steps necessary, including execution of any transfer documents, required to carry out the sale of the property.

**APPROVED** this 18th day of April, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

**ATTEST:**

\_\_\_\_\_  
Diana Bowlin, City Clerk

Meeting Date: 04/18/2016

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**Information**

**Subject**

Resolution approving salaries

**Information**

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Walter Reed, Police Officer, from PO-2 \$48,871/year to PO-3 \$51,317/year effective June 12, 2016

Cole Cook, Street Department seasonal part-time help, \$9.50/hour effective May 2, 2016 - first year employee

Justin Shepherd, Street Department seasonal part-time help, \$10.00/hour effective April 18, 2016 - second year employee

Devin Norman, Street Department seasonal part-time help, \$10.00/hour effective May 2, 2016 - second year employee

Nathan Russel, Street Department seasonal part-time help, \$10.00/hour effective May 23, 2016 - second year employee

John D. Taylor, Horticulturist Downtown Maintenance Worker, seasonal part-time help, \$9.00/hour effective May 16, 2016 - first year employee

Recreation Seasonal Part-time Staff - please see attached. The returning employees have a "star" beside their name

Roll call is in order.

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**Attachments**

Resolution

Walter Reed Step Increase

Recreation Summer Seasonal Part-time Staff

RESOLUTION 2016-\_\_\_\_\_  
APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Walter Reed, Police Officer, from PO-2 \$48,871/year to PO-3 \$51,317/year effective June 12, 2016

Cole Cook, Street Department seasonal part-time help, \$9.50/hour effective May 2, 2016

Justin Shepherd, Street Department seasonal part-time help, \$10.00/hour effective April 18, 2016

Devin Norman, Street Department seasonal part-time help, \$10.00/hour effective May 2, 2016

Nathan Russel, Street Department seasonal part-time help, \$10.00/hour effective May 23, 2016

John D. Taylor, Horticulturist Downtown Maintenance Worker, seasonal part-time help, \$9.00/hour effective May 16, 2016

Recreation Seasonal Part-time Staff - please see attached.

Passed and approved on the 18th day of April, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk



## RECOMMENDATION FOR WITHIN GRADE INCREASE

This is to note that Walter Reed will complete the appropriate waiting period for creditable service to salary class/range PO3 on 6/12/2016 to be reflected in hourly rate on pay date 7/1/2016.

\$51,317  
Annual

\$24.671  
Hourly

Includes Longevity

X Does Not Include Longevity

### Evaluation

A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.

  
\_\_\_\_\_  
Supervisor Signature

3/30/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Manager Signature

4/4/16  
\_\_\_\_\_  
Date

### Employment Information

Date of Hire: 01/06/2014

Present Class/Range: PO 2

Present Salary: \$48,871

Includes Longevity    X Does Not Include Longevity

Eligibility Date for Next Advance: 6/11/2017

### City Council or Board of Trustee

Action Approved:

Disapproved:

Date:



# Recreation Summer Staff

## April 14, 2016

\* Returning

Rate of Pay

*	Candy	Cronbaugh	<b>\$12.50</b>	4/17/2016	Softball Concessions Manager
*	Sarah	Darr	<b>\$9.50</b>	4/17/2016	Facility Supervisor/Concessions
*	Bree	Hallin	<b>\$8.50</b>	4/17/2016	Facility Supervisor/Concessions
*	Drew	Lundquist	\$9.00	9/8/2015	Field Maintenance
*	Andrew	Bowans	<b>\$11.25</b>	4/17/2016	Sports Complex Manager
*	Michael	Hallin	<b>\$9.00</b>	5/1/2016	Field Maintenance
*	Logan	Lawler	<b>\$9.00</b>	5/1/2016	Field Maintenance
*	Claire	Dugan	<b>\$8.50</b>	5/1/2016	Field Maintenance
*	Riley	Hildreth	<b>\$8.50</b>	4/17/2016	Field Maintenance
*	Lucas	Menke	<b>\$8.25</b>	4/17/2016	Facility Supervisor/Concessions
*	Jake	Youmans	<b>\$8.25</b>	4/28/2015	Field Maintenance
*	Brianna	Chaplin	<b>\$9.25</b>	4/17/2016	Field Maintenance
*	Kris	Park	\$9.00	10/2/2015	Field Maintenance
*	Ally	O'Meara	<b>\$8.25</b>	4/17/2016	Facility Supervisor/Concessions
*	Grace	Hall	\$9.00	9/2/2015	Field Maintenance/Concessions
*	Natalie	Meuler	\$9.00	9/2/2015	Field Maintenance/Concessions
*	Mark	O'Meara	<b>\$8.25</b>	4/17/2016	Facility Supervisor/Concessions
*	Jennifer	Wood	<b>\$8.25</b>	4/17/2016	Facility Supervisor/Concessions

## New in 2016

Nancy	Kirkendall	\$9.00	4/1/2016	Facility Supervisor/Concessions
Anastasia	O'Meara	\$8.00	4/1/2016	Facility Supervisor/Concessions
Hailey	Darr	\$8.00	4/17/2016	Facility Supervisor/Concessions
Zoey	Martin	\$8.00	5/1/2016	Facility Supervisor/Concessions
Blake	Schumacher	\$8.00	4/14/2016	Facility Supervisor/Concessions
Sam	Kirkendall	\$8.00	4/17/2016	Facility Supervisor/Concessions